

**NOTICE TO PROPOSERS**  
**RFP-2024-03**  
**SCHENECTADY COUNTY CORRECTIONAL FACILITY FOOD SERVICE**

The County of Schenectady will be accepting Proposals for the *Schenectady County Correctional Facility Food Service at 320 Veeder Avenue, Schenectady, NY 12307*. There will be one prime contract.

Digital copies of specifications may be obtained from BidNet Direct at [www.bidnetdirect.com/new-york](http://www.bidnetdirect.com/new-york) or by submitting a request to the Purchasing Department at [purchasing@schenectadycountyny.gov](mailto:purchasing@schenectadycountyny.gov). Paper copies may be picked up at the Purchasing Department, 2nd Floor, Schenectady County Office Building at 620 State Street, Schenectady, New York, 12305 between the hours of 9:00 A.M. and 4:00 P.M. weekdays, but must be requested via email 24 hours in advance.

A Pre-Proposal Meeting will be held on August 21, 2024 at 2:00 PM at the Schenectady County Correctional Facility at 320 Veeder Avenue, Schenectady, NY 12307. Those interested are asked to meet out front of the facility.

All proposals must be delivered in a sealed envelope marked "Proposal" and stating ***Schenectady County Correctional Facility Food Service, RFP-2024-03***, to the Purchasing Agent, no later than September 6, 2024 at 2:00 PM at which time they will be opened.

Proposal Security shall be submitted with each Proposal as described in General Instructions to Proposers.

Woman and minority owned businesses are encouraged to submit proposals. Schenectady County is an Equal Employment Opportunity/Affirmative Action employer.

Schenectady County will make any investigation it deems necessary to determine the responsibility of any Proposer to perform the work. The County reserves the right to reject any Proposal if an investigation of the Proposer fails to satisfy the county that the Proposer is responsible and can carry out the obligations of the contract.

Schenectady County reserves the right to waive any informality in a Proposal or to reject any or all Proposals.

Purchasing Department  
County of Schenectady  
Schenectady County Office Building  
620 State Street-2<sup>nd</sup> Floor  
Schenectady, NY 12305  
(518) 388-4240