



County of Schenectady

NEW YORK

GARY HUGHES
CHAIR OF THE LEGISLATURE

GEOFFREY T. HALL
CLERK OF THE LEGISLATURE

SCHENECTADY COUNTY LEGISLATURE

County Office Building
620 State Street – 6th Floor
Schenectady, New York 12305
Tel: (518) 388-4280 Fax: (518) 388-4591
Website: www.schenectadycountyny.gov

APRIL 2025
COMMITTEE MEETING SCHEDULE

DATE: 28 March 2025
TO: Honorable Schenectady County Legislators
FROM: Geoffrey T. Hall; Clerk of the Legislature
SUBJECT: Committee Meetings
Monday, March 31, 2025
620 State Street
Legislative Chambers
Sixth Floor – 7:00 PM

7:00 P.M.	Committee on Health, Housing & Human Services Legislator Ostrelich, Chair	page 1
Followed by:	Committee on Labor & Civil Services Legislator Frisoni, Chair	page 62
Followed by:	Committee on Public Facilities, Transportation & Infrastructure Legislator Patierne, Chair	page 83
Followed by:	Committee on Public Safety Legislator Constantine, Chair	page 99
Followed by:	Committee on Ways & Means Legislator Patierne, Chair	page 106



Schenectady County Legislature

Committee on Health, Housing and Human Services

Hon. Michelle Ostrelich, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: March 28, 2025
TO: Honorable Schenectady County Legislators
FROM: Geoffrey T. Hall, Clerk of the Legislature
SUBJECT: COMMITTEE AGENDA
Committee on Health, Housing and Human Services
Honorable Michelle Ostrelich, Chair
Monday, March 31, 2025 at 7:00 p.m
Schenectady County Office Building,
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsor
HHHS 7	A RESOLUTION TO ACCEPT MONIES FROM THE NYS HOUSING TRUST FUND CORPORATION AND THE OFFICE OF COMMUNITY RENEWAL FOR THE LEADING IN LEAD PREVENTION PILOT PROGRAM	Legislator Ostrelich	
HHHS 8	A RESOLUTION TO ACCEPT MONIES FROM THE NYS OFFICE OF CHILDREN AND FAMILY SERVICES TO ENHANCE ADULT PROTECTIVE SERVICES	Legislator Ostrelich	
HHHS 9	A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS OFFICE OF MENTAL HEALTH	Legislator Ostrelich	
HHHS 10	A RESOLUTION TO ACCEPT MONIES FROM THE NYS OFFICE OF ADDICTION SERVICES AND SUPPORTS	Legislator Ostrelich	

Item	Title	Sponsor	Co-Sponsor
HHHS 11	A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS DEPARTMENT OF HEALTH FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS PROGRAM	Legislator Ostrelich	
HHHS 12	A RESOLUTION TO ACCEPT MONIES FROM ST. PETER'S HEALTH PARTNERS REGARDING THE SUPPORT OF MATERNAL EDUCATION PROGRAMS	Legislator Ostrelich	
HHHS 13	A RESOLUTION TO ACCEPT MONIES FROM THE NYS DEPARTMENT OF HEALTH FROM THE DRINKING WATER ENHANCEMENT PROGRAM	Legislator Ostrelich	

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference: Ways and Means
Initiative: HHHS 7

Title of Proposed Resolution:

A RESOLUTION TO ACCEPT MONIES FROM THE NYS HOUSING TRUST FUND CORPORATION AND THE OFFICE OF COMMUNITY RENEWAL FOR THE LEADING IN LEAD PREVENTION PILOT PROGRAM

Purpose and General Idea:

Provides Authorization to Enter into a Multi-Year Agreement with the Housing Trust Fund Corporation and the NYS Office of Community Renewal for the Leading in Lead Prevention Pilot Program.

Summary of Specific Provisions:

Authorizes the County to enter into a multi-year agreement with the NYS Housing Trust Fund Corporation for the Leading in Lead Prevention Pilot Program. Under this agreement the County would be awarded \$1,200,240 with which it can use to assist landlords in the county with remediation of lead hazards from rental properties. This contract has a term beginning April 1, 2025 and ending March 31, 2027.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept additional funding through the NYS Housing Trust Fund Corporation and NYS Department of Homes and Community Renewal for the Leading in Lead Prevention Pilot Program Grant for years 2025 through 2027.

Increase Expense Code By:

A544090.415082	Leading in Lead-Round 2	\$428,000
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Increase Revenue Code By:

A34090.340135	Leading in Lead	\$450,200
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Decrease Use of Fund Balance:

A.599	Appropriated Fund Balance	\$22,200
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

Keith Brown, Public Health Director indicated that these funds will be used to remediate lead hazards from rental properties in areas designated as “communities of concern” within the county, specifically the communities in zip codes 12303, 12304, 12307, and 12308.

Sponsor: Legislator Ostrelch

Co-Sponsor:

COUNTY OF SCHENECTADY

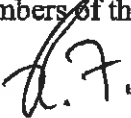


RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Keith Brown, Public Health Director
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

Re: Authorization to Enter into a Multi-Year Agreement with the Housing Trust Fund Corporation and the NYS Office of Community Renewal for the Leading in Lead Prevention Pilot Program

Attached is a memorandum from Keith Brown, Public Health Director, requesting authorization to enter into a multi-year agreement with the Housing Trust Fund Corporation and the NYS Office of Community Renewal for the Leading in Lead Prevention Pilot Program. As part of this agreement, the County would be awarded \$1,200,240 with which it can use to assist landlords in the county with remediation of lead hazards from rental properties. As Mr. Brown indicates, the zip codes of 12303, 12304, 12307, and 12308 are classified as communities of concern for lead hazards.

This contract has a term beginning April 1, 2025 and ending March 31, 2027.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Public Health Director
RE: Legislative Action – April 2025 Legislative Meeting
Requesting Legislative approval to accept Housing Trust Fund Corporation and Office of Community Renewal Leading in Lead Prevention Pilot Program Grant

CC: Jennifer Bargy, Deputy County Manager
Jaclyn Falotico, Commissioner of Finance

DATE: February 28, 2025

Dear Rory,

Schenectady County Public Health Services (SCPHS) has been awarded funds from the New York State Housing Trust Fund Corporation (HTFC) and the Office of Community Renewal (OCR) in the amount of \$1,200,240.00 for the Leading in Lead Prevention Pilot Program. The contract term is 24 months from April 1, 2025 through March 31, 2027.

Lead continues to be a major cause of poisoning to children. These funds are intended to remediate lead hazards from rental properties in “communities of concern” throughout New York State. In Schenectady County, these communities include the zip codes of 12303, 12304, 12307, and 12308.

SCPHS is requesting Legislature approval to accept this grant award to be used to assist property owners of Schenectady County with remediation of lead hazards from rental properties.

Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax



Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *JF*
DATE: March 24, 2025
SUBJECT: Budget Amendment – Public Health – Leading in Lead Prevention Pilot Program Grant

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept additional funding through the NYS Housing Trust Fund Corporation and NYS Department of Homes and Community Renewal for the Leading in Lead Prevention Pilot Program Grant for years 2025 through 2027.

Increase Expense Code By:

A544090.415082	Leading in Lead-Round 2	\$428,000
----------------	-------------------------	-----------

Increase Revenue Code By:

A34090.340135	Leading in Lead	\$450,200
---------------	-----------------	-----------

Decrease Use of Fund Balance:

A.599	Appropriated Fund Balance	\$22,200
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.



**Homes and
Community Renewal**

**Housing
Trust Fund
Corporation**

KATHY HOCHUL
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

February 13, 2025

Ms. Jennifer Priebe
Director of Environmental Health
Schenectady County Public Health Services
107 Nott Terrace, Suite 300
Schenectady, New York 12308

Re: Leading in Lead Program Award
SHARS ID # 20250025

Congratulations. On behalf of Governor Kathy Hochul and the Housing Trust Fund Corporation (HTFC) it is my pleasure to inform you that the application submitted as part of the Leading in Lead Prevention funding round has been selected for a \$1,200,240 award.

Leading in Lead Prevention Program funds are intended to remediate lead hazards from rental housing units in NYS Department of Health identified communities of concern throughout New York State. As lead paint contamination continues to be a major cause of poisoning among New York's children, we are thankful for your participation in this crucial program that will protect the health of our most vulnerable children and future generations.

A grant agreement will be transmitted separately for this award. Please be advised that no work can be performed, nor any cost committed or incurred, prior to the execution of a grant agreement with HTFC and approval of all required environmental review record materials. HTFC reserves the right to rescind an award and deobligate funds for projects unable to satisfy all requirements.

OCR program staff will contact you to outline the procedures necessary to advance this project. Should you have any questions in the interim, please contact Stacey Thayer at (518) 486-3112 or Stacey.Thayer@hcr.ny.gov.

Sincerely,

RuthAnne Visnauskas
Commissioner/CEO

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference: Ways and Means
Initiative: HHHS 8

Title of Proposed Resolution:

A RESOLUTION TO ACCEPT MONIES FROM THE NYS OFFICE OF CHILDREN AND FAMILY SERVICES TO ENHANCE ADULT PROTECTIVE SERVICES

Purpose and General Idea:

Provides Authorization to Accept Funding from the NYS Office of Children and Family Services' American Rescue Plan Act Adult Protective Services Grant

Summary of Specific Provisions:

Authorizes the acceptance of funding from the NYS Office of Children and Family Services' American Rescue Plan Act Adult Protective Services Grant in the amount of \$17,937 to cover expenses and enhance services regarding the Adult Protective Services program. This funding has a period beginning December 1, 2024 and ending June 30, 2025.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept new ARPA 3 funding administered by the Administration for Community Living (ACL) to Enhance Adult Protective Services.

Increase Expense Code By:

A546010.415611 Adult Protect Serv ARPA \$17,937

Increase Revenue Code By:

A46010.461001 Adult Protect Serv ARPA \$17,937

I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

This funding will be used to cover expenses and enhance services regarding the Adult Protective Services program.

Sponsor: Legislator Ostrelch

Co-Sponsor:

COUNTY OF SCHENECTADY

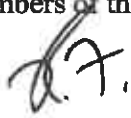


RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Brandy Hillard-Bouldin, Commissioner of Social Services
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

RE: Authorization to Accept Funding from the NYS Office of Children and Family Services' American Rescue Plan Act Adult Protective Services Grant

Attached is a memorandum from Ms. Hillard-Bouldin, Commissioner of Social Services, requesting authorization to accept funding from the NYS Office of Children and Family Services' American Rescue Plan Act Adult Protective Services Grant in the amount of \$17,937 to cover expenses and enhance services regarding the Adult Protective Services program.

This funding has a period beginning December 1, 2024 and ending June 30, 2025.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.

SCHEENECTADY COUNTY

DEPARTMENT OF SOCIAL SERVICES



797 Broadway, Suite 301
Schenectady, NY 12305
518-388-4400
518-388-4644 (FAX)

Brandy Hillard-Bouldin
Commissioner

MEMORANDUM

TO: Rory Flumian, County Manager
FROM: Brandy Hillard Bouldin, Commissioner
DATE: March 14, 2025
RE: Budget Amendment Request

In accordance with 24-OCFS-28-R1 Attachment-A Schenectady County was awarded \$17,937 to Enhance Adult Protective Services administered by the Administration for Community Living (ACL). The Adult Protective ARPA 3 project is federal funds to be used only to reimburse expenditures from December 1, 2024, through June 30, 2025, to enhance current APS services. The following budget amendment is being requested to accommodate this allocation:

A546010-415611 - Increase of \$17,937
A46010.4610 - Increase of \$17,937

Thank you in advance for your consideration.

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax



Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *RF*
DATE: March 24, 2025
SUBJECT: Budget Amendment – DSS – Administration for Community Living (ACL)
for Adult Protective Services

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept new ARPA 3 funding administered by the Administration for Community Living (ACL) to Enhance Adult Protective Services.

Increase Expense Code By:

A546010.415611	Adult Protect Serv ARPA	\$17,937
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Increase Revenue Code By:

A46010.461001	Adult Protect Serv ARPA	\$17,937
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.



Office of Children and Family Services

Kathy Hochul
Governor

52 WASHINGTON STREET
RENSSELAER, NY 12144

DaMia Harris-Madden, Ed.D., MBA, M.S.
Commissioner

Local Commissioners Memorandum

Transmittal: 24-OCFS-LCM-28-R1 (Revised, February 28, 2025)
To: Local Departments of Social Services Commissioners
Issuing Division/Office: Division of Child Welfare and Community Services
Division/Office: Division of Administration
Date: R1: February 28, 2025. Original publication date: January 6, 2025
Subject: Administration for Community Living – American Rescue Plan Act Adult Protective Services Grant Final Allocation and Elder Justice Act – Adult Protective Services Grant Allocation
Contact Person(s): See section VI.
Attachments: Attachment A: LDSS/District Allocation Amounts
Attachment B: Large Purchase Request for Expenditure Exceeding \$5,000
Attachment C: Federal and State Recognized Tribes in New York State and County of Residence
Attachment D-1: ARPA Annual Program Report Template and Instructions
Attachment D-2 (Revised): EJA Annual Program Report Template and Instructions
Attachment E (Revised): For U.S. Administration for Community Living Grants APS
Attachment F: For U.S. Administration for Community Living Grants EJA

R1: This Local Commissioners Memorandum (LCM) was revised and reissued on February 28, 2025, as follows:

- Amend the total funding available from \$2,293,979 to \$2,293,982 in sections I. and V.
- Amend the project name for claiming from *Adult Protective Services Grant (ARPA3)* to *Adult Protective ARPA 3*.
- Amend the project name for claiming from *Elder Justice Act 2024* to *EJA 2024-2025*.
- Revise the ending date in Attachment D-2 from November 30, 2024, to November 30, 2025.
- Remove EJA Grant information in Attachment E, which is included on Attachment F.

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to advise local departments of social services (LDSSs) of the availability of federal funds through the American Rescue Plan Act (ARPA) of 2021: Grants to Enhance Adult Protective Services administered by the Administration for Community Living (ACL) and the Elder Justice Act (EJA) – Adult Protective Services Grant. Federal funds in the amount of \$2,293,982 are available to LDSSs for use from October 1, 2024, through June 30, 2025. This LCM provides information on each LDSS allocation (Attachment A), how the funds can be used, and annual reporting and claiming requirements.

II. Background

These funds were made available to states to provide resources to enhance, improve, and expand adult protective services' (APS) ability to investigate allegations of abuse, neglect, and exploitation. The New York State Office of Children and Family Services (OCFS) surveyed the LDSSs to ascertain the needs and services of vulnerable adults in their county as well as their staff's needs. The survey identified the following needs and services: the need for additional/temporary staff; additional personal protective equipment; the use of telehealth services; and tangible services for clients, such as rental assistance, transportation, and food and meal delivery.

III. Program Implications

LDSSs can only use the funds for the allowable expenditures noted below. LDSSs must not use their allocation to supplant any New York State (NYS) APS funds, and the funds can only be used to supplement existing state and LDSS APS resources. OCFS reserves the right to reallocate any unspent funds from an LDSS to other LDSSs that have claims that exceed their allocations.

The funds can only be used for the following purposes:

- Establishing or enhancing the availability for elder shelters and other emergency short-term housing and accompanying wraparound services for APS clients.
- Establishing, expanding, or enhancing statewide and local-level elder justice networks to remove bureaucratic obstacles and improve coordination across the many state and local agencies interacting with APS clients who have experienced abuse, neglect, or exploitation.
- Working with tribal APS efforts, such as conducting demonstrations on state-tribal APS partnerships to better serve tribal elders who experience abuse, neglect, and exploitation; partnering with tribes within the state to include tribal elder abuse data in the state's National Adult Maltreatment Reporting System (NAMRS); and undertaking demonstrations to better understand elder abuse experienced by tribal individuals living in non-tribal communities and served by state APS programs.
- Improving or enhancing existing APS processes for receiving reports, conducting intakes and investigations, planning/providing for services, making case determinations, documenting and closing cases, and continuous quality improvement.
- Improving and supporting remote work, such as the purchase of communications and technology hardware, software, or infrastructure to provide adult protective services such as
 - laptops,
 - smartphones,
 - electronic tablets,
 - Wi-Fi hotspots, and
 - software to facilitate secure video conferencing and virtual meetings.
- Improving data collection and reporting at the caseworker, local, and state levels in a manner that is consistent with NAMRS.
- Costs associated with establishing new or improving existing processes for responding to alleged scams and frauds.
- Costs associated with community outreach.
- Costs associated with providing goods and services to APS clients.
- Acquiring personal protective equipment and supplies.
- Paying for extended hours/overtime for staff, hiring temporary staff, and associated personnel costs.
- Training costs.
- Costs associated with assisting APS clients to secure the least restrictive option for emergency or alternative housing, and with obtaining, providing, or coordinating with care transitions as appropriate; these funds can be used to temporarily assist an APS client in securing housing

services with a Family-Type Home for Adults.

Any prospective equipment purchases of \$5,000 or more per unit must receive prior approval from OCFS per 45 CFR 75.320(a)(2).¹ Equipment refers to tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes or \$5,000. Each LDSS is required to submit Attachment B to OCFS for any proposed equipment purchase costing \$5,000 per unit or more.

When submitting equipment purchase requests using Attachment B, the following information is required:

- Identification of and cost of purchase.
- Purpose and intended use of the proposed purchase.
- Market research completed (i.e., obtaining bids, assessment of lease vs. purchase).
- Efforts to adhere to recommended requirements of the "Buy American Act," which requires federal agencies to procure domestic products and materials when consistent with public interest and reasonable costs (<https://www.gao.gov/products/105519>).

OCFS will review the purchase request within three business days after receipt of the completed Attachment B. OCFS will respond to the LDSS in writing with an approval or disapproval as soon as a decision is made. Once OCFS prior approval is received, LDSSs should then follow their own procurement policies.

