



# County of Schenectady

NEW YORK

**ANTHONY JASENSKI**  
CHAIR OF THE LEGISLATURE

**GEOFFREY T. HALL**  
CLERK OF THE LEGISLATURE

**SCHENECTADY COUNTY LEGISLATURE**

County Office Building  
620 State Street – 6<sup>th</sup> Floor  
Schenectady, New York 12305  
Tel: (518) 388-4280 Fax: (518) 388-4591  
Website: [www.schenectadycounty.com](http://www.schenectadycounty.com)

**DECEMBER 2022**  
**COMMITTEE MEETING SCHEDULE**

DATE: 2 December 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall; Clerk of the Legislature  
SUBJECT: Committee Meetings  
Monday, December 5, 2022  
620 State Street  
Legislative Chambers  
Sixth Floor – 7:00 PM

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7:00 P.M.	Committee on Economic Development & Planning Legislator Hughes, Chair	page 1
Followed by:	Committee on Education and Libraries Legislator Pratt, Chair	page 8
Followed by:	Committee on Health, Housing & Human Services Legislator Ostrellich, Chair	page 62
Followed by:	Committee on Public Facilities, Transportation & Infrastructure Legislator Patierne, Chair	page 137
Followed by:	Committee on Tourism, Arts & Special Events Legislator Constantine, Chair	page 148
Followed by:	Committee on Ways & Means Legislator Fields, Chair	page 150



# Schenectady County Legislature

Committee on Economic Development and Planning

Hon. Gary Hughes, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: December 2, 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall, Clerk of the Legislature  
SUBJECT: COMMITTEE AGENDA  
Committee on Economic Development and Planning  
Honorable Gary Hughes, Chair  
Monday, December 5, 2022 at 7:00 p.m  
Schenectady County Office Building,  
Legislative Chambers, Sixth Floor

<u>Item</u>	<u>Title</u>	<u>Sponsor</u>	<u>Co-Sponsor</u>
EDP	19 A RESOLUTION REGARDING THE CONVEYANCE OF AN EASEMENT TO NIAGARA MOHAWK POWER CORPORATION AND VERIZON NEW YORK, INC.	Legislator Hughes	

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Economic Development and Planning  
**Dual Reference:**  
**Initiative:** EDP 19

**Title of Proposed Resolution:**

A RESOLUTION REGARDING THE CONVEYANCE OF AN EASEMENT TO NIAGARA MOHAWK POWER CORPORATION AND VERIZON NEW YORK, INC.

**Purpose and General Idea:**

Provides authorization to Provide an Easement to the National Grid for a New Simulator Building at the Stratton Air National Guard Base.

**Summary of Specific Provisions:**

Authorizes to provide National Grid an easement for a New Simulator Building at the Stratton Air National Guard Base. The Stratton Air Guard Base plans to train pilots in a virtual C-130 flying environment created by this simulator. A copy of the easement agreement is enclosed along with a map showing the power line route.

**Effects Upon Present Law:**

None.

**Justification:**

Stratton Air National Guard Base is a major employer in Schenectady County with more than 1,000 jobs and an annual direct economic impact of more than \$100 million.

**Sponsor: Legislator Hughes**

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

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**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Ray Gillen, Commissioner of Economic Development and Planning  
Mark Storti, GIS Systems Coordinator

**Date:** December 2, 2022

**Re:** Authorization to Provide Easement to National Grid for a New Simulator Building at the Stratton Air National Guard Base

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Attached is a memorandum from Ray Gillen, Commissioner of Economic Development and Planning, and Mark Storti, GIS Systems Coordinator, requesting authorization to provide an easement to National Grid for a new simulator building at the Stratton Air National Guard Base. The Stratton Air Guard Base plans to train pilots in a virtual C-130 flying environment created by this simulator.

I recommend your approval.



