



Schenectady County  
Purchasing Department  
**ADDENDUM**

620 State St.-2nd Floor  
Schenectady, NY 12305  
[Purchasing@schenectadycounty.com](mailto:Purchasing@schenectadycounty.com)  
518.388.4240

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**RFB-2023-42**  
**TECHNICAL RESCUE EQUIPMENT**

**ADDENDUM #1**

03/30/2023

The purpose of this addendum is to provide detailed information to all Bidders. This addendum is hereby included in and made part of the Contract Documents, whether or not attached thereto. Receipt of this Addendum must be acknowledged on the bid form.

**CONTENTS/RESPONSE TO QUESTIONS/REFERENCE TO ATTACHMENTS**  
**To Answer Questions and provide updated bid documentation.**

**Question #1**

Reading though RFB-2023-42 (Technical Rescue Equipment), it is unclear as to whether or not suppliers need to bid on every line item to be considered for award. On page 9, it is stated "bidders need not submit bids for all items listed to be eligible for an award of the contract", but page 43 states "bid quote pages will be awarded to a single awardee, which is in the best interest of the County". Is page 43 simply to mean that each line item will only be awarded to one supplier?

**Answer: Partial bids will be accepted. Preference may be given to bidders who provide bids for all items listed. While bids may be awarded by line item, bidders providing bids on all items listed, at lowest total cost, may be given preference if it is determined to be in the best interest of the County.**

**Please acknowledge this addendum on your bid form.**

**END OF ADDENDUM #1**



**1.0 Bid Identification**

**1.1 Technical Rescue Equipment**

**2.0 Requesting Department:**

2.1 Schenectady County Office of Emergency Management

**3.0 Bid Number**

3.1 RFB-2023-42

**4.0 PURPOSE**

4.1 The intent of these specifications is to furnish information to responsible bidders for the purpose of obtaining bids for Technical Rescue Equipment for the Office of Emergency Management

4.2 Minority Business Enterprises (MBE's) and Women Business Enterprises (WBE's) are encouraged to apply.

**5.0 Bid Submission Deadline**

5.1 Bids must be received to the Purchasing Department no later than April 20, 2023 at 2:00 PM at which time they will be opened and reviewed.

**6.0 Questions regarding this bid or specifications**

6.1 Questions must be received by April 13, 2023 at 2:00 PM (This requirement supersedes the timetable listed in General Instructions to Bidders).

6.2 Questions must be submitted to [Purchasing@schenectadycounty.com](mailto:Purchasing@schenectadycounty.com).

6.3 Questions will be responded to via written addenda.

**7.0 Bid Security/Bid Bond**

7.1 Submission of Bid Security as specified in General Instructions to Bidders-Purchasing, is **NOT** required for this bid.

**8.0 Bid Submission**

8.1 Please include a printed copy of your Bid Sheet one sided print no staples.

**9.0 Award of Bid**

9.1 For this bid, the issuance of a purchase order will serve as the Notice of Award.

9.2 Awarded by Line Item

9.2.1 Partial bids will be accepted. Preference may be given to bidders who provide bids for all items listed. While bids may be awarded by line item, bidders providing bids on all items listed, at lowest total cost, may be given preference if it is determined to be in the best interest of the County.

9.3 Awardee must deliver items and invoice by July 31, 2023.



## **1.0 General Specifications**

- 1.1 This bid request is for supplies for the Office of Emergency Management and will primarily be delivered to Department of Engineering and Public Works at 100 Kellar Ave., Schenectady, NY 12306.
- 1.2 Preference may be given to bidders who provide bids for all items listed. While bids may be awarded by line item, bidders providing bids on all items listed, at lowest total cost, may be given preference if it is determined to be in the best interest of the County.
- 1.3 Bids will be evaluated by Schenectady County and based upon the following criteria:
  - 1.3.1 Lowest total bid cost, quality of goods and materials and projected timetable for completion of services and/or delivery of goods described herein.
- 1.4 Items and invoice must be delivered by July 31, 2023.

## **2.0 Delivery**

- 2.1 The Purchase Orders generated will clearly define the Deliver By Date. If you are unable to fulfill the Purchase Order by the delivery date, you must notify the purchasing department immediately.

## **3.0 Returns**

- 3.1 Products incorrectly ordered by Schenectady County will be returned to the vendor/contractor for full credit. If a product was ordered incorrectly by the vendor/contractor, it will also be returned by Schenectady County, for full credit after receipt of product.
- 3.2 Schenectady County departments will contact the vendor/contractor's Service Department for a product return and credit request. Schenectady County departments will provide the invoice number, date received, purchase order number, and a list of product (s) to be returned, and the reason for the return.
- 3.3 Products which are delivered non-conforming, defective, or inferior in material, design, construction, workmanship, etc., or are "old stock" with a limited shelf life, or will not work for the use intended, will be presented for either a replacement or a full credit issued on the invoice price, by the vendor/contractor to Schenectady County's sole discretion. Rejected products will be promptly removed by or at the expense of the vendor/contractor.
- 3.4 No restocking fees will be charged for return of any item.

## **4.0 Invoicing**

- 4.1 The vendor/contractor will furnish an invoice to the department with the final delivery or by mail immediately after delivery. Invoicing must reference the "deliver-to department" and contain product and catalogue number, manufacturer, description, unit price, price extension and total.
- 4.2 Note, the Bill to address will be different from the Ship to address.

## **5.0 Other Sources**