Additionally, LDSSs with New York State or federally recognized tribes residing within the LDSS jurisdiction must work collaboratively with the tribes to provide support to those individuals aged 60 or older who have an APS need. A list of tribes and their respective LDSS jurisdiction is in Attachment C.

IV. Annual Reporting Requirements

LDSSs awarded funding need to submit an annual programmatic report that details how the funds were used in accordance with the federal requirements and what challenges and successes they encountered in using the funds. A template and instructions are provided in Attachments D-1 that was due August 10, 2025, and D-2 that was due February 10, 2025. Completed programmatic reports must be emailed to Julie Kelleher at Julie.Kelleher@ocfs.ny.gov.

V. Claiming Requirements

There is \$2,293,982 in federal funds available for the expenditures described in this LCM.

Claims for these funds must be submitted as described below.

- The EJA 2024-25 project is to be used only to reimburse expenditures from October 1, 2024, through November 30, 2024, and final accepted in the Automated Claiming System (ACS) by January 31, 2025.
- The Adult Protective ARPA 3 project is to be used only to reimburse expenditures from December 1, 2024, through June 30, 2025, and final accepted in the Automated Claiming System (ACS) by July 31, 2025.

¹ 45 CFR 75.439(b)(2).

Expenditures for both the Adult Protective ARPA 3 and EJA 2024-25 projects should be claimed through the RF17 claim package for special project claiming. These costs are first identified on the RF2A claim package as F17 functional costs and reported in the F17 column on the LDSS-923, *Cost Allocation Schedule of Payments Administrative Expenses Other Than Salaries*, and the LDSS-2347, *Schedule D DSS Administrative Expenses Allocation and Distribution by Function and Program*. After final acceptance of the RF2A claim package, the individual project costs are then reported under the project labels Adult Protective ARPA 3 and EJA 2024-25 on the LDSS-4975A, RF17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs*.

Salaries, fringe benefits, staff counts, and central services costs are directly entered on the RF17 Worksheet while overhead costs are automatically brought over from the RF-2A, Schedule D, and distributed based upon the proportion of the number of staff assigned to this project. Employees not working all their time on this project must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs are reported with the appropriate object of expense code(s) on the LDSS-923B, Summary-Administrative (page 1), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs*. Program costs should be reported as object of expense code 37 - Special Project Program Expense on the LDSS-923B, Summary - Program (page 2), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs*.

Total project costs should be reported on the LDSS-4975, *Monthly Statement of Special Project Claims Federal and State Aid (RF-17)*, as 100% federal share. For each LDSS, the expenditures reported for the Adult Protective ARPA 3 and EJA 2024-25 will be reimbursed up to the amount of the LDSS's allocation.

Further instructions for completing time studies, the LDSS-923 and the Schedule D, and the RF17 claim package are found in Chapters 4, 7, and 18, respectively, of the *Fiscal Reference Manual (FRM)*, Volume 3. The FRM is available online at <http://otda.state.ny.net/bfdm/finance/>.

VI. Contacts

Questions pertaining to the reports may be directed to:

Julie Kelleher, Director, Bureau of Adult Services
518-402-1639
Julie.Kelleher@ocfs.ny.gov

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management
(518) 474-1361
Shonna.Clinton@ocfs.ny.gov

Any ACS claiming questions should be directed to the OTDA Bureau of Financial Services by email or telephone:

Justin Gross (Regions I-V)

24-OCFS-LCM-28-R1
(518) 474-7549
otda.sm.Field_Ops.I-IV@otda.ny.gov

February 28, 2025

Michael Simon (Region VI)
(212) 961-8250
Michael.Simon@otda.ny.gov

/s/ Gail Geohagen-Pratt

Issued by:

Name: Gail Geohagen-Pratt

Title: Deputy Commissioner

Division/Office: Division of Child Welfare and Community Services

/s/ Jill Dunkel

Issued by:

Name: Jill Dunkel

Title: Deputy Commissioner

Division/Office: Division of Administration

**Attachment A:
LDSS/District Allocation Amounts**

LDSS/District	Adult Protective ARPA 3 Allocation	EJA 2024-25 Allocation	LDSS/District	Adult Protective ARPA 3 Allocation	EJA 2024-25 Allocation
Albany	\$14,401	\$3,513	Ontario	\$74,737	\$18,233
Allegany	\$1,196	\$292	Orange	\$29,895	\$7,293
Broome	\$31,428	\$7,667	Orleans	\$2,990	\$729
Cattaraugus	\$6,439	\$1,571	Oswego	\$11,465	\$2,797
Cayuga	\$23,918	\$5,835	Otsego	\$0	\$0
Chautauqua	\$29,896	\$7,293	Putnam	\$16,411	\$4,003
Chemung	\$44,248	\$10,795	Rensselaer	\$0	\$0
Chenango	\$13,998	\$3,415	Rockland	\$38,738	\$9,451
Clinton	\$17,938	\$4,376	Saratoga	\$16,475	\$4,019
Columbia	\$17,937	\$4,376	Schenectady	\$17,937	\$4,376
Cortland	\$0	\$0	Schoharie	\$20,942	\$5,109
Delaware	\$30,504	\$7,442	Schuyler	\$0	\$0
Dutchess	\$5,979	\$1,459	Seneca	\$5,640	\$1,376
Erie	\$74,738	\$18,233	St. Lawrence	\$9,353	\$2,282
Essex	\$0	\$0	St. Regis	\$0	\$0
Franklin	\$16,402	\$4,001	Steuben	\$104,632	\$25,526
Fulton	\$9,837	\$2,400	Suffolk	\$58,168	\$14,190
Genesee	\$8,969	\$2,188	Sullivan	\$0	\$0
Greene	\$2,674	\$652	Tioga	\$5,979	\$1,459
Hamilton	\$11,736	\$2,863	Tompkins	\$4,936	\$1,204
Herkimer	\$5,979	\$1,459	Ulster	\$5,471	\$1,335
Jefferson	\$0	\$0	Warren	\$0	\$0
Lewis	\$9,003	\$2,196	Washington	\$101,456	\$24,751
Livingston	\$0	\$0	Wayne	\$0	\$0
Madison	\$0	\$0	Westchester	\$78,000	\$19,029
Monroe	\$8,968	\$2,188	Wyoming	\$0	\$0
Montgomery	\$10,661	\$2,601	Yates	\$0	\$0
Nassau	\$40,903	\$9,979			
Niagara	\$0	\$0	NYC	\$597,793	\$145,837
Oneida	\$5,675	\$1,384			
Onondaga	\$199,653	\$48,707	Statewide Totals	Adult Protective ARPA 3 \$1,844,098	EJA 2024-25 \$449,884

**Attachment B:
Large Purchase Request for Expenditure Exceeding \$5,000 Form**

Email equipment requests costing \$5,000 or more per unit to Julie Kelleher at
Julie.Kelleher@ocfs.ny.gov

Date:	
Grantee Organization:	
Grantee Contact Name:	
Grantee Email:	
Grant Number:	
<p>Attach three cost estimates for the piece of equipment you requested and indicate which bid you are choosing.</p> <p>Cost estimates can be bids from vendors/dealerships or print outs of cost from sellers.</p>	
<p>Describe the purpose/intended use of the equipment and how the equipment will benefit the program.</p>	
<p>What percentage of the total cost of the equipment/supply will these grant funds cover? If other funding is available, please identify the source and amount.</p> <p>For instance, if the total cost of the item is \$10,000, and the grant program is responsible for \$5,000, and state/territory funds will be used for the remaining \$5,000, write 50% in this space. If grant funds will be used to for the full cost of the purchase, write 100% in this space.</p>	

<p>What is the estimated percentage of time the equipment will be used by the APS program?</p> <p>If this purchase is being shared with other programs, indicate the percentage of time that the program will use this item. For instance, if you're purchasing a vehicle partially with APS grant funds and partially with state/territory funds, and your program will only have access to the vehicle 50% of the time, write 50% in this space. If the APS program will have access to the purchase 100% of the time, write 100% in this space.</p>	
<p>Include an analysis of lease and purchase alternatives to determine which would be the most economical and practical procurement of the recipient and the federal government.</p>	
<p>Buy American Requirement: Attach information indicating the equipment is produced in the United States.</p>	

**Attachment C:
Federal and State Recognized Tribes in New York State and County of Residence**

Tribe	County of Residence
Cayuga Nation of Indians	Seneca, Cayuga
Oneida Indian Nation	Onondaga
St. Regis Mohawk Tribe	Franklin
Seneca Nation of Indians	Erie, Cattaraugus, Chautauqua
Tonawanda Band of Seneca	Genesee
Tuscarora Nation	Niagara
Unkechaug and Shinnecock Indian Nations	Suffolk

**ATTACHMENT D-1:
 ARPA Annual Program Report Template and Instructions
 New York State ACL ARPA Grant Report**

REPORTING PERIOD: December 1, 2024- June 30, 2025
DUE DATE: August 10, 2025

Name of Local Department
 of Social Services/District:

Name and Title of Reporter:

Strategy Selected:

Overall Goal: List the Project Goal that was selected on page 2 of the LDSS attestation.

Objectives/Activities Updated MM/DD/YY List the specific strategy selected on page 1 of the LDSS attestation that supports the goal noted above and the actual activity completed.	APS Process Model Topic Select the corresponding input/resource and stage of the case process.	Description of Accomplishments (Q1) List what was accomplished by implementing the strategy/activity. List any significant partners and their role in the activity.	Outputs (Q4) List services purchased, goods or staff acquired and total expenditure . List the number of APS clients who received the service or activity. List the number of those who were age 60 or older.	Description of Impact (Q3) Describe the impact the activity had on the goal. Are there measurable outcomes that can be included to support the impact? Have risks been decreased and safety increased?

Challenges, Barriers, Alterations (Q2): Describe what actions, if any challenges or barriers were encountered during the reporting period, were taken to address them, and if there were any changes to the goals, objectives, or activities because of the challenges.

Instructions: The LDSS must complete and submit an Annual Program Performance Report for both ARPA (Attachment D-1) and EJA (Attachment D-2) funding to OCFS using the attached reporting forms.

EJA: LDSSs must submit the annual report (Attachment D-2) no later than February 10, 2025.

ARPA: LDSSs must submit the *annual* (Attachment D-1) report to OCFS no later than August 10, 2025.

The following charts provide examples of report completion, linking activities with stages in the APS process and definitions of services.

New York State ACL ARPA Grant Report EXAMPLE REPORTING PERIOD: December 1, 2024 – June 30, 2025				
Example 1: Overall Goal: Enhance provision of protective and residential services in the least restrictive manner that will effectively protect and support self-determination of vulnerable and dependent adults.				
Objectives/Activities Updated MM/DD/YY	APS Process Model/Topic	Description of Accomplishments(Q1)	Outputs (Q4)	Description of Impact (Q3)
Establish/enhance elder shelters or other emergency housing and wraparound services with the development of a new contract(s) for emergency shelter	Community and interagency partnerships	Local government approved several contractual agreements with local motels. Identification of three new emergency housing locations, spread out throughout the county, closer to shopping areas.	Current expenditures for emergency housing for this reporting period are \$30,600 . Twelve clients have received this service, eight of whom are age 60 or older.	Twelve clients were removed from unsafe and unsanitary conditions to locations near their current neighborhoods where they could continue to use the same shopping areas and maintain existing social and professional relationships while long-term housing issues were addressed. Such placements allow for independence and dignity to remain intact.
Challenges, Barriers, Alterations (Q2): Describe what actions, if any challenges or barriers were encountered during the reporting period, were taken to address them, and if there were any changes to the goals, objectives, or activities because of the challenges.				
Example 2: Overall Goal: Improve/enhance identification and investigation of vulnerable adults who self-neglect or are abused, neglected, or exploited by others.				
Objectives/Activities Updated MM/DD/YY	APS Process Model/Topic	Description of Accomplishments(Q1)	Outputs (Q4)	Description of Impact (Q3)
Improve/support remote work through	Create new/enhance existing operational	Ten laptops with MiFi and 10 cell phones	Current equipment and contract	Initial and follow-up visits for all 40

<p>the purchase of laptops and cell phones for case workers.</p>	<p>supports.</p>	<p>were purchased for eight case workers and two supervisors.</p>	<p>expenditures total \$20,000. The equipment has been used for 10 months on 40 APS investigations/cases. Thirty of those cases involved clients aged 60 or older.</p>	<p>cases were conducted and documented timely. Service availability is confirmed more expeditiously as this can be verified while in the field. Case notes are completed while in the field and are detailed, concise and timely.</p>
<p>Challenges, Barriers, Alterations (Q2): Describe what actions, if any challenges or barriers were encountered during the reporting period, were taken to address them, and if there were any changes to the goals, objectives, or activities because of the challenges.</p>				

**ATTACHMENT D-2:
EJA Annual Program Report Template and Instructions
New York State ACL EJA Grant Report**

EJA REPORTING PERIOD: October 1, 2024- November 30, 2024 <u>DUE DATE February 10, 2025</u>				
Name of Local Department of Social Services/District: Name and Title of Reporter:				
Strategy Selected:				
Overall Goal: List the Project Goal				
Objectives/Activities Updated MM/DD/YY List the specific strategy selected on page 1 of the LDSS attestation that supports the goal noted above and the actual activity completed.	APS Process Model Topic Select the corresponding input/resource and stage of the case process.	Description of Accomplishments (Q1) List what was accomplished by implementing the strategy/activity. List any significant partners and their role in the activity.	Outputs (Q4) List services purchased, goods or staff acquired and total expenditure . List the number of APS clients who received the service or activity. List the number of those who were age 60 or older.	Description of Impact (Q3) Describe the impact the activity had on the goal. Are there measurable outcomes that can be included to support the impact? Have risks been decreased and safety increased?
Challenges, Barriers, Alterations (Q2): Describe what actions, if any challenges or barriers were encountered during the reporting period, were taken to address them, and if there were any changes to the goals, objectives, or activities because of the challenges.				

Mapping to the APS Process Model and Annual Report

The simplified map includes the sample activities ACL outlined in the Federal Register Notice.

Inputs/Resources	Intake	Investigation	Post-Investigation	Quality Assurance
<p>APS Staff</p> <ul style="list-style-type: none"> • Training/education • Personnel costs, including hazard pay • Travel for in-person investigations • Costs for PPE and supplies for in-person visits <p>Community/ Interagency Partnerships</p> <ul style="list-style-type: none"> • Public awareness and community outreach • Costs for and associated with establishing new or improving existing processes for responding to COVID-19 scams and frauds <p>Consult Support</p> <p>Create New/ Enhance Existing Operational Supports</p> <p>Purchase of equipment and associated technologies that will allow for secure remote work and enhance APS workers' ability to interview and investigate while they cannot physically visit during to COVID-19 crisis.</p> <p>Legal and Ethical processes</p>	<p>Screening and Assessment Tools</p> <p>Case Planning Tools</p> <p>Create New/ Enhance Reporting Systems</p> <ul style="list-style-type: none"> • Purchase of new or improvements to existing data systems and/or technology infrastructure related to reporting. 	<p>Assessment</p> <p>Interviews</p> <p>Collecting Physical Evidence</p> <p>Consult Support</p> <p>Determinations and Services Recommendations</p>	<p>Obtaining Client Agreement and Implementing Service Plan</p> <p>Referring Clients to Community Partners or Services:</p> <ul style="list-style-type: none"> • Purchasing goods and services • Purchase/provision of PPE for clients and/or expenses for COVID-related cleanup/sanitation services • Paying for the least restrictive option for emergency or alternative housing <p>Monitor Status of Victim and Services</p>	<p>Documentation of Investigation/ Services</p> <ul style="list-style-type: none"> • Purchase of new or improvements to existing data systems and/or technology infrastructure related to case management <p>Expand Data</p> <p>Capacity Customer Satisfaction</p> <p>Quality Assurance Review</p>

The following table contains existing service categories and definitions for a range of home- and community-based services. This list is provided to help track and report goods and services purchased/obtained for APS clients being served by COVID-19-related funding. Grantees are encouraged to use this table to facilitate analysis and reporting.

SERVICE NAME	SERVICE DEFINITION	UNIT NAME	UNIT DEFINITION
Assistive Technology /Durable Equipment	<p>Durable medical equipment (chair lifts, wheelchairs, walkers, emergency response systems) or anything given to or lent on a short-term basis, including technology or equipment, such as tablet computers, cell phones, or other devices, for a client to use in their home to maintain safety, allow for socialization, and/or promote participation in activities from the older adult's home.</p> <p>Note: Please report any expenditures related to cell phone or internet <i>access plans</i> under Consumable Supplies</p>	<p>1) Expenditure 2) Units</p>	<p>Cost and quantity of items of assistance.</p>
Care/Case Management Services	<p>Development and implementation of a service plan to mobilize the formal and informal resources and services identified in the assessment to meet the client's needs. Includes the development and oversight of a plan to ensure the client's safety and well-being; developing a safety plan with a person's support network; referring and arranging support services; etc.</p>	<p>1) Expenditure 2) Hours</p>	<p>The cost and amount of time (measured in hours) to provide assistance.</p>
Caregiver Support Services	<p>Assistance to family and other informal caregivers to improve or sustain capacity for caring for the older adult or adult with disabilities. Includes counseling, support groups, training, respite, etc.</p>	<p>1) Expenditures 2) Units</p>	<p>The cost and number of units or sessions.</p>
Community Day Services	<p>Services or activities provided to adults who require care and supervision in a protective setting for part of a 24-hour day. Includes out-of-home supervision, health care, recreation and/or independent living skills training offered in centers commonly known as adult day, adult day health, senior centers, and disability day programs.</p>	<p>1) Expenditure 2) Hours</p>	<p>The cost and amount of time (measured in hours) to provide assistance.</p>

**New York State ACL EJA Grant Report
EXAMPLE
REPORTING PERIOD: October 1, 2024 – November 30, 2024**

Example 1: Overall Goal: Enhance provision of protective and residential services in the least restrictive manner that will effectively protect and support self-determination of vulnerable and dependent adults.