# County of Schenectady

NEW YORK

**Ray Gillen**  
*Commissioner*

## DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING

(518) 386-2225 FAX (518) 382-5539  
Schaffer Heights, 107 Nott Terrace, Suite 303  
Schenectady, New York 12308

# Memo

**To:** Rory Fluman

**From:** Ray Gillen and Mark Storti

**Date:** 11-18-2022

**Re:** **Easement at County Airport for New Simulator Building**

We are working closely with the Stratton Air National Guard Base and National Grid to construct a new simulator building at the air base. The simulator will allow pilots to train in a virtual C-130 flying environment.

National Grid requires an easement agreement from the County. A copy is enclosed along with a map showing the power line route.

The Stratton Air Guard Base is a major employer in Schenectady County with more than 1,000 jobs and an annual direct economic impact of more than \$100 million.

We are requesting that this item be placed on the December meeting of the County Legislature.

Thank you.

cc: P. Sheldon  
P. Knutson  
C. Gardner  
F. Salamone

## GRANT OF EASEMENT

County of Schenectady, having an address at 620 State Street, Schenectady, New York 12305 (hereinafter referred to as "Grantor"), is the owner of that certain parcel of real property commonly known as Airport Road and Habel Lane located in the Town of Glenville, County of Schenectady in the State of New York, identified on the tax maps of the County of Schenectady, as Section 22/Block 1/Lot 10.811 (SBL# 22.-1-10.811) and as Section 22/Block 1/Lot 14 (SBL# 22.-1-14) and pursuant to that certain deed recorded with the County Clerk of the County of Schenectady in Liber 1588 at Page 276 and in Liber 1460 at Page 81 (the "Grantor's Land"), and Grantor, for consideration in the amount of One Dollar (\$1.00) and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, hereby grants to **NIAGARA MOHAWK POWER CORPORATION**, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202 and **VERIZON New York, Inc.** having an address at 140 West Street, New York, NY 10007 (hereinafter collectively referred to as "Grantees"), for Grantees and their lessees, licensees, successors, and assigns a perpetual and nonexclusive easement and right of way through, over, across, under and upon the Grantor's Land (the "Easement") under the following terms and conditions.

**Section 1 – Description of the Easement.** The Easement provides the Grantees with the right, privilege, and authority to:

a. construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at their pleasure, abandon or remove underground electric facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to overhead and underground wires, together with any poles or lines of poles, supporting structures, cables, crossarms, overhead and underground wires, guys, guy stubs, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances (collectively, the "Facilities"), which the Grantees shall require now and from time to time, for the transmission and distribution of high and low voltage electric current and for the transmission of intelligence and communication data, by any means, whether now existing or hereafter devised, for public or private use, in, through, upon, over, under, and across that portion of the Grantor's Land described in Section 2 below (the "Easement Area"), and the highways abutting or running through the Grantor's Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others; and

b. from time to time, without further payment therefor, to clear the Easement Area of obstructions or structures, and clear and keep cleared the Easement Area by physical and/or mechanical means, of any and all brush, trees, limbs, branches, roots, vegetation, or other obstructions; and

c. from time to time, without further payment therefor, to clear and keep cleared by physical and/or mechanical means, the Grantor's Land beyond the bounds of the Easement Area, of any and all trees, limbs, branches, roots or vegetation that, in the sole judgment of the Grantees, due to species or structural defects or their tall growing nature, are likely to fall into or encroach upon the Easement Area or interfere in any way with the safe and reliable operation of Grantees' existing or proposed Facilities; and

d. pass and repass on foot and with vehicles and equipment, along, over, across and upon the Easement Area and the Grantor's Land in order to access the Easement Area and construct, reconstruct, relocate, use, and maintain roads, paths, causeways, and ways of access to and from the Easement Area as is reasonable and necessary in order to exercise to the fullest extent the Easement.

**Section 2 – Location of the Easement Area.** The "Easement Area" shall consist of a portion of the Grantor's Land twenty (20) feet in width throughout its extent, the centerline of the Easement Area being the centerline of the Facilities. The general location of the Easement Area is shown on the sketch entitled, "**Easement Sketch-Exhibit A, WR# 30642890**", which sketch is attached hereto and made a part hereof as Exhibit "A" and to be recorded herewith. The final and definitive location(s) of the Easement Area shall become established by and upon the final installation and erection of the Facilities by the Grantees in substantial compliance with Exhibit "A".

