



Schenectady County
Purchasing Department
ADDENDUM

620 State St.-2nd Floor
Schenectady, NY 12305
purchasing@schenectadycountyny.gov
518.388.4240

RFB-2024-52
SCHENECTADY COUNTY JAIL MEDICAL INTERIOR RENOVATIONS

ADDENDUM #1

Date: 08/27/2024

The purpose of this addendum is to provide detailed information to all Bidders. This addendum is hereby included in and made part of the Contract Documents, whether or not attached thereto. Receipt of this Addendum must be acknowledged on the bid form.

The following documents is hereby included in the documents posted on Bidnet and provided to plan holders:

CONTENTS/ RESPONSE TO QUESTIONS/ REFERENCE TO ATTACHMENTS

General:

1. This addendum changes the documents for Bid #RFB-2024-52.
2. This addendum changes the pre-bid walkthrough date and time.
 - a. Pre-bid Walkthrough New Date & Time: **Wednesday, September 4, 2024 at 10:00am**

Attachments:

1. Division 0 Bid Submission Checklist
2. Division 0 00 02 00 Notice to Bidders
3. Division 0 00 02 01 Bid Summary Checklist
4. Division 01 15 00 Master Project Schedule

Please acknowledge this addendum on your bid form

END OF ADDENDUM #1



Schenectady County Request for Bid
 SCHENECTADY COUNTY JAIL MEDICAL INTERIOR RENOVATIONS
 RFB-2024-52
Bid Submissions Checklist



COUNTY OF SCHENECTADY

REQUEST FOR BIDS

Schenectady County Office of Facilities

Bid # RFB-2024-52

SCHENECTADY COUNTY JAIL MEDICAL INTERIOR RENOVATIONS

Key Bid Dates	
September 4, 2024 at 10:00 AM	On Site Walkthrough
September 11, 2024 at 2:00 PM	Last Date/Time to Submit Questions
September 19, 2024 at 2:00 PM	Bid Submission Deadline/Bid Opening

BID SUBMISSION CHECKLIST	
(Please RETURN ONLY the FOLLOWING ITEMS with your BID Submission). Do not return the full specification set. If incomplete, bids will be rejected.	
Check Mark	Description
	Bid Cover Page/Checklist (This Page)
	Bid Form
	Bid Bond-5% (or Certified Check)
	Non-Collusion Form
	Iranian Divestment Form
	Russian Divestment Form
	Board of Directors Resolution (if applicable)
	Disclosure of Prior Non-Responsibility Determinations.
	Certification for the Prevention of Sexual Harassment
	Subcontractor's Listing (If there are none-you must notate and submit still.)
	Bidders Qualifications
	Apprenticeship (If bid is for construction project > \$200,000.)
	MWBE Forms (If bid is for construction project > \$200,000.)
	W-9 * (If Bidder has not worked with County in last 2 calendar years)

SCHENECTADY COUNTY PURCHASING DEPARTMENT

County Office Building
 620 State Street – 2nd Floor
 Schenectady, New York 12305
 purchasing@schenectadycountyny.gov
 Website: www.schenectadycountyny.gov
 518.388.4240



Schenectady County Request for Bid
SCHENECTADY COUNTY JAIL MEDICAL INTERIOR RENOVATIONS
RFB-2024-52
Notice to Bidders

NOTICE TO BIDDERS
RFB-2024-52
SCHENECTADY COUNTY JAIL MEDICAL INTERIOR RENOVATIONS

The County of Schenectady will be accepting bids for the *Schenectady County Jail Medical Interior Renovations at 320 Veeder Avenue, Schenectady, NY 12307*. There will be four prime contract.

Digital copies of specifications may be obtained from BidNet Direct at www.bidnetdirect.com/new-york or by submitting a request to the Purchasing Department at purchasing@schenectadycountyny.gov. Paper copies may be picked up at the Purchasing Department, 2nd Floor, Schenectady County Office Building at 620 State Street, Schenectady, New York, 12305 between the hours of 9:00 A.M. and 4:00 P.M. weekdays, but must be requested via email 24 hours in advance.

A pre-bid walkthrough will be held on September 4, 2024 at 10:00 AM at 320 Veeder Avenue, Schenectady, NY 12307. Those interested are asked to meet out front of the facility.

All proposals must be delivered in a sealed envelope marked "Bid" and stating ***Schenectady County Jail Medical Interior Renovations, RFB-2024-52***, to the Purchasing Agent, no later than September 19, 2024 at 2:00 PM, at which time they will be opened.