Objectives/Activities Updated MM/DD/YY	APS Process Model/Topic	Description of Accomplishments(Q1)	Outputs (Q4)	Description of Impact (Q3)
Establish/enhance elder shelters or other emergency housing and wraparound services with the development of a new contract(s) for emergency shelter	Community and interagency partnerships	Local government approved several contractual agreements with local motels. Identification of three new emergency housing locations, spread out throughout the county, closer to shopping areas.	Current expenditures for emergency housing for this reporting period are \$30,600. Twelve clients have received this service, eight of whom are age 60 or older	Twelve clients were removed from unsafe and unsanitary conditions to locations near their current neighborhoods where they could continue to use the same shopping areas and maintain existing social and professional relationships while long-term housing issues were addressed. Such placements allow for independence and dignity to remain intact.

Challenges, Barriers, Alterations (Q2): Describe what if any challenges or barriers were encountered during the reporting period, what actions were taken to address them, and if there were any changes to the goals, objectives, or activities because of the challenges.

Example 2: Overall Goal: Improve/enhance identification and investigation of vulnerable adults who self-neglect or are abused, neglected, or exploited by others.

Objectives/Activities Updated MM/DD/YY	APS Process Model/Topic	Description of Accomplishments(Q1)	Outputs (Q4)	Description of Impact (Q3)
Improve/support remote work through	Create new/enhance existing operational	Ten laptops with MiFi and 10 cell phones	Current equipment and contract	Initial and follow-up visits for all 40

<p>the purchase of laptops and cell phones for case workers.</p>	<p>supports.</p>	<p>were purchased for eight case workers and two supervisors.</p>	<p>expenditures total \$20,000. The equipment has been used for 10 months on 40 APS investigations/cases. Thirty of those cases involved clients age 60 or older.</p>	<p>cases were conducted and documented timely. Service availability is confirmed more expeditiously as this can be verified while in the field. Case notes are completed while in the field and are detailed, concise and timely.</p>
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Challenges, Barriers, Alterations (Q2): Describe what actions, if any challenges or barriers were encountered during the reporting period, were taken to address them, and if there were any changes to the goals, objectives, or activities because of the challenges.

ATTACHMENT E: FOR U.S. ADMINISTRATION FOR COMMUNITY LIVING GRANTS APS

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 354(a) states "all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification."

(i)	Subrecipient Name	Attachment A
(ii)	Subrecipient's unique entity identifier	Local Social Service Districts
(iii)	Federal Award Identification Number (FAIN)	2101NYAPC6
(iv)	Federal award date to the recipient by the HHS awarding agency	ARPA APS: August 1, 2021
(v)	Subaward period of performance start and end dates	ARPA APS: December 1, 2024 – June 30, 2025
(vi)	Amount of federal funds obligated to the subrecipient by this action by the pass-through entity to the subrecipient	Attachment A
(vii)	Total amount of the federal funds obligated to the subrecipient by the pass-through entity including the current obligation	Attachment A
(viii)	Total amount of the award committed to the subrecipient by the pass-through entity	Attachment A
(ix)	Federal award project description	American Rescue Plan for Adult Protective Services under SSA Title XX Section 2042(b)
(x)	Name of the HHS awarding agency, pass-through entity and contact information for awarding official of the pass-through entity	Administration for Community Living: Shonna Clinton – (518) 474-2812 Shonna.Clinton@ocfs.ny.gov
(xi)	CFDA number and name	ARPA APS: 93.747 – American Rescue Plan for Adult Protective Services under SSA Title XX Section 2042(b)
(xii)	Identification of whether the award is research and development (R&D)	N
(xiii)	Indirect cost rate for the federal award (including if the de minimus rate is charged per section 75.414)	Please see uniform guidance 45 CFR 75.

ATTACHMENT F: FOR U.S. ADMINISTRATION FOR COMMUNITY LIVING GRANTS EJA

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 354(a) states “all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification.”

(i)	Subrecipient Name	Attachment A
(ii)	Subrecipient's unique entity identifier	Local Social Service Districts
(iii)	Federal Award Identification Number (FAIN)	2301NYEJAP
(iv)	Federal award date to the recipient by the HHS awarding agency	April 1, 2023
(v)	Subaward period of performance start and end dates	October 1, 2024 – November 30, 2024
(vi)	Amount of federal funds obligated to the subrecipient by this action by the pass-through entity to the subrecipient	Attachment A
(vii)	Total amount of the federal funds obligated to the subrecipient by the pass-through entity including the current obligation	Attachment A
(viii)	Total amount of the award committed to the subrecipient by the pass-through entity	Attachment A
(ix)	Federal award project description	EJAP Adult Protective Services Formula Grants to States
(x)	Name of the HHS awarding agency, pass-through entity and contact information for awarding official of the pass-through entity	Administration for Community Living: Shonna Clinton – (518) 474-2812 Shonna.Clinton@ocfs.ny.gov
(xi)	CFDA number and name	93.698 – EJAP Adult Protective Services Formula Grants to States
(xii)	Identification of whether the award is research and development (R&D)	N
(xiii)	Indirect cost rate for the federal award (including if the de minimum rate is charged per section 75.414)	Please see uniform guidance 45 CFR 75

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference: Ways and Means
Initiative: HHHS 9

Title of Proposed Resolution:

A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS OFFICE OF MENTAL HEALTH

Purpose and General Idea:

Provides Authorization to Accept Funding from the NYS Office of Mental Health.

Summary of Specific Provisions:

Authorizes the acceptance of funding in the amount of \$ 535,040.39 from the NYS Office of Mental Health, allocated for various areas including the Assertive Community Treatment Program, COLA, and the Personalized Recovery Oriented Service Program. This funding will also support two court-based Mental Health Navigators, who will assist the department with mental health screenings and assessments, referral services, and opportunities for court diversion and alternatives to incarceration strategies.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept additional state aid from OMH.

Increase Expense Code By:

A544322.400601	Case Management Serv-Adults	\$33,432
A544322.400604	Residential Services - Adults	\$1,073
A544322.400605	Vocational Services - Adults	\$33,674
A544322.400606	Community Support Prgms - Adlt	\$3,763
A544322.400607	Case Mngmt Svcs-Child & Youth	\$2,163
A544322.400610	Vocational Svcs - Child/Youth	\$678
A544322.400611	Community Support Svcs - Child	\$2,281
A544322.400617	Forensic	\$206,522

Increase Revenue Code By:

A34322.349001	Mental Health Services	\$278,464
A34322.349006	Mental Hlth Svcs-Chld & Youth	\$5,122
A34310.349007	Mental Health Services-Admin	\$2,981

Decrease Use of Fund Balance:

A.599	Appropriated Fund Balance	\$2,981
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

Keith Brown, Director of Public Health, indicates that \$285,857.39 will support the work being done by the department including changes made to the Assertive Community Treatment model during 2024, as well as cost of living allowances made during that period. \$42,661 of this funding is being awarded to the Personalized Recovery Oriented Service program operated by Ellis Hospital, which is designed to assist program participants in meeting goals related to work, education, living independently and improving mental health. The remaining balance of \$206,522 will be used to support two (2) court-based mental health navigators for Schenectady County that would assist the department with mental health screenings and assessments, referral services, and pursuing opportunities for court diversion and alternatives to incarceration strategies.

Sponsor: Legislator Ostrelich

Co-Sponsor:


COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature
From: Rory Fluman, County Manager 
CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Keith Brown, Director of Public Health
Jaclyn Falotico, Commissioner of Finance
Date: March 28, 2025
Re: Authorization to Accept Funding from the NYS Office of Mental Health

Attached is a memorandum from Keith Brown, Director of Public Health, requesting authorization to accept funding from the NYS Office of Mental Health totaling to \$535,040.39, with it being designated to multiple areas.

Of this funding increase, \$285,857.39 will support the work being done by the department including changes made to the Assertive Community Treatment model during 2024, as well as cost of living allowances made during that period. A further \$42,661 of this funding is being awarded to the Personalized Recovery Oriented Service program operated by Ellis Hospital, which is designed to assist program participants in meeting goals related to work, education, living independently and improving mental health. The remaining balance of \$206,522 will be used to support two (2) court-based mental health navigators for Schenectady County that will assist the department with mental health screenings and assessments, referral services, and pursuing opportunities for court diversion and alternatives to incarceration strategies.

As Mr. Brown indicates, these are pass-through funds, meaning that there are no costs for the County to receive these funds.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Public Health Director
RE: Legislative Action – April 2025 Legislative Meeting
 Requesting Legislative Approval to Modify the 2025 Budget to Accept Additional NYS OMH State Aid
CC: Jennifer Bargy, Deputy County Manager
 Jaclyn Falotico, Commissioner of Finance
DATE: 3/14/2025

Dear Rory,

Schenectady County Public Health Services (SCPHS) Office of Community Services has been notified by the NYS OMH in its most recent State Aid letter, dated March 4, 2024 that they will be receiving additional funding to support several initiatives.

Funding increases in the State Aid letter cover multiple agencies and include changes made to the ACT model during 2024 and cost of living allowances made in 2024. The total amount of the increase is \$285,857.39.

There is also a one-time funding increase for the Personalized Recovery Oriented Service (PROS) program operated by Ellis Hospital of \$42,661 this represents the total 2025 PROS Viability funding. The PROS program is a psychoeducational program designed to assist program participants in meeting goals related to work, education, living independently and improving mental health.

Additionally, there is an increase in funding of \$206,522 to support two court based mental health navigators for Schenectady County. These funds will be distributed to a provider pending an RFP. The NYS Office in supplying this additional funding recognizing that there are many individuals with mental illness in the court system. Navigators will assist with mental health screening and assessment, referral to services, assisting with service engagement, as well as pursuing opportunities for court diversion and alternatives to incarceration

- A544322.400601 (Adults)
- A544322.400604 (Adults)
- A544322.400605 (Adults)
- A544322.400606 (Adults)
- A544322.400607 (Children & Youth)
- A544322.400610 (Children & Youth)
- A544322.400611 (Children & Youth)
- A544322.400613 (Adults)
- A544322.400617 (Forensic)

These are pass-through funds and there is no cost to the County associated with their receipt. I am requesting Legislative approval to modify the 2025 budget to accept these funds. Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *IF*
DATE: March 24, 2025
SUBJECT: Budget Amendment – Public Health – OMH Additional State Aid

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept additional state aid from OMH.

Increase Expense Code By:

A544322.400601	Case Management Serv-Adults	\$33,432
A544322.400604	Residential Services - Adults	\$1,073
A544322.400605	Vocational Services - Adults	\$33,674
A544322.400606	Community Support Prgms - Adlt	\$3,763
A544322.400607	Case Mngmt Svcs-Child & Youth	\$2,163
A544322.400610	Vocational Svcs - Child/Youth	\$678
A544322.400611	Community Support Svcs - Child	\$2,281
A544322.400617	Forensic	\$206,522

Increase Revenue Code By:

A34322.349001	Mental Health Services	\$278,464
A34322.349006	Mental Hlth Svcs-Child & Youth	\$5,122
A34310.349007	Mental Health Services-Admin	\$2,981

Decrease Use of Fund Balance

A.599	Appropriated Fund Balance	\$2,981
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.



Office of Mental Health

KATHY HOCHUL

Governor

ANN MARIE T. SULLIVAN, M.D.

Commissioner

MOIRA TASHJIAN, MPA

Executive Deputy Commissioner

March 4, 2025

Darin Samaha
Director
Schenectady County
Schenectady, NY 12305-3111

Dear Director Samaha:

The NYS Office of Mental Health (OMH) is issuing your January 1, 2025 to December 31, 2025 State Aid Letter (SAL) to reflect your latest allocation. Your total allocation amount currently is \$5,768,398. The allocations authorized in this letter include the full annual funding for initiatives previously authorized as well as:

Federal Funds CMHS FSC 041H, 041Z, 044C, and 044S: FFY 2021 CMHS Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) awards are allocated for awards issued to date.

Federal Funds CMHS FSC 041 and 044: The FFY 2025 awards are allocated with the January & December 2025 payment dates for counties and providers that have sent in all of their federal certifications.

Please ensure the County Allocation Tracker (CAT) is updated to agree with the State Aid Letter allocations and reflects all county contracts funded with State Aid. Questions pertaining to the CAT can be directed to your Field Office.

Guidelines for completion of the Consolidated Fiscal Report (CFR), which includes the Consolidated Claim Report (CCR), can be accessed through the OMH website: <https://omh.ny.gov/omhweb/finance/main.htm>. The CFR must be completed by service providers that receive funding to operate an OMH program, operate an OMH certified program or are authorized to operate an OMH program through a designation process. If any of your providers need assistance in completing these forms, they should contact the OMH CFR Unit at CFR@omh.ny.gov.

The Aid to Localities Spending Plan Guidelines, which outline the rules and intent of the funding, can be found via the following link: <https://apps.omh.ny.gov/omhweb/spguidelines/> and can also be obtained through your Field Office. Please share these guidelines with your subcontract providers so that they may become familiar with the guidelines that apply to them and refer to the guidelines as necessary.

As a reminder, failure to submit the CAT, and/or CFR/CCR schedules in a timely manner may result in the delay of subsequent State Aid payments and/or Medicaid payments.

Inherent in OMH's budget and claiming policy is the expectation that your department will monitor expenditures against budgeted costs throughout the year. Please notify your OMH Field Office of any significant fiscal or programmatic problems as soon as they become known.

If you have questions regarding any local mental health fiscal issues, including questions regarding the information or instructions that are included in this letter, please call Constance Bowens at OMH Hudson River Field Office at (845) 454-8229.

Sincerely,

Kristyn Blakley, Assistant Director
Community Budget & Financial Management



Attachment A
Funding Source Allocation Table
County Code: 47 County Name: Schenectady
Year: 2025 Amendment: 3 - 3/4/2025 9:53:44 AM

Print Date : 03/04/2025 10:28 AM
 Printed By : LPAIDXX
 Page : 1 of 2

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
Local Assistance	001A	GS	\$47,880	\$0	\$47,880	\$47,880	\$0	\$47,880	
Community Support Services	014	GS	\$155,696	\$0	\$155,696	\$155,696	\$0	\$155,696	
Adult Case Management & ACT	034J	GS	\$177,045	\$0	\$177,045	\$177,042	\$0	\$177,042	
Remarks									
Quarterly increase of \$2,750 (FAV \$10,989) represents the 4/1/24 ACT modal change for 1 Adult 48-slot ACT team, effective 1/1/25. Program code 0800 should be used on all OMH financial report documents.									
Peer & Rehab. Sup.	037A	GS	\$98,436	\$0	\$98,436	\$98,436	\$0	\$98,436	
PROS State Aid	037P	GS	\$151,109	\$0	\$151,109	\$108,448	\$0	\$108,448	
Remarks									
One time funding of \$42,661 represents the total 2025 PROS Viability funding. The funding for each provider is: Ellis Hospital \$42,661 to be recorded on Program Code 7340									
Effective 1/1/2025, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 2025 funding changes are : Ellis Hospital PROS SA \$41,891 Voc \$86,557 to be reported on Program Code 7340.									
Dwyer Veteran P2P	038F	GS	\$112,300	\$0	\$112,300	\$112,300	\$0	\$112,300	
Remarks									
Quarterly Allocation of \$27,300 (FAV \$109,200) in the SFY 24-25 Enacted Budget for the period of 4/1/2024-3/31/2025, will be used for the Veteran Peer to Peer Support Service Prog for veterans. The provider should use the program code 0690 on all OMH financial reporting documents.									
Forensics	039J	GS	\$240,226	\$0	\$240,226	\$240,228	\$0	\$240,228	
Remarks									
Annual funding of \$206,522 supports Forensic court navigators for Schenectady county. Program code 1760 should be used for CFR reporting.									
Clinical Infrastructure-Adult	039P	GS	\$59,196	\$0	\$59,196	\$59,196	\$0	\$59,196	
Clinical Infrastructure-C&F	046A	GS	\$137,412	\$0	\$137,412	\$137,412	\$0	\$137,412	



Attachment A
Funding Source Allocation Table
County Code: 47 County Name: Schenectady
Year: 2025 Amendment: 3 - 3/4/2025 9:53:44 AM

Print Date : 03/04/2025 10:28 AM
 Printed By : LPALDXX
 Page : 2 of 2

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
Emergency Services C&F	046G	GS	\$281,169	\$0	\$281,169	\$281,169	\$0	\$281,169	
Remarks									
Allocation funds Crisis Services.									
Community Support Programs-C&F	046L	GS	\$349,464	\$0	\$349,464	\$349,464	\$0	\$349,464	
Supported Housing	078	GS	\$2,367,475	\$0	\$2,367,475	\$2,367,475	\$0	\$2,367,475	146
Prior Year Liability	122P	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Expanded Community Support Adult	142A	GS	\$228,164	\$0	\$228,164	\$228,164	\$0	\$228,164	
Trans. Mgmt. Kendra's	170B	GS	\$48,416	\$0	\$48,416	\$48,416	\$0	\$48,416	
MGP Admin Kendra's	170C	GS	\$5,748	\$0	\$5,748	\$5,748	\$0	\$5,748	
Com. Reinvestment	200	GS	\$773,912	\$0	\$773,912	\$773,912	\$0	\$773,912	
Supported Housing - Workforce RIV	200C	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Homeless/MICA	300	GS	\$37,740	\$0	\$37,740	\$37,740	\$0	\$37,740	
Commissioner's Perf.	400	GS	\$38,332	\$0	\$38,332	\$38,332	\$0	\$38,332	
Health Home	570	GS	\$188,055	\$0	\$188,055	\$188,055	\$0	\$188,055	
Kids Health Home Care Management	570K	GS	\$97,508	\$0	\$97,508	\$97,508	\$0	\$97,508	
MRT Supported Housing Beds	580	GS	\$160,103	\$0	\$160,103	\$160,103	\$0	\$160,103	10
Funding Reduction/COLA	965	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Personnel Services Enhancements	965S	GS	\$13,012	\$0	\$13,012	\$13,012	\$0	\$13,012	
Grand Total:			\$5,768,398	\$0	\$5,768,398	\$5,725,738	\$0	\$5,725,738	



**State Aid Letter
Case Management Report
County Code/Name: 47 - Schenectady**

Print Date: 09/09/2025 10:29 AM
Printed By: kpolzak
Page: 1 of 2

Funding Source Codes

Funding Service Names

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference: Ways and Means
Initiative: HHHS 10

Title of Proposed Resolution:

A RESOLUTION TO ACCEPT MONIES FROM THE NYS OFFICE OF ADDICTION SERVICES AND SUPPORTS

Purpose and General Idea:

Provides Authorization to Accept Funding from the NYS Office of Addiction Services.