**Section 3 – Facilities Ownership.** It is agreed that the Facilities shall remain the property of the Grantees, their successors and assigns.

**Section 4 – General Provisions.** The Grantor, for itself, its heirs, legal representatives, successors, and assigns, hereby covenants and agrees with the Grantees that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantees, it being the intent that the Easement herein conveyed is intended to prohibit the longitudinal or parallel

use or occupancy of said Easement Area by surface or subsurface activities or structures which might damage or interfere with the Facilities; the Easement shall not be modified nor the Easement Area relocated by the Grantor without the Grantees' prior written consent; the present grade or ground level of the Easement Area will not be changed by excavation or filling; the Grantees shall quietly enjoy the Grantor's Land; and the Grantor will forever warrant title to the Grantor's Land.

The Grantees, their successors and assigns, are hereby expressly given and granted the right to assign this Easement, or any part thereof, or interest therein, and the same shall be divisible between or among two or more owners, as to any right or rights created hereunder, so that each assignee or owner shall have the full right, privilege, and authority herein granted, to be owned and enjoyed either in common or severally. This Grant of Easement shall at all times be deemed to be and shall be a continuing covenant running with the Grantor's Land and shall inure to and be binding upon the successors, heirs, legal representatives, and assigns of the parties named in this Grant of Easement.

IN WITNESS WHEREOF, the Grantor has duly executed this Grant of Easement under seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**County of Schenectady**

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_  
(printed)

Its: \_\_\_\_\_  
(title)

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )      ss:

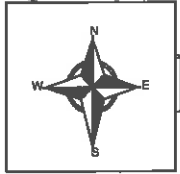
On the \_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

**RETURN TO:**

National Grid  
Attention: Heather Miroff  
Right of Way, Survey & Aviation  
1125 Broadway  
Albany, NY 12204

LANDS N/F OF  
VIRGINIA LATTANZIO  
TAX ID: 22.-1-13.51



**PROPOSED TRANSFORMER INSTALLATION**

**PROPOSED UG CONDUCTOR INSTALLATION**

**EXISTING NG POLE**

LANDS N/F OF  
COUNTY OF SCHENECTADY  
TAX ID: 22.-1-10.811

**AIR NATIONAL GUARD RD**

LANDS N/F OF  
COUNTY OF SCHENECTADY  
TAX ID: 22.-1-14

**HABEL LN**

**EASEMENT SKETCH - EXHIBIT A**

**NOT TO SCALE**

DESIGNER: Fusco, Jeffrey  
DATE: NOVEMBER 8, 2022  
WORK ORDER #: 32-22-30642890

PROPOSED INSTALLATIONS ON LANDS N/F OF  
COUNTY OF SCHENECTADY  
21 AIRPORT RD  
TOWN OF GLENVILLE  
COUNTY OF SCHENECTADY  
TAX ID: 22.-1-10.811 & 22.-1-14

**nationalgrid**





# Schenectady County Legislature

Committee on Education and Libraries

Hon. Sara Mae Pratt, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: December 2, 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall, Clerk of the Legislature  
SUBJECT: COMMITTEE AGENDA  
Committee on Education and Libraries  
Honorable Sara Mae Pratt, Chair  
Monday, December 5, 2022 at 7:00 p.m  
Schenectady County Office Building,  
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsor
EL	4 A RESOLUTION ADOPTING A REVISED OPERATIONAL BUDGET FOR SUNY SCHENECTADY TO SERVE THE OPERATIONAL NEEDS FOR THE PERIOD SEPTEMBER 1, 2022 TO AUGUST 31, 2023	Legislator Pratt	

