

Schenectady County Soil & Water Conservation District
Board of Directors Meeting February 27, 2023 @ 10:00 am
AGENDA

1. **Call to Order**
2. Approval of the **December** minutes. (January Meeting canceled)
3. **Organizational**
 - A. Membership of Board of Directors
 - B. Election of Officers
 - C. Designate Mileage Reimbursement Amount (65.5 cents/mile per IRS for 2023)
 - D. Designate Per Diem Rate (presently \$75.00)
 - E. Designate Official District Newspaper
 - F. Authorization to Pay Certain Bills Without Prior Approval
 1. Utilities
 2. Employees Reimbursements- Mileage, small district related cash purchases, etc.
 3. Petty Cash
 4. Quarterly Compost Tipping & Sales to County
 - G. Director Attendance Policy 2023
 - H. Investment Policy 2023
 - I. Personnel Policy
4. **Financial**
 - A. Treasurer's Report
 - B. Approval of Unpaid Bills
5. **Program Report:** Scott Fickbohm, NYS SWCC
Nicholas Klemczak, Executive Director
Joseph Braun, District Technician
6. **Correspondence:**
7. **Next Meeting:** March 27, 2023 @ 10:00 am
8. **Adjournment**