Summary of Specific Provisions:

Authorizes the acceptance of funding in the amount of \$255 from the NYS Office of Addiction Services and Support (NYS OASAS) for the Office of Community Services Administration and its work with New Choices Recovery Center.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept additional state aid from OASAS.

Increase Expense Code By:

A544230.400600	Case Management	\$150,538
A544230.400602	Treatment Services	\$24
A544230.400603	Prevention Services	\$149,505

Decrease Expense Code By:

A544230.400450	Purcell House	\$75,471
A544230.400451	Perrin House	\$151,899
A544230.400452	Smith House	\$65,794
A544230.400440	Bridge Center	\$6,877

Increase Revenue Code By:

A34310.348603	Narcotic Addiction Control Admin	\$229
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Decreased Use of Fund Balance:

A.599	Appropriated Fund Balance	\$203
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

This funding would reflect a shift in funding from the residential services into primary prevention services and case management within the New Choices Recovery Center.

Sponsor: Legislator Ostrelch

Co-Sponsor:

COUNTY OF SCHENECTADY




RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Keith Brown, Director of Public Health
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

Re: Authorization to Accept Funding from the NYS Office of Addiction Services

Attached is a memorandum from Keith Brown, Director of Public Health, requesting authorization to accept funding from the NYS Office of Addiction Services and Support in the amount of \$255 for the Office of Community Services Administration and its work with New Choices Recovery Center. As Mr. Brown indicates, this will reflect a shift in funding from the residential services into primary prevention services and case management.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Public Health Director
RE: Legislative Action – April 2025 Legislative Meeting
Requesting Legislative Approval to accept funding from the NYS OASAS
CC: Jennifer Bargy, Deputy County Manager
Jaelyn Falotico, Commissioner of Finance
DATE: 3/10/25

Dear Rory,

The Schenectady County Public Health Services Office of Community Services has been notified by NYS Office of Addiction Services and Support (OASAS) in its state aid letter dated 12/27/2024 of an increase in funding.

The Increase in funding from this state aid letter impact the Office of Community Services Administration and New Choices Recovery Center. There is a shift in funding from the residential services and moving it to primary prevention services and case management. After the shift there is a net increase of \$255.

This funding increase affects the following programs:
A544230.400600 (Case Management)
A544230.400602 (Treatment Services)
A544230.400603 (Prevention Services)

There is no cost to the county associated in receiving this funding. I am requesting that the Legislature approve the modification of the 2025 budget to accept these funds. Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance RF
DATE: March 24, 2025
SUBJECT: Budget Amendment -- Public Health -- OASAS Additional State Aid

The Department of Finance provides the following amendment to the 2025 Operating Budget to accept additional state aid from OASAS.

Increase Expense Code By:

A544230.400600	Case Management	\$150,538
A544230.400602	Treatment Services	\$24
A544230.400603	Prevention Services	\$149,505

Decrease Expense Code By:

A544230.400450	Purcell House	\$75,471
A544230.400451	Perrin House	\$151,899
A544230.400452	Smith House	\$65,794
A544230.400440	Bridge Center	\$6,877

Increase Revenue Code By:

A34310.348603	Narcotic Addiction Control Admin	\$229
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Decreased Use of Fund Balance

A.599	Appropriated Fund Balance	\$203
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

**New York State Office of Addiction Services and Supports
State Aid Funding Authorization**

SBRRPALB100
01/17/2025 14:34

County: Schenectady (47)

Fiscal Year : 2024

As of: 01/17/2025

Region: Hudson

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Approved Budgeted Amounts							Local Share	Non-Funded	Restr. Code
				Gross	Revenue	Net	Funded Net	Funding Code/Source	One-time	Approved State Aid			
35060		2950 00	53927	957,734	683,854	273,880	273,880	013S		273,880	0	0	
		3078 00	52390	111,574	0	111,574	111,574	013S		111,574	0	0	
Alcoholism and Substance Abuse Council of Schenectady County, Inc. d/b/a New Choices Recovery Center		3520 00	52777	801,972	615,469	186,503	186,503	013S		186,503	0	0	
	3	3600 00	53548	824,914	512,365	312,549	312,549	013S		312,549	0	0	
	3	3600 01	53547	945,763	556,787	388,976	388,976	013S		388,976	0	0	
	3	3600 02	53549	837,479	534,608	302,871	302,871	013S		302,871	0	0	
	3	3600 03	53546	869,083	625,129	243,954	243,954	013S		243,954	0	0	
	JB	4084 00	53390	200,000	0	200,000	200,000	013S		200,000	0	0	
		5520 00	90886	523,795	0	523,795	523,795	013S		523,795	0	0	
		Agency 35060 Total:		6,072,314	3,528,212	2,544,102	2,544,102	All		2,544,102	0	0	
70440		0890 00	70500	70,739	11,505	59,234	59,234	013S		55,808	3,426	0	
Schenectady County Office of Community Services		5990 00	52494	145,602	55,424	90,178	90,178	013S		90,178	0	0	
		Agency 70440 Total:		216,341	66,929	149,412	149,412	All		145,986	3,426	0	
County Schenectady (47) Summary - All Agencies:				6,288,655	3,595,141	2,693,514	2,693,514	All		2,690,088	3,426	0	
Less Direct Contracts/DASNY:				0	0	0	0	All		0	0	0	
Approved LGU Funding:				6,288,655	3,595,141	2,693,514	2,693,514	All		2,690,088	3,426	0	

Signature _____

Date _____

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference:
Initiative: HHHS 11

Title of Proposed Resolution:

A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS DEPARTMENT OF HEALTH FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS PROGRAM

Purpose and General Idea:

Provides authorization to enter into a Multi-Year Agreement with the NYS Department of Health for the Children and Youth Special Health Care Needs Program

Summary of Specific Provisions:

Authorizes the acceptance of funding in the amount of \$70,862 from the NYS Department of Health. Schenectady Public Health Services has been awarded this funding for the Children and Youth Special Health Care Needs Program The period of this agreement begins on October 1, 2025, and ends on September 30, 2030. This program offers assistance for individuals from birth up to 21 years of age, and their families, by providing timely and appropriate information and referrals to insurance, health services, and community resources to address their identified needs.

Effects Upon Present Law:

None.

Justification:

Keith Brown, Director of Public Health indicates, that the goal is to have both (CYSHCN) and (SCPHS) departments work together to help support the community by providing appropriate timely information, health referrals, and community resources/services, which includes, but not limited to, outreach strategies, and supporting youth and young adults with special health care needs successfully transition to all aspects of adult life. Furthermore, the program will strive to ensure equitable access to medical services and supports, address disparities and the social determinants of health with activities that are tailored to community needs.

Sponsor: Legislator Ostrelch

Co-Sponsor:

COUNTY OF SCHENECTADY




RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Keith Brown, Director of Public Health

Date: March 28, 2025

RE: Authorization to Enter into a Multi-Year Agreement with NYS Department of Health's Children & Youth with Special Health Care Needs Program

Attached is a memorandum from Mr. Brown, Director of Public Health, requesting authorization to enter into a multi-year agreement with the NYS Department of Health to accept funding in the amount of \$70,862 in support of the Children and Youth with Special Health Care Needs Program.

This program offers assistance for individuals from birth up to 21 years of age, and their families, by providing timely and appropriate information and referrals to insurance, health services, and community resources to address their identified needs. As Mr. Brown indicates, the departments work towards meeting this goal by using these funds on a variety of activities which include, but not limited to, collaborating with the Department and Regional Support Centers, community engagement activities, outreach strategies, and supporting youth and young adults with special health care needs successfully transition to all aspects of adult life. Furthermore, the program will strive to ensure equitable access to medical services and supports, address disparities and the social determinants of health with activities that are tailored to community needs.

This agreement has a period beginning October 1, 2025 and ending September 30, 2030.

I recommend your approval.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Public Health Director
RE: Legislative Action – April 2025 Legislative Meeting
Requesting Legislative Approval to accept Children & Youth with Special Health Care Needs (CYSHCN) Funding
CC: Jennifer Bargy, Deputy County Manager
Jaclyn Falotico, Commissioner of Finance
DATE: 3/10/25

Dear Rory,

Schenectady County Public Health Services (SCPHS) has been awarded a multi-year grant from the New York State Department of Health in the amount of \$70,862 for the upcoming period of 10/01/2025 - 09/30/2030.

The goal of the Children and Youth with Special Health Care Needs (CYSHCN) Program is for the Public Health Department to support CYSHCN from birth up to 21 years of age, and their families, by providing timely and appropriate information and referrals to insurance, health services, and community resources to address their identified needs. Children and youth who are served by the CYSHCN Program may have a serious or long-lasting physical condition, intellectual or developmental disability, and/or behavioral or emotional condition for which they need extra health care and support services. The program strives to ensure equitable access to medical services and supports, address disparities and the social determinants of health with activities that are tailored to community needs.

Through the support of this grant, Schenectady County Public Health Services will:

- Collaborate with the Department and Regional Support Centers (RSC)
- Participate in quarterly statewide webinars
- Participate in community engagement activities to promote program awareness, including community listening sessions.
- Engage community partners, including medical providers, childcare providers, and school district representatives to assist families in obtaining available resources for CYSHCN and their families.
- Maintain and promote a list of local resources for families of CYSHCN with the assistance of the RSC.
- Ensure that communication, outreach, referrals, and engagement strategies reflect the ethnicity and diversity of the community.
- Support youth and young adults with special health care needs to make successful transitions to all aspects of adult life.
- Provide families with information on support meetings and training workshops offered by community organizations and by the RSC.

To maximize the utilization of these funds, SCPHS is currently contracting with the Schenectady Community Action Program (SCAP) to provide these services to families.

I am requesting Legislative approval to accept these grant funds. Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

February 18, 2025

Schenectady County
Rory Fluman
County Manager
620 State Street, 6th Floor Schenectady, NY 12308

Dear Rory Fluman,

The New York State (NYS) Department of Health (DOH) Bureau of Child Health administers the Children and Youth with Special Health Care Needs (CYSHCN) Program with funding from the Health Resources and Services Administration Maternal and Child Health Service Block Grant funds. The Department funds local efforts to improve the system of care for children and youth with special health care needs, from birth to 21 years of age, and their families. Your agency is eligible for funding under the CYSHCN Program. The non-competitive grant awards are a long-standing effort to support local programs to serve as a resource to the county to share information, coordinate services, and collaborate with partners to address unmet needs and improve the system of care for CYSHCN and their families. Further, the LHD staff support individual CYSHCN and their families by providing information and referrals about services and community resources based on their need(s).

The Program strives to ensure equitable access to medical services and supports, and address disparities and the social determinants of health with activities that are tailored to local community needs. The modifications to the program for this cycle include a strengthened population health approach to promote health and well-being for CYSHCN to develop and realize their full potential. The Cornell University CYSHCN Center of Excellence (COE) will provide local Program support through training and technical assistance. This includes public health detailing training, the development of a family/community engagement plan with county-specific actions, strategies, and performance measures, as well as a public facing online, searchable state-wide resource guide.

Program funding is consistent with the previous grant cycle and will be awarded for a five-year period from October 1, 2025, to September 30, 2030. A minimum 0.5 full time equivalent (FTE) dedicated staff person is required who is responsible for assuring required program deliverables described in the Program overview and workplan are achieved. The required staff person is to serve as the point person who is accessible to NYSDOH, CYSHCN and their families, and community providers and organizations. Your proposed annual award amount is **\$70,862**. The amount includes \$1,500 to support annual community listening sessions as described in the workplan.

Please complete the enclosed Intent to Participate Form and indicate if you intend to participate in the CYSHCN Program for the 2025 to 2030 contract period. Please indicate your choice, scan the form, and return the form by email to Carolyn Perry at CYSHCN@health.ny.gov by March 15, 2025. The form must be signed by your Commissioner, Public Health Director, or designee.

Additional contract information will be forwarded if you elect to participate in the program. Final grant awards are contingent upon the review and approval by the Office of the New York State Comptroller.

If you have any questions, please contact Carolyn Perry at email CYSHCN@health.ny.gov or phone number (518) 474-1961.

Sincerely,

Suzanne M. Swan

Suzanne M. Swan
Director, Bureau of Child Health

Enclosure:
Intent to Participate Form
CYSHCN Program Overview and Workplan

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference:
Initiative: HHHS 12

Title of Proposed Resolution:

A RESOLUTION TO ACCEPT MONIES FROM ST. PETER'S HEALTH PARTNERS REGARDING THE SUPPORT OF MATERNAL EDUCATION PROGRAMS

Purpose and General Idea:

Provides Authorization to Accept Funding from the St. Peter's Health Partners Breastfeeding Funds for a New Baby Café in the City of Schenectady.

Summary of Specific Provisions:

Authorizes the acceptance of \$6,000 in Funding from the St. Peter's Health Partners Breastfeeding Funds for a New Baby Café in the City of Schenectady. Keith Brown, Director of Public Health, indicates these funds will fund the salary of one Public Health Nurse/International Board-Certified Lactation Consultant, which will help to open a new Baby Café at Young Parents United on VanVranken Avenue in the City of Schenectady

Effects Upon Present Law:

None.

Justification:

This location would offer free nursing support for pregnant and/or new parents in the community, and this would allow this resource to be available to an increasing demographic than the County currently has the capacity to service.

Sponsor: Legislator Ostrelch

Co-Sponsor:


COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature
From: Rory Fluman, County Manager 
CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Keith Brown, Director of Public Health
Date: March 28, 2025
Re: Authorization to Accept Funding from St. Peter's Health Partners for a New Baby Café in the City of Schenectady

Attached is a memorandum from Keith Brown, Director of Public Health, requesting authorization accepting funding in the amount of \$6,000. These funds will fund the salary of one Public Health Nurse/International Board-Certified Lactation Consultant, which will help to open a new Baby Café at Young Parents United on VanVranken Avenue in the City of Schenectady. As Mr. Brown indicates, this location would offer free nursing support for pregnant and/or new parents in the community, and this would allow this resource to be available to an increasing demographic than the County currently has the capacity to service.

I recommend your approval.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Public Health Director
RE: Legislative Action – April 2025 Legislative Meeting
Requesting Legislative Approval to Accept St Peters Health Partners Funds
CC: Jennifer Bargy, Deputy County Manager
Jaelyn Falotico, Commissioner of Finance
DATE: 3/13/2025

Dear Rory,

Schenectady County Public Health Services (SCPHS) has been awarded \$6,000 from St Peters Health Partners to support SCPHS' maternal education programming. This funding will be for the period of 4/1/2025 – 12/31/2025 and will support the salary of one Public Health Nurse/International Board-Certified Lactation Consultant's time.

The funding will support opening a Baby Café location at Young Parents United on VanVranken Avenue. A Baby Café is a free drop-in service offering in-person support for pregnant and/or new parents in the community. The mission of Young Parents United is to invest in the future of young families by promoting positive generational change, self-sufficiency, and effective parenting. A location at Young Parent Untied will allow this resource to be available to a different demographic than we are currently reaching at our other two locations on State Street and in Mont Pleasant.

I am requesting Legislative approval to accept these funds. Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director

March 13, 2025

Schenectady County Legislature
c/o Natalie Prehoda
Schenectady County Office Building, 6th Floor
620 State Street
Schenectady, NY 12305

Subject: Award Letter for Baby Café Staffing Support

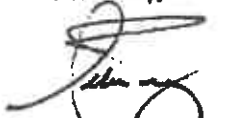
Dear Ms. Prehoda,

On behalf of St. Peter's Health Partners, I am pleased to confirm that Samaritan Hospital and the Eddy Foundation has received a generous award of \$10,000 from Allegheny Franciscan Ministries ACOR grant program. As part of our commitment to supporting maternal and infant health initiatives, we are allocating \$6,000 of this funding to Schenectady County for the specific purpose of staffing a Baby Café located at Young Parents United, located at 1840 Van Vranken Avenue, Schenectady NY 12305.

This funding reflects our continued partnership in improving access to lactation support services and promoting positive health outcomes for families in our community. We appreciate the County's efforts in ensuring the success of this initiative and look forward to the positive impact it will have on local mothers and infants.

Please let us know if any additional documentation is required for legislative approval. If you have any questions, feel free to contact Amy Leisenfelder at amy.leisenfelder@sphp.com or 518-525-1265.

Sincerely,



Peter Somerza
St. Peter's Health Partners
Vice President, Philanthropy

*I remain grateful for
your generous support!*

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Health, Housing and Human Services
Dual Reference:
Initiative: HHHS 13

Title of Proposed Resolution:

A RESOLUTION TO ACCEPT MONIES FROM THE NYS DEPARTMENT OF HEALTH FROM THE DRINKING WATER ENHANCEMENT PROGRAM

Purpose and General Idea:

Provides Authorization to Enter into a Multi-Year Agreement with the NYS Department of Health for its Drinking Water Enhancement Grant Program.