LEGISLATIVE INITIATIVE FORM

**Date:** 12/2/2022  
**Reference:** Education and Libraries  
**Dual Reference:**  
**Initiative:** EL 4

**Title of Proposed Resolution:**

A RESOLUTION ADOPTING A REVISED OPERATIONAL BUDGET FOR SUNY SCHENECTADY TO SERVE THE OPERATIONAL NEEDS FOR THE PERIOD SEPTEMBER 1, 2022 TO AUGUST 31, 2023

**Purpose and General Idea:**

Provides authorization for the adoption of the revised 2022-2023 SUNY Schenectady County Community College Operating Budget

**Summary of Specific Provisions:**

Authorizes the adoption of the revised 2022-2023 SUNY Schenectady County Community College Operating Budget. The 2022/2023 revised budget proposal totals \$28,513,578. The County sponsor contribution for 2022/2023 is recommended to be \$2,458,995 reflecting a 2% increase over the 2021/2022 sponsor contribution. This is the eighth year of a sponsor contribution.

**Effects Upon Present Law:**

None.

**Justification:**

To adopt the revised 2022-2023 SUNY Schenectady County Community College operating budget.

**Sponsor:** Legislator Pratt

**Co-Sponsor:**

# COUNTY OF SCHENECTADY



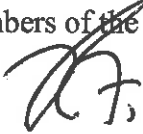
RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

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**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Dr. Steady Moono, President, Schenectady County Community College  
Patrick C. Ryan, Vice President of Administration of Schenectady County  
Community College

**Date:** December 2, 2022

**Re:** Adoption of the Revised 2022-2023 Schenectady County Community College  
Operating Budget

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Attached is the revised 2022/2023 Schenectady County Community College Budget submitted by the College Board of Trustees and Patrick C. Ryan, Vice President of Administration of Schenectady County Community College. The attached memorandum from Dr. Moono outlines the highlights of the revised 2022/2023 budget. The revised 2022/2023 budget proposal totals \$28,513,578.

The County sponsor contribution for 2022/2023 is still recommended to be \$2,458,995 reflecting a 2% increase over the 2021/2022 sponsor contribution. This is the eighth year of a sponsor contribution increase.

I recommend your approval.

**MEMORANDUM**

**TO:** Rory Fluman  
Schenectady County Manager

**FROM:** Patrick C. Ryan  
Vice President of Administration

**DATE:** November 28, 2022

**RE:** Revised 2022-23 SUNY Schenectady Operating Budget

In June of 2022, the SUNY Schenectady Board of Trustees approved a Fiscal Year 2022-23 Operating Budget in the amount of \$29,432,318 that included significant funding from the Federally supported American Rescue Plan (ARP).

The College's preliminary budget and application of ARP funding to the revenue model was shared with SUNY in late Spring of 2022 with no concerns. Upon SUNY's review of the final budget in August/September, concerns were raised with the impact of ARP funding on SUNY's chargeback rate formula. As a result, SUNY requested the removal of ARP funding from the Chargeback calculation which resulted in a reduction in projected FY 2022-23 revenues.

As a result of the reduction in revenues, the College proposes a revised 2022-23 Operating Budget in the amount of \$28,513,578 which includes the use of an additional \$645,079 in ARP funding; consisting of unused 2021-22 HEERF funding and \$378,920 in new Supplemental Support ARP (SSARP) funding received by the College in July of 2022. On the expenditure side of the budget, the College proposes a reduction of Employee Benefit costs in the amount of \$918,740 which represents the projected increase in employee benefits budgeted last Spring due to uncertain economic conditions. The revised budget also proposes a reduction in the use of the fund balance from \$2,473,187 to \$2,349,289.

The SUNY Schenectady Board of Trustees approved this revised budget at its regularly scheduled meeting on November 21, 2022. A copy of the revised 2022-23 Operating Budget is attached to this resolution for consideration.

