## 2021 BID OPENING NOTICE-NOTICE 1: Updated Link for Bid Opening

Due to statewide restrictions on public gatherings, and to slow the spread of the COVID-19 Corona Virus, the county office building located at 620 State St., Schenectady, NY is OPEN to the general public by appointment only until further notice.

#### **Delivery of Bids:**

- Bids may be dropped off at the county office building, but there is additional security in place at this time, and you must allow time to pass through security if dropping your bid to the Purchasing Department directly on the 6<sup>th</sup> floor.
- Purchasing staff will also be available to meet you at the front door to accept a bid by calling 518.388.4236 or 518.388.4242 to arrange an appointment/drop off time.
- Bids may be mailed, but USPS only delivers to this building once per day at 11:00 AM. Fedex and UPS deliver at varying times. We encourage those using these services to plan on having their bid arrive the day before the bid opening.

#### **Bid Openings:**

- Per the current Executive Order in place, we strive to hold our bid openings publicly using Microsoft teams. You may join us using the information below to access the live stream video or just the audio portion via phone.
- Multiple bids will be scheduled to be opened at the same date/time. Bids will be opened and read aloud in order by Bid Number. If no one is in attendance for a particular bid number, purchasing staff reserve the right to move it to the end of the opening and proceed with those bids for which attendees are present. This will solely be at the discretion of the purchasing team.
- In the event of technical difficulties, the purchasing team will proceed with the bid openings as scheduled and make the As Read Results available as soon as possible following the bid opening.

### **Reading of the Results:**

 Due to the extent of the line items contained within this bid, only the bidders names who have submitted a bid will be read at the public opening and not the individual line items. A request for a bid tabulation can be made to <u>Purchasing@SchenectadyCounty.com</u> following the bid opening. The tabulation will be provided after Schenectady County has performed an analysis of the results.

For bid **RFB-2021-20** scheduled for **June 3**, **2021 at 2:00PM**, the Microsoft teams meeting information/link is below. Please note that access to this link will open at **1:45 PM** to allow attendees time to join the bid opening ahead of time. Bid Opening will begin at **2:00 PM**. Please mute your computer/phone upon joining.

# Microsoft Teams meeting

### Join on your computer or mobile app

<u>Click here to join the meeting</u> **Or call in (audio only)** <u>+1 516-266-9503,,232512491#</u> United States, Hempstead Phone Conference ID: 232 512 491# <u>Find a local number | Reset PIN</u> <u>Learn More | Meeting options</u>