Summary of Specific Provisions:

Authorizes the County to enter into a Multi-Year Agreement with NYSDOH's Drinking Water Enhancement Grant Program. The period for this agreement begins April 1, 2025, and ends March 31, 2030. Schenectady County would receive \$96,776.00 annually, equaling a total of \$483,880.00 over five (5) years.

Effects Upon Present Law:

None.

Justification:

These funds will support services and efforts related to the water supply protection program,

Sponsor: Legislator Ostrelich

Co-Sponsor:

COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager *RF*

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Keith Brown, Director of Public Health
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

RE: Authorization to Enter into a Multi-Year Agreement with NYS Department of Health for its Drinking Water Enhancement Grant Program

Attached is a memorandum from Mr. Brown, Director of Public Health, requesting authorization to enter into a multi-year agreement with the NYS Department of Health for its Drinking Water Enhancement Grant. As a part of this agreement, Schenectady County will receive \$96,776.00 annually, equaling a total of \$483,880.00 over five (5) years. These funds will support services and efforts related to the water supply protection program.

This agreement has a period beginning April 1, 2025 and ending March 31, 2030.

I recommend your approval.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Public Health Director
RE: Legislative Action – April 2025 Legislative Meeting
Requesting Legislative approval to accept NYSDOH Drinking Water Enhancement Grant
CC: Jennifer Bargy, Deputy County Manager
Jaelyn Falotico, Commissioner of Finance
DATE: March 12, 2025

Dear Rory,

The New York State Department of Health (NYSDOH) has approved Schenectady County Public Health Services (SCPHS) Drinking Water Enhancement Grant within the Environmental Health Division as part of a multi-year contract.

This multi-year contract number DOH09-C40840GM is for the period of 4/1/2025 to 3/31/2030 at \$96,776.00 per year, for a total of \$483,880.00 for 5 years.

I am requesting Legislative approval to accept these funds and continue this multi-year contract to continue the essential work of the Environmental Health Division with the Drinking Water Enhancement Grant.

Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director



**Department
of Health**

KATHY HOCHUL
Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

March 13, 2025

Jennifer Priebe
Director of Environmental Health
Schenectady County Department of Health
107 Nott Terrace, Suite 300
Schenectady, NY 12308-3170

Dear Jennifer Priebe:

The New York State budget for State Fiscal Year 2025-2026 (SFY25-26) is anticipated to include an appropriation of \$5,017,000 for services and expenses related to the water supply protection program commonly known as the Drinking Water Enhancement (DWE) Grant Program. This fiscal year, April 1, 2025- March 31, 2026, Schenectady County will receive funding in the amount of \$96,776 for the DWE Grant Program.

This fiscal year, SFY25-26, also marks the first year of a new five-year contract period that will run April 1, 2025- March 31, 2030. This contract, DOH01-C40840GM, will total \$483,880 for the full five-year period. Just a reminder that final grant awards are contingent on approval from the Office of the State Comptroller, as well as continued funding within the New York State budget.

Please feel free to contact me at lori.ahmed@health.ny.gov if you have any questions or concerns.

Sincerely,

Lori Ahmed
Administrator
Bureau of Water Supply Protection



Schenectady County Legislature

Committee on Labor and Civil Service

Hon. Pete Frisoni, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: March 28, 2025
TO: Honorable Schenectady County Legislators
FROM: Geoffrey T. Hall, Clerk of the Legislature
SUBJECT: COMMITTEE AGENDA
Committee on Labor and Civil Service
Honorable Pete Frisoni, Chair
Monday, March 31, 2025 at 7:00 p.m
Schenectady County Office Building,
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsor
LCS	7 A RESOLUTION TO CREATE AND ELIMINATE CERTAIN POSITIONS IN VARIOUS COUNTY OFFICES, AGENCIES OR DEPARTMENTS	Legislator Frisoni	
LCS	8 A RESOLUTION TO CREATE AND ELIMINATE CERTAIN POSITIONS IN THE SCHENECTADY COUNTY FINANCE DEPARTMENT	Legislator Frisoni	

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Labor and Civil Service
Dual Reference: Ways and Means
Initiative: LCS 7

Title of Proposed Resolution:

A RESOLUTION TO CREATE AND ELIMINATE CERTAIN POSITIONS IN VARIOUS COUNTY OFFICES, AGENCIES OR DEPARTMENTS

Purpose and General Idea:

Provides Authorization to Create and Eliminate Positions in Various Departments.

Summary of Specific Provisions:

This initiative would authorize the elimination of:

- The elimination of one (1) position of Crime Victims Services Assistant, and creation of one (1) position of Senior Crime Victims Assistant (CSEA Grade 12) in the District Attorney's Office.
- The elimination of one (1) position of Caseworker (Child Welfare), One (1) position of IPS II, and two (2) positions of Senior Billing and Audit Clerk, and the creation of One (1) position of Caseworker Trainee (CSEA Grade 13), One (1) position of Eligibility Clerk (CSEA Grade 8), and two (2) positions of Senior Account Clerk (CSEA Grade 9) within the Department of Social Services.
- The elimination of one (1) position of Assistant Public Defender IV and One (1) position of Assistant Public Defender VII in Public Defender's Office.
- The elimination of one (1) position of Senior Requisitions Clerk (CSEA Grade 9) and the creation of One (1) position titled Senior Account Clerk (CSEA Grade 9) in the Department of Public Works.
- Glendale Nursing Home is requesting authorization to increase the salary for the position of Junior Accounting Supervisory from \$71,000 to \$75,000.
- The Facilities Department is requesting authorization to increase the salary for the position of Facilities Engineer within the Facilities Department by \$10,000.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Operating Budget to support the proposed personnel actions for April 2025:

- In the District Attorney’s Office, the addition of a Senior Crime Victims Services Assistant position and the elimination of a Crime Victims Services Assistant position.
- In DSS, the addition of two (2) Senior Account Clerk positions, one (1) Eligibility Clerk position and two (2) Caseworker Trainee positions and the elimination of two (2) Senior Billing and Audit Clerk positions, one (1) Information Processing Specialist II position and two (2) Caseworker (Child Welfare) positions.
- In the Public Defender’s Office, the addition of an Assistant Public Defender VII position and the elimination of an Assistant Public Defender IV position.
- In the Office of Facilities, increase the Facilities Engineer annual salary to \$107,841.
- In Public Health, increase the Director of Operations and Compliance annual salary to \$87,000.
- In Glendale, increase the Junior Accounting Supervisor annual salary to \$75,000.

Increase Expense Code By:

A511165._01474	Sr Crime Victim Srvs Assist (Add 1)	\$36,407
A511620._01361	Facilities Engineer	\$7,971
A511170._01841	Assistant Public Defender VII (Add 1)	\$87,500
A511170.131100	Shift & Spvsr Differentials (Chief Pay)	\$16,440
A514009._01717	Dir Operations & Compliance	\$1,535
A516010._01270	Sr. Account Clerk (Add 2)	\$69,500
A516010._01232	Caseworker Trainee (Add 2)	\$77,200
A516010._01115	Eligibility Clerk (Add 1)	\$30,500
A516010.132400	Vacation (Retirement-DSS)	\$18,000
G518310._A1821	Junior Accounting Supervisor	\$3,000

Decrease Expense Code By:

A511165._01352	Crime Victim Services Assist (Rem 1)	\$35,160
A511170._01801	Assistant Public Defender IV (Rem 1)	\$103,940

A514009._01747	Deputy Director Public Health	\$1,535
A516010._01273	Sr Billing & Audit Clerk (Rem 2)	\$96,416
A516010._01739	Caseworker (Child Welfare) (Rem 2)	\$72,002
A516010._01244	Information Proc Specialist 2 (Rem 1)	\$36,000
<u>Increase Use of Fund Balance</u>		
G.599	Appropriated Fund Balance	\$3,000

I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

- Robert M. Carney, Schenectady County District Attorney, indicated that one of the current Crime Victims Services Assistants will soon have the opportunity to move into the newly created position, as they will have had seven years of experience as a victim advocate.
- Brandy Hillard-Bouldin, Commissioner of Social Services, indicated that these changes would help fulfill the departments service and administrative needs, as well as help with the training of new employees.
- Stephen Signore, Public Defender, indicated that this position change would allow the office to hire a candidate that has over 15 years of experience, making them an Assistant Public Defender VII.
- Paul Sheldon, Director of Public Works indicated that this position change would allow for a necessary increase of support for the daily administrative and clerical needs of his department
- Todd Zbytniewski, Glendale Home Administrator, indicated that this salary increase would allow for the hiring of a desired candidate, who will bring the necessary experience and depth to the position.
- Stephen Luciano, Director of Facilities, indicated that this salary increase will bring the position to par with similar engineer positions.

Sponsor: Legislator Frisoni

Co-Sponsor:

COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager RF

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Robert M. Carney, District Attorney
Brandy Hillard-Bouldin, Commissioner of Social Services
Stephen Signore, Public Defender
Todd Zbytniewski, Glendale Home Administrator
Keith Brown, Director of Public Health
Stephen Luciano, Director of Facilities
Jaclyn Falotico, Commissioner of Finance
Joe McQueen, Director of Human Resources

Date: March 28, 2025

RE: Authorization to Create and Eliminate Positions in the Various Departments

Attached are memoranda from various departments requesting authorization to make personnel change, including creating and eliminating positions.

Robert Carney, District Attorney, is requesting authorization to eliminate one (1) position of Crime Victims Services Assistant and create one (1) position of Senior Crime Victims Assistant (CSEA Grade 12). As Mr. Carney indicates, one of the current Crime Victims Services Assistant will soon be able to move up into the new position as they will have had seven years of experience as a victim advocate.

Brandy Hillard-Bouldin, Commissioner of Social Services, is requesting authorization to eliminate two (2) position of Caseworker (Child Welfare), one (1) position of IPS II, and two (2) positions of Senior Billing and Audit Clerk. In their places, she is seeking to create one (2) position of Caseworker Trainee (CSEA Grade 13), one (1) position of Eligibility Clerk (CSEA Grade 8), and two (2) positions of Senior Account Clerk (CSEA Grade 9). As Ms. Hillard-Bouldin indicates, these changes will help fulfill the departments service and administrative needs, as well as help with the training of new employees.

COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

Stephen Signore, Public Defender, is requesting authorization to eliminate one (1) position of Assistant Public Defender IV and create one (1) position of Assistant Public Defender VII. This would allow the office to hire a candidate that has over 15 years of experience, making them an Assistant Public Defender VII.

Todd Zbytniewski, Glendale Home Administrator, is requesting authorization to increase the salary for the position of Junior Accounting Supervisory from \$71,000 to \$75,000. This would allow for the hiring of a desired candidate, who will bring the necessary experience and depth to the position.

Keith Brown, Director of Public Health, is requesting authorization to increase the salary for the position of Director of Operations and Compliance from \$84,870 to \$87,000. As Mr. Brown indicates, this would allow the department to hire a qualified candidate with the needed experience.

Lastly, I am requesting authorization to increase the salary for the position of Facilities Engineer within the Facilities Department by \$10,000. This would bring the position to par with similar engineer positions.

The attached memoranda from Jaclyn Falotico, Commissioner of Finance, and Joe McQueen, Director of Human Resources, detail the actions necessary to create the position.

I recommend your approval.

County of Schenectady
Office of the District Attorney
MEMORANDUM

TO: Rory Fluman, County Manager
Gary Hughes, Chair, County Legislature
Jaclyn Falotico, Commissioner of Finance

FROM: Robert M. Carney, District Attorney

DATE: March 5, 2025

SUBJECT: Upgrade for a Crime Victims Services Assistant

I write to ask you to amend the District Attorney 2025 operating budget to authorize an additional position of Senior Crime Victims Services Assistant to be filled by Amanda DiLegge who is a Crime Victims Services Assistant in our office. Amanda has been with us as a Crime Victims Services Assistant for almost seven years, since May 21, 2018. Upon her seven year anniversary date, she qualifies to move up to the position of Senior Crime Victims Services Assistant by virtue of seven years' experience as a victim advocate with the office.

Amanda's salary as a Crime Victims Services Assistant is \$54,624 as a Grade 10, Step 6. The position of Senior Crime Victims Services Assistant is a Grade 12. She would enter that title as a Step 4 at a salary of \$56,563. The salary difference is \$1,939 on an annualized basis. The financial impact on our budget from this upgrade is minimal, particularly given the number of open positions that remain unfilled (one prosecutor, two positions at the Child Advocacy Center). We ask that the position be made effective on her anniversary date of May 21, 2025.

Thank you for your consideration.

SCHEENCTADY COUNTY

DEPARTMENT OF SOCIAL SERVICES



797 Broadway, Suite 301
Schenectady, NY 12305
518-388-4400
518-388-4644 (FAX)

Brandy Hillard-Bouldin
Commissioner

MEMORANDUM

TO: Rory Fluman, County Manager
FROM: Brandy Hillard Bouldin, Commissioner
DATE: March 20, 2025
RE: Budget Amendment Request

The Department of Social Services is requesting a conversion of the following positions to accommodate training of incoming staff, service needs, and administration needs.

Change 1: To convert two (2) currently budgeted Caseworker (Child Welfare) position - Grade 15 to two (2) Caseworker Trainee position - Grade 13. This change would result in the following budget line changes:

Reduction to A516010_01739 by \$118,388
Increase to A516010_01232 by \$118,388

Change 2: To convert one (1) currently budgeted IPS II position - Grade 8 to one (1) Eligibility Clerk position - Grade 8. This change would result in the following budget line changes:

Reduction to A516010_01244 by \$42,324
Increase to A516010_01115 by \$42,324

Change 3: to convert two (2) currently budgeted Senior Billing and Audit Clerk positions - Grade 9 to two (2) Senior Account Clerk positions - Grade 9. This change would result in the following budget line changes:

Reduction to A516010_01273 by \$88,561
Increase to A516010_01270 by \$88,561

Thank you in advance for your consideration.

MEMORANDUM

To: Rory Fluman-SCHENECTADY COUNTY MANAGER, and SCHENECTADY COUNTY LEGISLATURE

CC: Charles Davidson

From: Stephen M. Signore-Schenectady County Public Defender

Subject: POSITION CHANGE

Rory, as you may be aware, Robert McNamara (a/ka) Graham is expected to return to this office on March 31, 2024. Graham would be coming on board with over 15 (fifteen) years of experience. With over 15 years of experience his title would be Assistant Public Defender VII with a base salary of \$121,450.00 for the 2025 year.

I understand that a budget amendment may be needed in order to eliminate one Assistant Public Defender IV position, and in its place, create one Assistant Public Defender VII position to accommodate Graham's return as an Assistant Public Defender VII

Thank you for your attention and courtesies in this matter.

Sincerely,

Stephen M. Signore

Stephen M. Signore
Schenectady County Public Defender

Schenectady County
Inter-Department Memorandum

DATE: March 24, 2025

TO: Rory Fluman, County Manager

FROM: Paul Sheldon, P.E., Director of Public Works

COPIES: File


SUBJECT: Authorization to Eliminate and Create a Position within the Department of Engineering and Public Works

We propose eliminating the vacant Senior Requisitions Clerk position within the Department of Engineering and Public Works and replacing it with a Senior Account Clerk to better meet operational needs. Both positions are a Grade 9 so there would be no base salary change.

The Senior Account Clerk would play a key role in payroll management, tracking work orders, handling Airport requisitions and contracts, and providing backup support for other administrative functions. The current workload has placed significant strain on staff, and additional support is necessary to maintain efficiency. This position would also be cross-trained to ensure coverage when needed.

This adjustment would enhance the department's ability to manage daily operations effectively while ensuring consistent support for essential tasks

Memo

TO: Rory Fluman, County Manager
FROM: Todd M. Zbytniewski, Administrator 
DATE: March 24, 2025
SUBJECT: Junior Accounting Supervisor Position at Glendale

Consistent with other departments in the county Glendale has been challenged with filling the accountant position in our Finance Department.

We recently interviewed a candidate that has experience and is interested in the position. The candidate asked for a starting salary that is greater than the 2025 budgeted salary of \$71,000, however it falls within the range of the Junior Accounting Supervisor position, JC6, of \$63,133 - \$86,570.

The candidate is asking to start at \$75,000, which will not increase our 2025 budget, as the position has been vacant since January 1, 2025, and will not be filled until March 31, 2025, which will offset the salary increase.

Our Glendale Comptroller and I both support the change of salary. Also, this will provide depth in our very technical finance department.

Thank you for your consideration.



**SCHENECTADY COUNTY
PUBLIC HEALTH SERVICES
INTEROFFICE MEMO**

TO: Rory Fluman, County Manager
FROM: Keith Brown, Director, Public Health
RE: Director of Operations & Compliance
CC: Travis Samborin, Deputy Director, Public Health
DATE: 3/25/2025

Schenectady County Public Health Services (SCPHS) is requesting approval to change the salary of the Director of Operations and Compliance to hire a qualified candidate based on experience.

The salary for the position is budgeted at \$84,870 and we are requesting to increase it to \$87,000. We are requesting legislative approval to amend the budget to change the salary and amend the budget.

Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH
Public Health Director

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *JF*
DATE: March 26, 2025
SUBJECT: Budget Amendment – Regular Personnel Actions

The Department of Finance provides the following amendment to the 2025 Operating Budget to support the proposed personnel actions for April 2025:

- In the District Attorney's Office, the addition of a Senior Crime Victims Services Assistant position and the elimination of a Crime Victims Services Assistant position.
- In DSS, the addition of two (2) Senior Account Clerk positions, one (1) Eligibility Clerk position and two (2) Caseworker Trainee positions and the elimination of two (2) Senior Billing and Audit Clerk positions, one (1) Information Processing Specialist II position and two (2) Caseworker (Child Welfare) positions.
- In the Public Defender's Office, the addition of an Assistant Public Defender VII position and the elimination of an Assistant Public Defender IV position.
- In the Office of Facilities, increase the Facilities Engineer annual salary to \$107,841.
- In Public Health, increase the Director of Operations and Compliance annual salary to \$87,000.
- In Glendale, increase the Junior Accounting Supervisor annual salary to \$75,000.