**DRAFT RESOLUTION #  
November 21, 2022**

**REVISED OPERATING BUDGET FOR FISCAL YEAR BEGINNING SEPTEMBER 1,  
2022 AND ENDING AUGUST 31, 2023**

**WHEREAS**, the Board of Trustees approved a Fiscal Year 2022-23 College Operating Budget, along with appropriate background information for the items contained in the budget for the period September 1, 2022 to August 31, 2023; and

**WHEREAS**, the State University of New York (SUNY) requested changes to the application of Federal HEERF lost revenue funding to the College's 2022-23 Operating Budget formula; resulting in a reduction in the out of County Chargeback rate; and

**WHEREAS**, the change in Chargeback rate resulted in a reduction of projected revenues requiring an adjustment in projected 2022-23 Operating Budget expenditures; and

**WHEREAS**, the College received in July 2022 Supplemental Support under the American Rescue Plan (SSARP) and is able to apply \$1,549,528 in SSARP and HEERF funding to the 2022-23 Operating Budget; and

**WHEREAS**, the Operating Budget can be reduced by \$918,740 in projected Employee Benefits savings due to re-projection of costs; and

**WHEREAS**, planned use of the Fund Balance for 2022-23 will be reduced from \$2,473,187 to \$2,349,289; and

**WHEREAS**, the Board of Trustees has reviewed the revised budget and found it to be satisfactory; it is hereby

**RESOLVED**, that the revised operating budget for fiscal year 2022-2023, beginning September 1, 2022 and ending August 31, 2023, be approved in the amount of \$28,513,578; and be it further

**RESOLVED**, that the President shall be directed to submit the revised budget, together with appropriate documents, to Schenectady County and the State University of New York, in that order, for approval.

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Ann Fleming Brown, Chair  
Board of Trustees

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**2022-23  
Revised  
Budget**

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**SUNY  
Schenectady County  
Community College**

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**November 21, 2022**

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## **2022-23 REVISED BUDGET OVERVIEW**

The revised operating budget is \$28,513,578 for the 2022-23 academic year. This is an increase of \$1,032,469 from the 2021-22 budget.

### **REVENUES**

- Part-time tuition will increase \$4 per credit to \$196 per credit hour. The tuition increase is 2.3%. For full-time students the tuition amount is \$2,352 per semester and \$4,704 per academic year. This would still leave SUNY Schenectady with one of the lowest tuition rates of 30 SUNY community colleges.
- The \$15 per credit on-line course fee was eliminated in 2022-23.
- The technology fee increased to \$29 per credit to offset elimination of the on-line course fee. For 2022-23, the technology fee will be \$29 per credit or \$348 full time per semester
- The transportation fee will remain \$10 per credit hour and \$82 per full time student per semester. This fee funds the cost of the student CDTA bus pass benefit, parking at Center City, and a portion of our Security costs.
- The use of fund balance will be \$2,349,289. The college will use \$1,549,528 in Federal HEERF lost revenue funding during 2022-23.
- For State aid, the Budget reflects the equivalent base-aid amount received in 2021-22 with adjustments of \$327,043 for rental aid and \$94,000 for enrollment assistance. Base aid for 2022-23 is due to the one-year "floor" established by the State Legislature to assist community colleges with the current enrollment situation. For 2022-23, State aid increased \$89,625.
- The operating chargeback rate will increase from the current \$2,640 to \$4,000 per out-of-county FTE. Chargeback revenue will increase by \$1,272,618 from the 2021-22 budget.
- The County contribution will increase by 2% or \$48,215; or \$2,458,955 total.

### **EXPENDITURES (selected highlights by department)**

#### **Academic Affairs:**

- \$25,000 for Blackboard learning system archival

#### **Business, Criminal Justice & Law:**

- \$46,750 for new Supply Chain Management Instructor
- \$47,750 for one 100% PRODiG funded faculty member



**Math, Science, Technology and Health:**

- \$96,360 for two 100% PRODiG funded faculty members
- \$46,750 for one full-time microbiology faculty member

**Liberal Arts:**

- \$8,000 for Unity gaming software
- \$46,750 for Aviation Instructor

**Success Center:**

- \$134,747 for 60% of Student Success Coach salaries - other 40% grant funded
- \$ 50,187 for Starfish Student success software