Bid Security shall be submitted with each bid as described in General Instructions to Bidders.

Woman and minority owned businesses are encouraged to submit proposals. Schenectady County is an Equal Employment Opportunity/Affirmative Action employer.

Schenectady County will make any investigation it deems necessary to determine the responsibility of any bidder to perform the work. The County reserves the right to reject any bid if an investigation of the bidder fails to satisfy the county that the bidder is responsible and can carry out the obligations of the contract.

Schenectady County reserves the right to waive any informality in a bid or to reject any or all bids.

Purchasing Department
County of Schenectady
Schenectady County Office Building
620 State Street-2nd Floor
Schenectady, NY 12305
(518) 388-4240



Schenectady County Request for Bid
SCHENECTADY COUNTY JAIL MEDICAL INTERIOR RENOVATIONS
RFB-2024-52
Bid Summary Sheet

1.0 Bid Identification

1.1 Schenectady County Jail Medical Interior Renovations

2.0 Requesting Department

2.1 Schenectady County Office of Facilities

3.0 Bid Number

3.1 RFB-2024-52

4.0 Purpose

4.1 The intent of these specifications is to gather bids for the Schenectady County Jail Medical Interior Renovations located at 320 Veeder Avenue, Schenectady, NY 12307.

4.2 Minority Business Enterprises (MBE's) and Women Business Enterprises (WBE's) are encouraged to apply.

5.0 Bid Submission Deadline

5.1 Bids must be received to the Purchasing Department no later than September 19, 2024, at 2:00 PM at which time they will be opened and reviewed.

5.2 Bids must be clearly marked with the BID NAME and NUMBER.

5.3 Bids must be submitted to Schenectady County Purchasing Department, County Office Building, 620 State St., Schenectady, NY 12305.

5.4 Delay in mail delivery is NOT an exception; allowance for timely arrival should be made. Bids received late will be rejected.

6.0 Bid Bond

6.1 A 5 % bid bond on the total bid submitted must be included with this bid.

7.0 Bid Schedule

7.1 September 4, 2024, at 10:00 AM: On Site Walkthrough will be held at 320 Veeder Avenue, Schenectady, NY 12307.

7.1.1 While Bid Walk throughs are not mandatory, it is highly encouraged that the contractor make every effort to see the site/facility/space prior to bidding. The contractor is responsible for all means, methods, and existing conditions that would be noticed or questioned by visiting the site prior to bidding.

7.1.2 Should the contractor not be able to make the designated walk through, they should email purchasing@schenectadycountyny.gov for an appointment to see the space.

7.2 September 11, 2024, at 2:00 PM: Last Date for questions to be submitted regarding this project.

7.2.1 Questions should be submitted to purchasing@schenectadycountyny.gov. Please do not call with questions; they must be received in writing.

7.2.2 Responses to questions will be issued via Addendum only to all parties who have been formally added to the plan holder's list. To be added to the plan holder's list, your plans MUST have been downloaded from BidNet Direct or requested from the Schenectady County Purchasing Department purchasing@schenectadycountyny.gov or via mail send to Attn: Purchasing Agent, Schenectady County – Purchasing (2nd Floor), 620 State St., Schenectady, NY, 12305 (518.388.4240).

7.2.3 Corrections or written instructions to all bidders will be issued via written addenda.

7.2.4 Addenda will be published electronically to all entities listed on the plan holder's list.

7.2.5 The County will not be responsible for any oral instructions or interpretations of the meaning of specifications or other contract documents to any bidder by any person or person(s).

SECTION 01 15 00

MASTER PROJECT SCHEDULE

On site Walkthrough:	Wednesday, September 4, 2024 at 10:00am.
Submission of bid questions:	On or before Wednesday, September 11th, 2024 at 2:00pm.
Bid Due/Opening:	Thursday, September 19th at 2:00 PM, 2024 Schenectady Office Building 620 State Street, 2 nd Floor.
Notice to Proceed:	Friday, October 18th, 2024
Production of shop drawings:	3 weeks
Review of Shop drawings:	3 weeks
Total project Renovation work:	14 weeks
Substantial Completion:	Friday, January 31st, 2025
Punch List Completion:	(Date TBD) Prior to Substantial Completion

END OF PROJECT MASTER SCHEDULE 01 15 00