Increase Expense Code By:

A511165_01474	Sr Crime Victim Srvs Assist (Add 1)	\$36,407
A511620_01361	Facilities Engineer	\$7,971
A511170_01841	Assistant Public Defender VII (Add 1)	\$87,500
A511170.131100	Shift & Spvrs Differentials (Chief Pay)	\$16,440
A514009_01717	Dir Operations & Compliance	\$1,535
A516010_01270	Sr. Account Clerk (Add 2)	\$69,500
A516010_01232	Caseworker Trainee (Add 2)	\$77,200

A516010_01115	Eligibility Clerk (Add 1)	\$30,500
A516010.132400	Vacation (Retirement-DSS)	\$18,000
G518310_A1821	Junior Accounting Supervisor	\$3,000

Decrease Expense Code By:

A511165_01352	Crime Victim Services Assist (Rem 1)	\$35,160
A511170_01801	Assistant Public Defender IV (Rem 1)	\$103,940
A514009_01747	Deputy Director Public Health	\$1,535
A516010_01273	Sr Billing & Audit Clerk (Rem 2)	\$96,416
A516010_01739	Caseworker (Child Welfare) (Rem 2)	\$72,002
A516010_01244	Information Proc Specialist 2 (Rem 1)	\$36,000

Increase Use of Fund Balance

G.599	Appropriated Fund Balance	\$3,000
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Memo

To: Rory Fluman, County Manager
From: Joe McQueen, Director of Human Resources
Date: March 27, 2025
Re: Elimination and Creation of Positions in Various Departments

Public Defender's Office:

The Public Defender has requested the elimination of the position Assistant Public Defender IV and the creation of the position Assistant Public Defender VII.

I recommend the creation of the position Assistant Public Defender VII at the corresponding APD VII salary range.

District Attorney's Office:

The District Attorney has requested the elimination of the position Crime Victims Services Assistant and the creation of the position Senior Crime Victims Services Assistant.

I recommend the creation of the position Senior Crime Victims Services Assistant at a CSEA Grade 12.

Department of Social Services:

The Department of Social Services has requested the following:

- The elimination of two (2) Caseworker (Child Welfare) and the creation of two (2) Caseworker Trainee positions.
 - I recommend the creation of two (2) Caseworker Trainee positions at a CSEA Grade 13.
- The elimination of the position IPS II and creation of the position Eligibility Clerk
 - I recommend the creation of the position Eligibility Clerk at a CSEA 8.
- The elimination of two (2) Senior Billing and Audit Clerk positions and the creation of two (2) Senior Account Clerk positions.
 - I recommend the creation of two (2) Senior Account Clerk positions at a CSEA Grade 9.

All necessary action by the Civil Service Commission will occur at their April 15, 2025 meeting.

Thank you.

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Labor and Civil Service
Dual Reference: Ways and Means
Initiative: LCS 8

Title of Proposed Resolution:

A RESOLUTION TO CREATE AND ELIMINATE CERTAIN POSITIONS IN THE SCHENECTADY COUNTY FINANCE DEPARTMENT

Purpose and General Idea:

Provides Authorization to Amend the 2025 Operating Budget to Reorganize Positions in the Finance Department

Summary of Specific Provisions:

Authorizes amendments to the 2025 Operating Budget to Reorganize Positions in the Finance Department by eliminating and creating positions, as well as increasing the annual salaries for several positions. Ms. Falotico is seeking to eliminate the position of Principal Account Clerk (CSEA Grade 11) and create the position of Accounts Receivable Supervisory (CSEA Grade 15). In addition, she is seeking to increase the salaries of two (2) Payroll Coordinator positions from \$67,958 to \$70,000, increase the salaries of three (3) Budget Analyst positions from \$71,094 to \$75,000, increase the salary of one (1) Indigent Legal Services Data Manager position from \$71,094 to \$75,000, and increase the salary of one (1) Junior Accounting Supervisor position from \$71,094 to \$75,000.

Effects Upon Present Law:

With the two expected retirements of seasoned staff members in the Department of Finance in the early months of 2025, I am proposing the following reorganization of personnel and salaries to support departmental operations throughout the remainder of 2025.

- The creation of an Accounts Receivable Supervisor (CSEA Grade 15) and the elimination of a Principal Account Clerk (CSEA Grade 11).
- An annual salary increase from \$67,958 to \$70,000 for two (2) Payroll Coordinator positions.
- An annual salary increase from \$71,094 to \$75,000 for three (3) Budget Analyst positions.
- An annual salary increase from \$71,094 to \$75,000 for one (1) Indigent Legal Services Data Manager position.
- An annual salary increase from \$71,094 to \$75,000 for one (1) Junior Accounting Supervisor position.

The Department of Finance provides the following amendment to the 2025 Operating Budget to support the proposed personnel actions listed above.

Create/Increase Expense Code By:

A511310._01845	Accounts Receivable Supervisor	\$44,200
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Increase Expense Code By:

A511310.132400	Vacation	\$25,250
A511310.132500	Sick	\$15,660
A511310._01332	Budget Analyst	\$8,700
A511310._01032	Indigent Legal Services Mgr	\$2,900
A511310._01821	Junior Accounting Supervisor	\$2,900
A511310._01746	Payroll Coordinator	\$3,200

Decrease Expense Code By:

A511310._01263	Principal Account Clerk	\$41,300
A511310._01503	Confidential Secretary to the Commissioner of Finance	\$5,900
A511310.130000	Longevity	\$20,508
A511310._01360	Deputy Commissioner of Finance	\$21,000
A511310._01700	Director, Management & Budget	\$14,102

I recommend that this action and budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

This will help support the department after two of its more seasoned staff members retire this year. With the pay associated with longevity for these individuals now eliminated, this entire action is budget neutral.

Sponsor: Legislator Frisoni

Co-Sponsor:

COUNTY OF SCHENECTADY

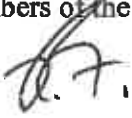


RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

RE: Authorization to Amend the 2025 Operating Budget to Reorganize Positions in the Finance Department

Attached is a memorandum from Jaclyn Falotico, Commissioner of Finance, requesting authorization to amend the 2025 Operating Budget to reorganize positions within the Finance Department by eliminating and creating positions, as well as increasing the annual salaries for several positions.

Ms. Falotico is seeking to eliminate the position of Principal Account Clerk (CSEA Grade 11) and create the position of Accounts Receivable Supervisory (CSEA Grade 15). In addition, she is seeking to increase the salaries of two (2) Payroll Coordinator positions from \$67,958 to \$70,000, increase the salaries of three (3) Budget Analyst positions from \$71,094 to \$75,000, increase the salary of one (1) Indigent Legal Services Data Manager position from \$71,094 to \$75,000, and increase the salary of one (1) Junior Accounting Supervisor position from \$71,094 to \$75,000.

As Ms. Falotico indicates, this will help support the department after two of its more seasoned staff members retire this year. With the pay associated with longevity for these individuals is now eliminated, this entire action is budget neutral.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *JF*
DATE: March 26, 2025
SUBJECT: Finance Department Reorganization

With the two expected retirements of seasoned staff members in the Department of Finance in the early months of 2025, I am proposing the following reorganization of personnel and salaries to support departmental operations throughout the remainder of 2025.

- The creation of an Accounts Receivable Supervisor (CSEA Grade 15) and the elimination of a Principal Account Clerk (CSEA Grade 11).
- An annual salary increase from \$67,958 to \$70,000 for two (2) Payroll Coordinator positions.
- An annual salary increase from \$71,094 to \$75,000 for three (3) Budget Analyst positions.
- An annual salary increase from \$71,094 to \$75,000 for one (1) Indigent Legal Services Data Manager position.
- An annual salary increase from \$71,094 to \$75,000 for one (1) Junior Accounting Supervisor position.

The Department of Finance provides the following amendment to the 2025 Operating Budget to support the proposed personnel actions listed above.

Create/Increase Expense Code By:

A511310._01845	Accounts Receivable Supervisor	\$44,200
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Increase Expense Code By:

A511310.132400	Vacation	\$25,250
A511310.132500	Sick	\$15,660
A511310._01332	Budget Analyst	\$8,700
A511310._01032	Indigent Legal Services Mgr	\$2,900

A511310._01821	Junior Accounting Supervisor	\$2,900
A511310._01746	Payroll Coordinator	\$3,200

Decrease Expense Code By:

A511310._01263	Principal Account Clerk	\$41,300
A511310._01503	Confidential Secretary to the Commissioner of Finance	\$5,900
A511310.130000	Longevity	\$20,508
A511310._01360	Deputy Commissioner of Finance	\$21,000
A511310._01700	Director, Management & Budget	\$14,102

I recommend that this action and budget amendment be presented to the Schenectady County Legislature for consideration.

Memo

To: Rory Fluman, County Manager

From: Joe McQueen, Director of Human Resources

Date: March 28, 2025

Re: Elimination and Creation of Positions in the Department of Finance

The Schenectady County Department of Finance has requested the elimination of the position Principal Account Clerk and the creation of the position Accounts Receivable Supervisor.

I recommend the creation of the position Accounts Receivable Supervisor at a CSEA Grade 15.

All necessary action on behalf of the Civil Service Commission will occur at the Commission's April 15, 2025 meeting.

Thank you.



Schenectady County Legislature

Committee on Public Facilities, Transportation and Infrastructure

Hon. Richard Patierne, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: March 28, 2025
TO: Honorable Schenectady County Legislators
FROM: Geoffrey T. Hall, Clerk of the Legislature
SUBJECT: COMMITTEE AGENDA
Committee on Public Facilities
Honorable Patierne, Chair
Monday, March 31, 2025 at 7:00 p.m
Schenectady County Office Building,
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsors
PFTI	2 A RESOLUTION APPROVING CAPITAL BUDGET AMENDMENTS FOR THE PURCHASE OF EQUIPMENT BY THE DEPARTMENT OF PUBLIC WORKS	Legislator Patierne	

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Public Facilities, Transportation and Infrastructure
Dual Reference: Ways and Means
Initiative: PFTI 2

Title of Proposed Resolution:

A RESOLUTION APPROVING CAPITAL BUDGET AMENDMENTS FOR THE PURCHASE OF EQUIPMENT BY THE DEPARTMENT OF PUBLIC WORKS

Purpose and General Idea:

Provides Authorization to Amend the 2025 Capital Budget to Accommodate a Price Increase in the Purchase of a 2022 Single Axle Plow Truck

Summary of Specific Provisions:

Authorizes the amendment of the 2025 Capital Budget in the amount of \$10,158.82 to accommodate the purchase of a new International HV507 4x2 single axel snowplow.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Capital Budget to accommodate increased costs for fleet replacement items.

Increase Expense Code By:

H525130.201000	Capital-Road Machinery Equip	\$10,159
5130220053-0001-0201-	Single Axle Dump with Snow and Ice	

Increase Revenue Code By:

H93333.5710	Serial Bonds	\$10,159
5130220053-5710-0000-	Single Axle Dump with Snow and Ice	

I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

Updating the County's snow-removal vehicles is necessary as it leads to lower long-term maintenance costs, and an improved ability to respond to winter storms. The initial budget of \$228,000 for the purchase of the snowplow was approved in the 2022 Capital Budget, but due a long lead time in the construction of the truck chassis, it has led to an increased price now totaling \$238,158.82.

Sponsor: Legislator Patierne

Co-Sponsor:

COUNTY OF SCHENECTADY

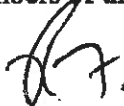


RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Paul Sheldon, Director of Public Works
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

RE: Authorization to Amend the 2025 Capital Budget to Accommodate a Price Increase in the Purchase of a 2022 Single Axle Plow Truck

Attached is a memorandum from Paul Sheldon, Director of Public Works, requesting authorization to amend the 2025 Capital Budget in the amount of \$10,158.82 to accommodate the purchase of a new International HV507 4x2 single axel snowplow. As Mr. Sheldon indicates, the initial budget of \$228,000 for the purchase of the snowplow was approved in the 2022 Capital Budget, but due a long lead time in the construction of the truck chassis, it has led to an increased price now totaling \$238,158.82. The updating of our snow-removal vehicles is necessary as it leads to lower long-term maintenance costs, and an improved ability to respond to winter storms.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.

Schenectady County
Inter-Department Memorandum

DATE: March 24, 2025
TO: Rory Fluman, County Manager
FROM: Paul Sheldon, P.E., Director of Public Works *PSS*
COPIES: File
SUBJECT: Fleet Budget Amendment – 2022 Single Axle Plow Truck

We are requesting an additional \$10,158.82 in funding for the purchase of a new International HV507 4x2 single axle snow plow, which was approved in the 2022 capital budget. The original budget allocation for this vehicle was \$228,000; however, due to the long lead time in getting the truck chassis constructed the cost of the vehicle has increased in \$238,158.82.

This equipment is critical to our winter operations, ensuring efficient snow removal and safe road conditions throughout the county. Maintaining a reliable and modern fleet is essential to minimizing downtime, reducing long-term maintenance costs, and enhancing our ability to respond effectively to winter storms.

Please advise if you need additional information.

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *JF*
DATE: March 26, 2025
SUBJECT: Budget Amendment – 2022 Single Axle Plow Truck

The Department of Finance provides the following amendment to the 2025 Capital Budget to accommodate increased costs for fleet replacement items.

Increase Expense Code By:

H525130.201000	Capital-Road Machinery Equip	\$10,159
5130220053-0001-0201-	Single Axle Dump with Snow and Ice	

Increase Revenue Code By:

H93333.5710	Serial Bonds	\$10,159
5130220053-5710-0000-	Single Axle Dump with Snow and Ice	

I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.



HV507 SFA

Sales Proposal For:
SCHEENECTADY COUNTY

Presented By:
H. L. GAGE SALES, INC.

NYS MUNICIPAL QUOTE FORM

CONTRACT# 8996 Heavy/Medium

DATE 3/18/2025

Municipality Schenectady County
Address 100 Kellar Avenue
City Schenectady, NY 12306

Telephone 518-356-5340
Fax _____
Contact Keith Hudson

Model HV507 Description 4X2 List base price \$ 121,554.00

Chassis Contract Price Factor .70
Subtotal Chassis Contract Price \$ 85,087.80

CONTRACT OPTIONS

MSRP Chassis Options	69,606.00
Tenco Equipment	121,914.92

WARRANTY AND LOCAL PURCHASES

<u>New York State Inspection, P & D Fire Extinguisher, Triangle kit, prep truck for delivery, clean for delivery, deliver unit to customer</u>	<u>N/C</u>
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LETTER, PURCHASE ORDER OR VOUCHER MUST BE MADE OUT TO:

**H.L. Gage Sales, Inc.
121 Washington Ave Ext
Albany, NY 12208**

PRICE PACKAGE	\$ <u>276,608.72</u>
DISCOUNT ON OPTIONS 25%	\$ <u>(10,440.90)</u>
ADDITIONAL DISCOUNT	\$ <u>128,009.00)</u>
TOTAL DELIVERED PRICE	\$ <u>238,168.82</u>

WB: 175 C/ACT: 100 AF: 57 Ratio: 5.13

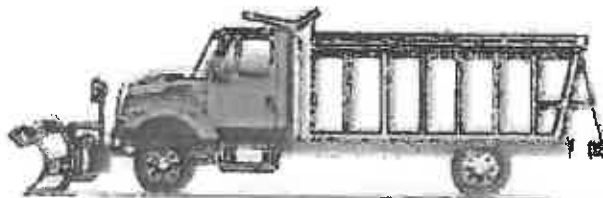
Paint Color Omaha Orange Paint Code 0311

March 16, 2025

Prepared For:
SCHEENCTADY COUNTY
 Keith Hudson
 80 KELLAR AVENUE
 SCHEENCTADY, NY 12305
 (518)356 - 5344
 Reference ID: N/A

Presented By:
H. L. GAGÉ SALES, INC.
 Ted Hans
 121 WASHINGTON AVE EXTENSION
 ALBANY NY 12205 -
 (518)456-8871

Thank you for the opportunity to provide you with the following quotation on a new international truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
 2021 HV307 SFA (HV307)

AXLE CONFIG:	4X2
APPLICATION:	Front Plow and Wing with Spreader
MISSION:	Requested GVWR: 43000. Calc. GVWR: 47120. Calc. GCWR: 0 Calc. Start / Grade Ability: 31.12% / 3.35% @ 55 MPH Calc. Geared Speed: 80.1 MPH
DIMENSION:	Wheelbase: 185.00, CA: 110.00, Axle to Frame: 53.00
ENGINE, DIESEL:	{Cummins L9 380} EPA 2024, 380HP @ 2100 RPM, 1250 lb-ft Torque @ 1200 RPM, 2100 RPM Governed Speed, 380 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 4000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes ON Level Sensor, On/Off Highway
CLUTCH:	Omit Rem (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-30-185} Single Reduction, 30,000-lb Capacity, Driver Controlled Locking Differential, T Wheel Ends Gear Ratio: 5.13
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(4) 12R22.5 Load Range H HDR2+ (CONTINENTAL), 479 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
PAINT:	Cab schematic 100VVK Location 1: 0311, Omaha Orange (Std) Chassis schematic N/A

Proposal's vehicle specification is incomplete.
WARNING: Do Not Distribute.