**Admissions:**

- \$14,000 to enhance student recruitment efforts

**Facilities:**

- \$58,653 for a full-time Coordinator of Buildings and Grounds

**President's Office:**

- \$30,000 for a Minority Faculty member
- \$40,000 for two Minority Interns

**Human Resources:**

- \$30,000 for targeted recruitment and job postings
- \$ 2,300 for employee background checks

**Administration/Financial Services:**

- \$ 50,000 for Banner Finance project
- \$ 18,378 for a part-time post-award grants specialist
- \$ 30,591 for a full-time accounts payable clerk

**Marketing & Public Relations:**

- \$ 70,000 for College web-site re-design

**Diversity Office**

- \$ 20,000 for External Diversity, Equity & Inclusion (DEI) expertise and technical assistance
- \$ 1,500 for DEI Reading Group Series

## Operating Budget Comparisons

### EXPENDITURES

### APPROPRIATIONS

	APPROVED 2021-22	REVISED 2022-23	Difference
<b>Personnel Services</b>			
Teaching Faculty, Full-Time	\$ 2,527,493	\$ 2,734,403	\$ 206,910
Teaching Faculty, Adjunct	\$ 1,380,000	\$ 1,156,214	\$ (223,786)
Workforce Development Instructors	\$ 159,792	\$ 131,651	\$ (28,141)
Teaching Faculty, Overload	\$ 420,700	\$ 399,575	\$ (21,125)
Professional Staff, Full-Time	\$ 4,552,026	\$ 4,841,507	\$ 289,481
Professional Staff, Part-Time	\$ 521,165	\$ 549,079	\$ 27,914
Professional Staff, Overtime	\$ 1,351	\$ -	\$ (1,351)
Support Staff, Full-Time	\$ 2,548,424	\$ 2,716,843	\$ 168,419
Support Staff, Part-Time	\$ 90,301	\$ 99,308	\$ 9,007
Support Staff, Overtime	\$ 20,450	\$ 21,040	\$ 590
Leave Payouts	\$ 75,000	\$ 75,000	\$ -
Student Workers	\$ 36,661	\$ 42,161	\$ 5,500
Student Tutors	\$ 15,000	\$ 15,000	\$ -
<b>Total Personnel Services</b>	<b>\$ 12,348,364</b>	<b>\$ 12,781,781</b>	<b>\$ 433,417</b>
<b>Employee Benefits</b>			
NYS Employees' Retirement	\$ 861,175	\$ 1,062,329	\$ 201,154
NYS Teachers' Retirement	\$ 252,364	\$ 374,318	\$ 121,954
TIAA-CREF	\$ 599,211	\$ 513,601	\$ (85,610)
Social Security	\$ 1,043,760	\$ 1,162,516	\$ 118,756
Workers' Compensation	\$ 262,282	\$ 300,642	\$ 38,360
Unemployment Insurance	\$ 88,438	\$ 164,629	\$ 76,191
Medical Insurance	\$ 4,613,382	\$ 4,226,454	\$ (386,928)
Employee Tuition Benefits	\$ 50,000	\$ 50,000	\$ -
Compensated Absences	\$ 195,000	\$ 195,000	\$ -
<b>Total Employee Benefits</b>	<b>\$ 7,965,611</b>	<b>\$ 8,049,488</b>	<b>\$ 83,876</b>
<b>Capital Equipment</b>			
<b>Total Capital Equipment</b>	<b>\$ 77,205</b>	<b>\$ 70,855</b>	<b>\$ (6,350)</b>
<b>Contractual</b>			
Supplies Instructional	\$ 316,689	\$ 334,238	\$ 17,549
Supplies Office & Others	\$ 323,359	\$ 323,712	\$ 353
Software	\$ 525,954	\$ 527,141	\$ 1,187
Printing	\$ 64,985	\$ 40,500	\$ (24,485)
Subscriptions and Periodicals	\$ 17,895	\$ 19,750	\$ 1,855
Books	\$ 19,270	\$ 19,270	\$ -

