



Schenectady County
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ADDENDUM

RFP-2024-05
COMPREHENSIVE COMMUNITY AFTER SCHOOL PREVENTION PROGRAM

ADDENDUM #1

Issued Date: 09/10/2024

The purpose of this addendum is to provide detailed information to all Bidders. This addendum is hereby included in and made part of the Contract Documents, whether or not attached thereto. Receipt of this Addendum must be acknowledged on the bid form.

CONTENTS/RESPONSE TO QUESTIONS/REFERENCE TO ATTACHMENTS

General:

1. This addendum changes the documents for Bid #RFP-2024-05.
2. Agency RFP Application Program Overview/Program Summary, page 16
 - a. Revised maximum number of words to 1500.

Attachment

1. Updated Agency RFP Application Division 0 00 02 02

Bid Request for Information and Response:

1. We intend/ need to provide the narrative of our scope of services where we detail the entire program – is that correct? Some of our elements go into multiple places on the form that identifies best practices so it would be clearer to identify them but then describe in a scope narrative.
 - a. Response: The narrative for the scope of services should be documented in the *Program Overview Section* of the *Agency RFP Application* in the *Program Summary* block. The minimum word count is amended to a maximum of 1500 words.
 - b. Best practice indications may be reflected in the scope of services/program summary in the Program Summary Block, however, if it is specifically requested in the *Features of a comprehensive afterschool prevention program* blocks on the application, then it should be responded to in the features blocks as well. These blocks are designed to highlight compelling best practice elements and allow a space for a more detailed response.

Company Name of Contract Document Holder

Signature Acknowledgment of Contract Document Holder

Date

RETURN WITH SIGNATURE ACKNOWLEDGEMENT WITH YOUR PROPOSAL

END OF ADDENDUM #1



Individual Program Application **Agency-Program Profile Instructions**

Implementing Agency: Enter name of incorporated agency responsible for program.

Program Title: Enter the title of the program.

Program Summary (Maximum 1500 words): Include in your summary; **TARGET POPULATION** - the characteristics of the families to be served; **GEOGRAPHIC AREA** – physical boundaries (i.e. town, city, county, etc.) in which the program will operate, anticipated staffing, projected daily program enrollment, average length of stay, projected numbers of hours of service per month, in kind resources, services to be provided.

Features of a Comprehensive After School Prevention Program:

Please describe in 100 words (maximum) per feature how the program for which you are requesting funding addresses each of the features of comprehensive after school prevention programming.

The features of comprehensive after school prevention programming or “active ingredients” are those that community programs should use in designing programs to facilitate positive and safe family functioning, promote safety and reduce the risk of foster care placement of youth.

Client-centered and Family Focused: Describe how the program will incorporate the hallmarks of client-centered, strength-based service delivery and assessment within the family unit and community in which the family resides.

Strategies and Practices for Rapid Engagement and Positive Progression: Describe how the program will initially and continually engage families and youth during program involvement including the definition and evaluation of goal achievement, plan revisions, and successful discharge. Discuss how the program will establish and manage a waitlist.

Safety, Risk : Address how the program will respond and support safety and risk reduction in families involved in the program in the context of child development and child welfare. Address how the program contributes to the reduction of risk of foster care placement.

Cultural Competence: Describe how the program will operate from a framework of cultural competence. Describe how the services will respect, support and promote socio-cultural identity, and the inclusion of one’s identity and culture in service provision.

Response to the Effects of Poverty: Demonstrate components of programming that will help families meet their basic needs, and how the program will support families towards mitigating the long-term impact of childhood poverty on family and individual well-being.



Agency RFP Application

Program Overview, projected total program enrollment and description of target population

Program Summary: (maximum of 1500 words)

Please describe (in 100 words maximum per feature) how the program for which you are submitting a bid address each of the features of an intensive foster care prevention and reunification program, outlined below.

Features of a comprehensive after school prevention program	Please describe how the program for which you are requesting funding addresses each of the features below.
Client-centered and family focused. Treating the family as partner in assessment and intervention, strength- based, engagement of family members including fathers, identification, and leverage of natural resources.	