Vehicle Specifications
2021 HV507 SFA (HV507)

March 18, 2025

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
HV50700	Base Chassis, Model HV507 SFA with 185.00 Wheelbase, 110.00 CA, and 53.00 Axle to Frame.	5957/3583	9640
1570	TOW HOOK, FRONT (2) Frame Mounted	8/0	8
1ANA	AXLE CONFIGURATION 4x2	51A-110	-59
	<u>Notes</u> : Pricing may change if axle configuration is changed.		
1CGE	FRAME RAILS Heat Treated Alloy Steel (125,000 PSI Yield); 11.25" x 4.00" x 0.500" (285.75mm x 101.6mm x 12.7mm); 480.8" (12212mm) Maximum OAL	286/417	703
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty	0/0	0
1MEJ	FRAME DIMPLE Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline	0/0	0
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille	139/-34	105
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)	217/-217	0
2ARY	AXLE, FRONT NON-DRIVING (Meritor MFS-20-133A) Wide Track, I-Beam Type, 20,000-lb Capacity	186/0	186
3ACS	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 20,000-lb Capacity, Less Shock Absorbers	224/0	224
3WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control	15/0	15
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications	0/0	0
	<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6		
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck	2/0	2
	<u>Notes</u> : When electronic stability control is ordered with trailer connections on a 4x2 truck, please check the operator manual for trailer weight restrictions.		
4732	DRAIN VALVE (Berg) with Pull Chain, for Air Tank	0/0	0
4AZA	AIR BRAKE ABS (Bendix AntiLock Brake System) 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System	0/0	0
4EBS	AIR DRYER (Bendix AD-9) with Heater	17/11	28
4EXU	BRAKE CHAMBERS, REAR AXLE (Bendix EverSure) 30/30 SqIn Spring Brakes	0/7	7
4EXV	BRAKE CHAMBERS, FRONT AXLE (Bendix) 24 SqIn	4/0	4
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake	1/0	1
4LAA	SLACK ADJUSTERS, FRONT (Haldex) Automatic	14/0	14

Proposal's vehicle specification is incomplete.
WARNING: Do Not Distribute.

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Proposal: 8336-01

Vehicle Specifications
2021 HV507 SFA (HV307)

March 18, 2025

<u>Code</u>	<u>Description</u>	<u>E/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
4LGA	SLACK ADJUSTERS, REAR (Haldex) Automatic	0/16	16
4SPA	AIR COMPRESSOR (Cummins) 18.7 CFM	0/0	0
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab	13/8	21
4VKJ	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail	-16/24	8
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes	10/0	10
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes	0/10	10
4WDU	HAND CONTROL VALVE, AIR for Trailer Brakes, Omit Item	0/0	0
4XDA	BRAKES, REAR (Meritor 16.5X8.625 CAST PLUS) Air S-Cam Type, Cast Spider, Cast Shoe, Double Anchor Pin, Size 16.5" X 8.625", 38,000-lb Capacity per Axle	0/131	131
4XDT	BRAKES, FRONT (Meritor 16.5X6 Q-PLUS CAST) Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity	33/0	33
5710	STEERING COLUMN Tilting and Telescoping	16/3	19
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black	0/0	0
5PTB	STEERING GEAR (2) (Sheppard M100/M80) Dual Power	101/5	96
6DGC	DRIVELINE SYSTEM (Dana Spicer) SPL170, for 4x2/6x2	8/30	38
7BEU	AFTERTREATMENT COVER Aluminum	6/3	11
7BLW	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab	128/48	176
7SDP	ENGINE COMPRESSION BRAKE (Jacobs) for Cummins ISL/L9 Engines; with Selector Switch and On/Off Switch	40/8	48
7WAZ	TAIL PIPE (1) Turnback Type	6/4	10
7WCR	EXHAUST HEIGHT 10' 11"	17/13	30
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum	9/7	16
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment	0/0	0
	<u>Includes</u>		
	: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab		
	: HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel		
	: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever		
	: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light		
	: STARTER SWITCH Electric, Key Operated		
	: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector		
	: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature		
	: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever		
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted		
	: WIRING, CHASSIS Color Coded and Continuously Numbered		
8541	HORN, ELECTRIC (2) Disc Style	1/0	1
8718	POWER SOURCE Cigar Type Receptacle without Plug and Cord	1/0	1
8875	BATTERY TERMINALS Sealed	2/0	2

Proposal's vehicle specification is incomplete.
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Proposal: 8336-01

INTERNATIONAL

Vehicle Specifications
2021 HV507 SFA (HV507)

March 16, 2025

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
8GXJ	ALTERNATOR {Lacee-Neville AV1160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount	0/0	0
8HAE	BODY BUILDER WIRING Rear of Frame; Includes Sealed Connectors for Tail/ Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn	0/3	3
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud	25/28	53
8REA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and 10' Coil Taped to Base Harness	2/0	2
8RMX	RADIO Omit, Includes Wiring and Antenna	0/0	0
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars	5/3	8
8RPP	ANTENNA Shark Fin, Roof Mounted	1/0	1
8THB	BACK-UP ALARM Electric, 102 dBA	0/3	3
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications	2/0	2
8TMG	TRAILER CONNECTION SOCKET (Phillips) 7-Way, Mounted at Rear of Frame, Wired for Turn Signals Combined with Stop, Compatible with Trailers with Combined Stop, Tail, Turn Lamps	0/7	7
8TMH	SWITCH, AUXILIARY Accessory Control; for Wiring in Roof, with Maximum of 20 amp Load with Switches in Instrument Panel	1/0	1
8WBW	JUMP START STUD 12V, Remote Mounted	2/0	2
8WEJ	BATTERY BOX Steel, with Fiberglass Cover, 2-4 Battery Capacity, Mounted Left Side Perpendicular to Frame Rail, 35" Back of Cab	-43/20	-23
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time	0/0	0
8WMA	SWITCH, TOGGLE, FOR WORK LIGHT Lighted; on Instrument Panel and Wiring Effects for Customer Furnished Back of Cab Light	2/1	3
8WPH	CLEARANCE/MARKER LIGHTS (5) (Truck Lite) Amber LED Lights, Flush Mounted on Cab or Sunshade	0/0	0
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights	0/0	0
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On	0/0	0
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm	0/0	0
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened	0/0	0
8WXG	STARTING MOTOR (Mitsubishi Electric Automotive America 106P) 12-Volt, with Soft-Start	0/1	10
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses	0/0	0
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender	0/0	0

Proposal's vehicle specification is Incomplete.
WARNING: Do Not Distribute.

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Proposal: 8336-01

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
8XHD	BATTERY DISCONNECT SWITCH 300 Amp, Disconnects Charging Circuits, Locks with Padlock, Cab Mounted	2/0	2
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord	3/0	3
8XNY	HEADLIGHTS Halogen	0/0	0
8XPX	POWER SOURCE, ADDITIONAL Auxiliary Power Outlet (APO) with USB-A Port and USB-C Port, Located in the Instrument Panel	0/0	0
9585	FENDER EXTENSIONS Rubber	6/0	6
9AAB	LOGOS EXTERIOR Model Badges	0/0	0
9AAE	LOGOS EXTERIOR, ENGINE Badges	0/0	0
9ANG	HOOD, HATCH (01) for Servicing	5/0	5
9HBM	GRILLE Stationary, Chrome	0/0	0
9HBN	INSULATION, SPLASH PANELS for Sound Abatement	2/0	2
9WAC	BUG SCREEN Mounted Behind Grille	5/0	5
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV	0/0	0
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "WK"	0/0	0
10781	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	0/0	0
10AGB	COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360	1/0	1
10SLV	PROMOTIONAL PACKAGE Government Silver Package	0/0	0
11001	CLUTCH Omit Item (Clutch & Control)	0/0	0
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F / -40 Degrees C, Freeze Protection	0/0	0
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines <u>Includes</u> : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door	3/0	3
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted	10/0	10
12EZB	ENGINE, DIESEL (Cummins L9 380) EPA 2024, 380HP @ 2100 RPM, 1250 lb-ft Torque @ 1200 RPM, 2100 RPM Governed Speed, 380 Peak HP (Max)	580/4	564
12THT	FAN DRIVE (Horton Drivemaster) Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed <u>Includes</u> : FAN Nylon	0/0	0
12UYH	RADIATOR Aluminum, Cross Flow, Front to Back System, 1469 SqIn, with 1172 SqIn Charge Air Cooler <u>Includes</u> : DEAERATION SYSTEM with Surge Tank	-49/2	-47

Proposal's vehicle specification is incomplete.
WARNING: Do Not Distribute.

6

Proposal: 8336-01

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
	: HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber		
12VAL	AIR CLEANER Dual Element, with Integral Snow Valve and In-Cab Control	6/0	6
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel	0/0	0
12WVG	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood	0/0	0
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations	0/0	0
12XBM	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines	0/0	0
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty	0/0	0
13BDY	TRANSMISSION, AUTOMATIC (Allison 4000 RDS) 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway	479/163	642
13WAW	OIL COOLER, TRANSMISSION (Modine) Water to Oil Type	25/0	25
13WDZ	SHIFT CONTROL PARAMETERS (Allison) 3000 or 4000 Series Transmissions, S1 Performance in Primary and Fixed Programming in Secondary	0/0	0
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission	1/0	1
13WLM	TRANSMISSION OIL Synthetic; 63 thru 76 Pints	0/0	0
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223	0/0	0
13WVY	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released	0/0	0
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab	0/0	0
13XAT	PTO LOCATION Dual, Customer Intends to Install PTO at Left Side and/or Top of Transmission	0/0	0
14ASD	AXLE, REAR, SINGLE (Meritor RS-30-185) Single Reduction, 30,000-lb Capacity, Driver Controlled Locking Differential, T Wheel Ends . Gear Ratio: 5.13	0/307	307
	<u>Notes</u> : Axle Lead Time is 60 Days		
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs	0/207	207
14WMH	AXLE, REAR, LUBE (EmGard FE-75W-80) Synthetic Oil; 40 thru 49.99 Pints	0/0	0
15LNS	FUEL/WATER SEPARATOR (Racor 400 Series) 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine	-1/-4	-5
15SGD	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 19" Tank Depth, 100 US Gal (379L), Mounted Left Side, Under Cab	29/30	59

Proposal's vehicle specification is incomplete.
WARNING: Do Not Distribute.

7

Proposal: 8336-01

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
16WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab	0/0	0
16030	CAB Conventional, Day Cab	0/0	0
16SAM	AIR CONDITIONER with Integral Heater and Defroster	0/0	0
16GED	GAUGE CLUSTER Base Level; English with English Electronic Speedometer	0/0	0
	<u>Includes</u> : GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/ Refill for : GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)		
16HHE	GAUGE, AIR CLEANER RESTRICTION (Filter-Minder) Mounted in Instrument Panel	2/0	2
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster	0/0	0
16SDZ	MIRROR, CONVEX, HOOD MOUNTED (Lang Mekra) (2) Right and Left Side, Bright, 7.5" Sq.	11/0	11
16SEE	GRAB HANDLE, EXTERIOR Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left Side at B-Pillar	3/0	3
16SNT	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Turn Signals, Black Heads and Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width	3/6	9
	<u>Notes</u> : Mirror Dimensions are Rounded to the Nearest 0.5"		
16VHX	CAB MOUNTING HEIGHT EFFECTS High Cab in Lieu of Mid High Cab Mounting (Approx. 4.5")	0/0	0
16VKB	CAB INTERIOR TRIM Classic, for Day Cab	0/0	0
	<u>Includes</u> : CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Tinted Theater Dimming, Integral to Overhead Console, Center Mounted : SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Tool Ticket Strap		
16VLV	MONITOR, TIRE PRESSURE Omit	-9/-2	-11
16VSL	WINDSHIELD Heated, Single Piece	0/0	0
16WBY	ARM REST, RIGHT, DRIVER SEAT	3/0	3
16WBZ	ARM REST, LEFT, PASSENGER SEAT	3/0	3
16WEE	CAB SOUND INSULATION includes Dash Insulator and Engine Cover Insulator	12/0	12
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature	0/0	0

Proposal's vehicle specification is incomplete.
WARNING: Do Not Distribute.

8

Proposal: 8336-01

**Vehicle Specifications
2021 HV507 SFA (HV507)**

<u>Code</u>	<u>Description</u>	<u>P/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
16WSK	CAB REAR SUSPENSION Air Bag Type	0/0	0
16XJN	INSTRUMENT PANEL Flat Panel	0/0	0
16XRX	MODESTY PANEL Painted	0/0	0
16XWD	SUNSHADE, EXTERIOR Aerodynamic, Painted Roof Color, with Integral Clearance/Marker Lights	14/3	17
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab	0/0	0
27DUL	WHEELS, FRONT (Accuride 29300) DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs	72/0	72
28DUK	WHEELS, REAR (Accuride 29169) DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs	0/24	24
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 8 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; includes 1 Switch Pack with Latched Switches	0/0	0
7382155444	(4) TIRE, REAR 12R22.5 Load Range H HDR2+ (CONTINENTAL), 479 rev/mile, 75 MPH, Drive	0/68	68
7792545437	(2) TIRE, FRONT 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position	62/0	62
	Services Section:		
40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A	0/0	0
40YZA	SRV CONT, EXT CUMMINS ENGINE To 60-Month/250,000 Miles (400,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1	0/0	0
	Total Component Weight:	8767/4831 (lbs)	13698 (lbs)

The weight calculations included in this proposal are an estimate of future vehicle weight. The actual weight as manufactured may be different from the estimated weight. Navistar, Inc. shall not be liable for any consequences resulting from any differences between the estimated weight of a vehicle and the actual weight.

Proposal's vehicle specification is incomplete.
WARNING: Do Not Distribute.



Schenectady County Legislature

Committee on Public Safety

Hon. Thomas Constantine, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: March 28, 2025
TO: Honorable Schenectady County Legislators
FROM: Geoffrey T. Hall, Clerk of the Legislature
SUBJECT: COMMITTEE AGENDA
Public Safety
Honorable Thomas Constantine, Chair
Monday, March 31, 2025 at 7:00 p.m
Schenectady County Office Building,
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsors
PS	7 A RESOLUTION REGARDING BUDGETARY AMENDMENTS TO THE OPERATING BUDGET FOR THE OFFICE OF THE SCHENECTADY COUNTY SHERIFF AND TO AUTHORIZE THE SCHENECTADY COUNTY MANAGER TO ENTER INTO AN ADDENDUM TO AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF SCOTIA	Legislator Constantine	

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Public Safety
Dual Reference: Ways and Means
Initiative: PS 7

Title of Proposed Resolution:

A RESOLUTION REGARDING BUDGETARY AMENDMENTS TO THE OPERATING BUDGET FOR THE OFFICE OF THE SCHENECTADY COUNTY SHERIFF AND TO AUTHORIZE THE SCHENECTADY COUNTY MANAGER TO ENTER INTO AN ADDENDUM TO AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF SCOTIA

Purpose and General Idea:

Provides Authorization to Amend the 2025 Operating Budget for the Street Crimes Task Force.

Summary of Specific Provisions:

Authorizes an amendment to the 2025 Operating Budget for the Street Crimes Task Force in the amount of \$30,000 to accommodate reimbursements to the Scotia Police Department.

Effects Upon Present Law:

The Department of Finance provides the following amendment to the 2025 Operating Budget to enter into an agreement with the Village of Scotia, assigning a part-time police officer to the Schenectady County Street Crimes Task Force. This agreement shall remain in effect for the life of the pre-existing Intermunicipal Cooperative Agreement (2018). Create/Increase Expense Code By: A543160.415506 SCTF Staff-Village of Scotia \$30,000 Increase Use of Fund Balance: A.599 Appropriated Fund Balance \$30,000 I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

This funding would allow an officer from the Scotia Police Department to assist the Street Crimes Task Force part time.

Sponsor: Legislator Constantine

Co-Sponsor:

COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Dominic A. Dagostino, County Sheriff
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

RE: Authorization to Amend the 2025 Operating Budget for the Street Crimes Task Force

Attached is a memorandum from Sheriff Dominic A. Dagostino, County Sheriff, requesting authorization to amend the 2025 Operating Budget for the Street Crimes Task Force in the amount of \$30,000 to accommodate reimbursements to the Scotia Police Department. As Sheriff Dagostino indicates, this funding will allow an officer from the Scotia Police Department to assist the Street Crimes Task Force part time.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.



SCHENECTADY COUNTY SHERIFF'S OFFICE

320 VEEDER AVENUE SCHENECTADY, NEW YORK 12307

Dominic A. Dagostino - Sheriff

James J. Barrett - Undersheriff

PHONE (518) 388-4300 FAX (518) 388-4593



TO: County Manager Rory Fluman

FROM: Sheriff Dominic A. Dagostino

RE: Addition of a Part-time Scotia Officer at the Task Force

The Schenectady County Sheriff's Office is requesting permission to add a part-time position to the Street Crimes Task Force. This position will be filled by a Scotia police officer. The arrangement will mirror the arrangement made with the Niskayuna Police Department in 2023. The Task Force has achieved the success it has by working so cooperatively with agencies throughout the county. Adding a member from Scotia PD will only further this success and expand the services provided to the residents of Scotia.

The Office of the Sheriff does recommend that you and the County Legislature accept this request by funding this position. We are requesting that \$30,000 be allocated to the Street Crimes TF 2025 budget. These funds will be used to reimburse the Village of Scotia on a quarterly basis.

Respectfully,

Sheriff Dominic A. Dagostino

Schenectady Sheriff's Office established in 1809

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager

FROM: Jaclyn Falotico, Commissioner of Finance *JF*

DATE: March 20, 2025

SUBJECT: Budget Amendment -- Addition of a Part-Time Scotia Officer to the Street Crimes Task Force

The Department of Finance provides the following amendment to the 2025 Operating Budget to enter into an agreement with the Village of Scotia, assigning a part-time police officer to the Schenectady County Street Crimes Task Force. This agreement shall remain in effect for the life of the pre-existing Intermunicipal Cooperative Agreement (2018).

Create/Increase Expense Code By:

A543160.415506	SCTF Staff - Village of Scotia	\$30,000
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Increase Use of Fund Balance:

A.599	Appropriated Fund Balance	\$30,000
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I recommend that this budget amendment be presented to the Schenectady County Legislature for consideration.

March 5th 2025

SCHENECTADY COUNTY STREET CRIMES TASK FORCE AND EXTENSION OF THE VIDEO CAMERA CRIME SURVEILLANCE INITIATIVE

Subject to the approval and appropriation by the County Legislature, this addendum to the existing MOA agreement is made and entered into this _____ day of _____, 2025 by and among the County of Schenectady, Schenectady County Sheriff Dominic Dagostino and the Village of Scotia will provide for the Village of Scotia Police Department to assign one (1) sworn police officer to the SCTF on a part time basis.

The addendum provisions are as follows:

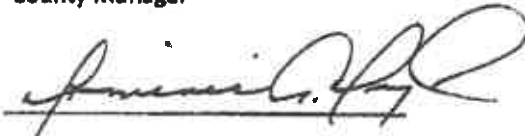
1. The designated part time Scotia police officer assigned to the SCTF shall be subject to and work in conformance with all of the existing provisions which are detailed in the current MOA.
2. This addendum will be attached hereto and made a part thereof with the current SCTF MOA and will be in effect upon the signature execution of this agreement on or before _____, 2025.
3. With respect to financial reimbursement which is covered in the current MOA under article 4. – Obligations of the County of Schenectady, the language requiring backfill of the donated officer's position in order to qualify for reimbursement is hereby waived as this will be a part time assignment. In it's place and for purposes of this addendum, the reimbursement to the Village of Scotia shall be established at 30% of the full time amount of \$100,000.00 which equals to \$30,000.00.

Signatures:

1. County of Schenectady

Rory Fluman
County Manager

2. County of Schenectady



Dominic Dagostino
County Sheriff

3. County of Schenectady

Christopher Gardner
County Attorney

4. Village of Scotia



David Bucciferro
Mayor - Village of Scotia



Schenectady County Legislature

Committee on Ways and Means

Hon. Richard Patierne, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: March 28, 2025
TO: Honorable Schenectady County Legislators
FROM: Geoffrey T. Hall, Clerk of the Legislature
SUBJECT: COMMITTEE AGENDA
Committee on Ways and Means
Honorable Richard Patierne, Chair
Monday, March 31, 2025 at 7:00 p.m
Schenectady County Office Building,
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsors
WM	6 A RESOLUTION CALLING A PUBLIC HEARING ON PROPOSED LOCAL LAW NO. B-2025	Legislator Patierne	
WM	7 A RESOLUTION APPROVING OPERATING AND CAPITAL BUDGET AMENDMENTS REGARDING THE USE OF AMERICAN RESCUE PLAN ACT FUNDS FOR VARIOUS PROJECTS	Legislator Patierne	

Item	Title	Sponsor	Co-Sponsors
PS	7 A RESOLUTION REGARDING BUDGETARY AMENDMENTS TO THE OPERATING BUDGET FOR THE OFFICE OF THE SCHENECTADY COUNTY SHERIFF AND TO AUTHORIZE THE SCHENECTADY COUNTY MANAGER TO ENTER INTO AN ADDENDUM TO AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF SCOTIA	Legislator Constantine	
PFTI	2 A RESOLUTION APPROVING CAPITAL BUDGET AMENDMENTS FOR THE PURCHASE OF EQUIPMENT BY THE DEPARTMENT OF PUBLIC WORKS	Legislator Patierne	
LCS	7 A RESOLUTION TO CREATE AND ELIMINATE CERTAIN POSITIONS IN VARIOUS COUNTY OFFICES, AGENCIES OR DEPARTMENTS	Legislator Frisoni	
LCS	8 A RESOLUTION TO CREATE AND ELIMINATE CERTAIN POSITIONS IN THE SCHENECTADY COUNTY FINANCE DEPARTMENT	Legislator Frisoni	
HHHS	7 A RESOLUTION TO ACCEPT MONIES FROM THE NYS HOUSING TRUST FUND CORPORATION AND THE OFFICE OF COMMUNITY RENEWAL FOR THE LEADING IN LEAD PREVENTION PILOT PROGRAM	Legislator Ostrelich	

Item	Title	Sponsor	Co-Sponsors
HHHS	8 A RESOLUTION TO ACCEPT MONIES FROM THE NYS OFFICE OF CHILDREN AND FAMILY SERVICES TO ENHANCE ADULT PROTECTIVE SERVICES	Legislator Ostrelich	
HHHS	9 A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS OFFICE OF MENTAL HEALTH	Legislator Ostrelich	
HHHS	10 A RESOLUTION TO ACCEPT MONIES FROM THE NYS OFFICE OF ADDICTION SERVICES AND SUPPORTS	Legislator Ostrelich	

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Ways and Means
Dual Reference: Ways and Means
Initiative: WM 6

Title of Proposed Resolution:

A RESOLUTION CALLING A PUBLIC HEARING ON PROPOSED LOCAL LAW NO. B-2025

Purpose and General Idea:

To call for a Public Hearing Regarding a Proposed Amendment to the County's Occupancy Tax Law

Summary of Specific Provisions:

To call for a public hearing regarding a proposed amendment to Chapter 295 of the Schenectady County Code which concerns the County's Occupancy Tax Law.

Effects Upon Present Law:

In December 2024, Governor Hochul signed into law legislation to regulate and govern the short-term rental industry in New York State (S.88SC / A.4130C). In February 2025, Governor Hochul subsequently signed a chapter amendment (Chapter 99 of the Laws of 2024--S.820 / A.5686) into law creating the final framework for counties to implement this new legislation. This legislation will enable counties to receive hotel/motel occupancy taxes from the short-term rental industry if they take appropriate local action. In order for Schenectady County to receive hotel/motel occupancy taxes from short-term rentals, an amendment needs to be made to Chapter 295 of the Schenectady County Code regarding the Occupancy Tax Law allowing for the collection of occupancy tax from short-term rentals.

Justification:

Jaclyn Falotico, Commissioner of Finance, indicates that this amendment would be in response to new legislation made at the New York State level which enables counties to receive hotel/motel occupancy taxes from the short-term rental industry, such as Airbnb and VRBO.

Sponsor: Legislator Patierne

Co-Sponsor:

COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager *R.F.*

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

Re: Call for a Public Hearing Regarding a Proposed Amendment to the County's
Occupancy Tax Law

Attached is a memorandum from Jaclyn Falotico, Commissioner of Finance, requesting a call for a public hearing regarding a proposed amendment to Chapter 295 of the Schenectady County Code which concerns the County's Occupancy Tax Law. As Ms. Falotico indicates, this would be in response to new legislation made at the New York State level which enables counties to receive hotel/motel occupancy taxes from the short-term rental industry, such as Airbnb and VRBO.

I recommend your approval.

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager

FROM: Jaclyn Falotico, Commissioner of Finance *JF*

DATE: March 18, 2025

SUBJECT: Requesting to Amend Chapter 295 of the Schenectady County Code -
Occupancy Tax Law

In December 2024, Governor Hochul signed into law legislation to regulate and govern the short-term rental industry in New York State (S.885C / A.4130C). In February 2025, Governor Hochul subsequently signed a chapter amendment (Chapter 99 of the Laws of 2024—S.820 / A.5686) into law creating the final framework for counties to implement this new legislation.

This legislation will enable counties to receive hotel/motel occupancy taxes from the short-term rental industry if they take appropriate local action. In order for Schenectady County to receive hotel/motel occupancy taxes from short-term rentals, an amendment needs to be made to Chapter 295 of the Schenectady County Code regarding the Occupancy Tax Law allowing for the collection of occupancy tax from short-term rentals.

I recommend that this amendment be presented to the Schenectady County Legislature for consideration.



PROPOSED LOCAL LAW NO. B-25
COUNTY OF SCHENECTADY

Introduced by Legislator Patierne:

**A LOCAL LAW REGARDING THE SCHENECTADY COUNTY
HOTEL/MOTEL ROOM OCCUPANCY TAX LAW**

BE IT ENACTED by the Legislature of the County of Schenectady, as follows:

Section 1. Subdivision C of Section 295.03 (entitled Definitions) of Chapter 295 of the Codified Local Laws of Schenectady County (entitled Tax: Hotel/Motel Room Occupancy Tax) is amended to read as follows:

- C. "Hotel or motel." The term "hotel" or "motel" includes an apartment hotel, holiday cottage, homestay, hostel bed, tourism home, tourism apartment, boarding house or club, motor court or inn, which has available for occupancy one or more rooms, whether or not meals are served, and a short-term rental unit.

Section 2. A new Subdivision L of Section 295.03 (entitled Definitions) of Chapter 295 of the Codified Local Laws of Schenectady County (entitled Tax: Hotel/Motel Room Occupancy Tax) is added to read as follows:

L. "Short-term Rental Unit" shall mean a building or portion of it that is used for the lodging of guest, which shall include a house, an apartment, a condominium, a cooperative unit, a cabin, a cottage, a bungalow, or a similar furnished living unit, or one or more rooms therein, where sleeping accommodations are provided for the lodging of paying occupants, of which the typical occupants are transients or travelers, and the relationship between the operator and occupant is not that of a landlord and tenant. It is not necessary that meals are served, and a building or portion of a building may qualify as a short term rental unit whether or not amenities, including but not limited to, daily housekeeping services, concierge services, or linen services are provided.

Section 3. Paragraph four of Subdivision A of Section 295.06 (entitled Exempt Organizations) of Chapter 295 of the Codified Local Laws of Schenectady County (entitled Tax: Hotel/Motel Room Occupancy Tax) is hereby repealed and of no further force and effect after the effective date of this local law.

Section 4. This law shall take effect after its final adoption, filing and publication in accordance with section 27 of the Municipal Home Rule Law and section 2.12 of the Charter of the County of Schenectady.

LEGISLATIVE INITIATIVE FORM

Date: 3/28/2025
Reference: Ways and Means
Dual Reference: Ways and Means
Initiative: WM 7

Title of Proposed Resolution:

A RESOLUTION APPROVING OPERATING AND CAPITAL BUDGET AMENDMENTS REGARDING THE USE OF AMERICAN RESCUE PLAN ACT FUNDS FOR VARIOUS PROJECTS

Purpose and General Idea:

Provides Authorization to Amend the 2024 and 2025 Operating and Capital Budgets to Accommodate the Utilization of American Rescue Plan Act Funds for Various Projects.

Summary of Specific Provisions:

Authorizes amendments to the 2024 and 2025 Operating and Capital Budgets to accommodate the utilization of American Rescue Plan Act (ARPA) Funds for the Recreational Facility Expansion, the Jail Controls Phase 1 and Phase 2, and Jail HVAC Capital Projects.

Effects Upon Present Law:

The Recreational Facility Expansion Project, the Jail Controls Phase 1 and Phase 2, and the Jail HVAC Capital Projects were originally set up to be partially funded with serial bonds. As more guidance has become available from the U.S. Department of the Treasury, it has been decided that the County will utilize State and Local Fiscal Recovery Funds (SLFRF), otherwise known as ARPA funds, to fund these projects. To appropriately account for this change in funding for the projects, accounting entries need to be authorized to move funds accordingly.

The Department of Finance provides the following amendment to the 2024 Operating Budget and 2024 Capital Budget for the projects listed below.

Increase Expense Code By:

A599950.906	Transfer to Capital Fund	\$ 4,350,000
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Create/Increase Revenue Code By:

H99901.503101	Interfund Transfer-General	\$500,000
3150230019-5031-0000-	Jail Controls Phase 1	
H99901.503101	Interfund Transfer-General	\$250,000
3150240028-5031-0000-	Jail HVAC	
H99901.503101	Interfund Transfer-General	\$1,000,000
3150240027-5031-0000-	Jail Controls Phase 2	

Increase Revenue Code By:

H99901.503101	Interfund Transfer-General	\$2,600,000
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7320230082-5031-0000- Recreational Facility Expansion

Decrease Revenue Code By:

H93333.5710	Serial Bonds	\$2,600,000
7320230082-5710-0000-	Recreational Facility Expansion	
H93333.5710	Serial Bonds	\$500,000
3150230019-5710-0000-	Jail Controls Phase 1	
H93333.5710	Serial Bonds	\$250,000
3150240028-5710-0000-	Jail HVAC	
H93333.5710	Serial Bonds	\$1,000,000
3150240027-5710-0000-	Jail Controls Phase 2	

Increase Use of Fund Balance:

A.599 Appropriated Fund Balance \$4,350,000

Additionally, the Department of Finance provides the following amendment to the 2025 Operating Budget and 2025 Capital Budget for the Recreational Facility Expansion Project (Project Number: 7320230082).

Increase Expense Code By:

A599950.906	Transfer to Capital Fund	\$ 100,000
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Increase Revenue Code By:

H99901.503101	Interfund Transfer-General	\$ 100,000
7320230082-5031-0000-	Recreational Facility Expansion	

Decrease Revenue Code By:

H93333.5710	Serial Bonds	\$ 100,000
7320230082-5710-0000-	Recreational Facility Expansion	

Increase Use of Fund Balance:

A.599	Appropriated Fund Balance	\$ 100,000
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I recommend that this action and budget amendment be presented to the Schenectady County Legislature for consideration.

Justification:

Jaelyn Falotico, Commissioner of Finance, indicates that these projects were originally partially funded with serial bonds, but guidance from the U.S. Department of Treasury revealed that ARPA funds could be used to fund these projects instead.

Sponsor: Legislator Patierne

Co-Sponsor:

COUNTY OF SCHENECTADY

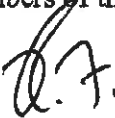


RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

To: Honorable Chairperson and Members of the Legislature

From: Rory Fluman, County Manager 

CC: Geoffrey T. Hall, Clerk of the Legislature
Alissa Foster, Deputy Clerk of the Legislature
Jaclyn Falotico, Commissioner of Finance

Date: March 28, 2025

RE: Authorization to Amend the 2024 and 2025 Operating and Capital Budgets to Accommodate the Utilization of American Rescue Plan Act Funds for Various Projects

Attached is a memorandum from Jaclyn Falotico, Commissioner of Finance, requesting authorization to amend the 2024 and 2025 Operating and Capital Budgets to accommodate the utilization of American Rescue Plan Act (ARPA) Funds for the Recreational Facility Expansion, the Jail Controls Phase 1 and Phase 2, and Jail HVAC Capital Projects. As Ms. Falotico indicates, these projects were originally partially funded with serial bonds, but guidance from the U.S. Department of Treasury revealed that ARPA funds could be used to fund these projects instead.

The attached memorandum from Jaclyn Falotico, Commissioner of Finance, details the necessary budget amendment.

I recommend your approval.

County of Schenectady
620 State Street, 3rd Floor,
Schenectady, N. Y. 12305
(518) 388-4260
(518) 388-4248 Fax

County Finance

Memo

TO: Rory Fluman, County Manager
FROM: Jaclyn Falotico, Commissioner of Finance *JF*
DATE: March 24, 2025
SUBJECT: Operating and Capital Budget Amendment – Use of ARPA Funds

The Recreational Facility Expansion Project, the Jail Controls Phase 1 and Phase 2, and the Jail HVAC Capital Projects were originally set up to be partially funded with serial bonds. As more guidance has become available from the U.S. Department of the Treasury, it has been decided that the County will utilize State and Local Fiscal Recovery Funds (SLFRF), otherwise known as ARPA funds, to fund these projects. To appropriately account for this change in funding for the projects, accounting entries need to be authorized to move funds accordingly.

The Department of Finance provides the following amendment to the 2024 Operating Budget and 2024 Capital Budget for the projects listed below.

Increase Expense Code By:

A599950.906	Transfer to Capital Fund	\$ 4,350,000
-------------	--------------------------	--------------

Create/Increase Revenue Code By:

H99901.503101	Interfund Transfer-General	\$500,000
3150230019-5031-0000-	Jail Controls Phase 1	
H99901.503101	Interfund Transfer-General	\$250,000
3150240028-5031-0000-	Jail HVAC	
H99901.503101	Interfund Transfer-General	\$1,000,000
3150240027-5031-0000-	Jail Controls Phase 2	

Increase Revenue Code By:

H99901.503101	Interfund Transfer-General	\$2,600,000
7320230082-5031-0000-	Recreational Facility Expansion	

Decrease Revenue Code By:

H93333.5710	Serial Bonds	\$2,600,000
7320230082-5710-0000-	Recreational Facility Expansion	
H93333.5710	Serial Bonds	\$500,000
3150230019-5710-0000-	Jail Controls Phase 1	
H93333.5710	Serial Bonds	\$250,000
3150240028-5710-0000-	Jail HVAC	
H93333.5710	Serial Bonds	\$1,000,000
3150240027-5710-0000-	Jail Controls Phase 2	

Increase Use of Fund Balance:

A.599	Appropriated Fund Balance	\$4,350,000
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Additionally, the Department of Finance provides the following amendment to the 2025 Operating Budget and 2025 Capital Budget for the Recreational Facility Expansion Project (Project Number: 7320230082).

Increase Expense Code By:

A599950.906	Transfer to Capital Fund	\$ 100,000
-------------	--------------------------	------------

Increase Revenue Code By:

H99901.503101	Interfund Transfer-General	\$ 100,000
7320230082-5031-0000-	Recreational Facility Expansion	

Decrease Revenue Code By:

H93333.5710	Serial Bonds	\$ 100,000
7320230082-5710-0000-	Recreational Facility Expansion	

Increase Use of Fund Balance:

A.599	Appropriated Fund Balance	\$ 100,000
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I recommend that this action and budget amendment be presented to the Schenectady County Legislature for consideration.