Travel Faculty	\$ 15,250	\$ 13,750	\$ (1,500)
Travel Other	\$ 98,986	\$ 100,386	\$ 1,400
Professional Services	\$ 1,638,547	\$ 1,637,998	\$ (549)
Dues & Memberships	\$ 58,703	\$ 62,510	\$ 3,807
Rentals	\$ 1,028,166	\$ 1,032,282	\$ 4,116
Repairs and Maintenance	\$ 343,250	\$ 362,000	\$ 18,750
Advertising	\$ 275,948	\$ 322,500	\$ 46,552
Installment Payment Fees	\$ 85,000	\$ 75,000	\$ (10,000)
Audit Services	\$ 60,000	\$ 67,500	\$ 7,500
Legal Services	\$ 150,000	\$ 150,000	\$ -
Electric & Gas	\$ 777,000	\$ 840,698	\$ 63,698
Water & Sewer	\$ 32,500	\$ 35,000	\$ 2,500
Telephone	\$ 105,198	\$ 115,800	\$ 10,602
Telecommunications	\$ 64,000	\$ 65,000	\$ 1,000
Bulk Mail	\$ 55,000	\$ 60,000	\$ 5,000
Metered Mail	\$ 30,000	\$ 30,000	\$ -
Security	\$ 459,500	\$ 690,133	\$ 230,633
Insurance	\$ 285,000	\$ 297,000	\$ 12,000
Interest Expense	\$ -	\$ -	\$ -
All Other Expenses	\$ 126,230	\$ 231,287	\$ 105,057
Commencement	\$ 32,500	\$ 35,000	\$ 2,500
Staff Development	\$ 31,000	\$ 43,000	\$ 12,000
Recruitment Project	\$ 45,000	\$ 55,000	\$ 10,000
Middle States Expense	\$ 15,000	\$ 15,000	\$ -
Achieving the Dream	\$ 10,000	\$ 10,000	\$ -
<b>Total Contractual</b>	<b>\$ 7,089,929</b>	<b>\$ 7,611,454</b>	<b>\$ 521,525</b>
<b>Total Appropriations</b>	<b>\$ 27,481,109</b>	<b>\$ 28,513,578</b>	<b>\$ 1,032,469</b>

## REVENUES

	APPROVED 2021-22	REVISED 2022-23	Difference
<b>Student Tuition</b>			
Student Tuition, Full-Time	\$ 4,463,116	\$ 4,632,960	\$ 169,844
Student Tuition, Part-Time	\$ 2,746,180	\$ 2,805,940	\$ 59,760
College in the High School	\$ 701,280	\$ 715,800	\$ 14,520
<b>Total Student Tuition</b>	<b>\$ 7,910,576</b>	<b>\$ 8,154,700</b>	<b>\$ 244,124</b>
<b>Other Revenues</b>			
Service Fees	\$ 2,081,991	\$ 1,924,043	\$ (157,948)
Interest & Earnings	\$ 300	\$ 300	\$ -
Rental - Real Property	\$ -	\$ -	\$ -
Unclassified Revenues	\$ 4,422,732	\$ 1,685,245	\$ (2,737,487)
<b>Total Other Revenues</b>	<b>\$ 6,505,023</b>	<b>\$ 3,609,588</b>	<b>\$ (2,895,435)</b>

<b>State Aid</b>			
State Aid for Operating Expenses	\$ 8,033,499	\$ 8,123,124	\$ 89,625
<b>Total State Aid</b>	<u>\$ 8,033,499</u>	<u>\$ 8,123,124</u>	<u>\$ 89,625</u>
<b>Revenue in Lieu of Local Sponsor Share</b>			
Charges to Non-Residents	\$ 359,089	\$ 283,122	\$ (75,967)
Charges to Other Counties	\$ 2,262,182	\$ 3,534,800	\$ 1,272,618
<b>Total Revenue in Lieu of Local Sponsor Share</b>	<u>\$ 2,621,271</u>	<u>\$ 3,817,922</u>	<u>\$ 1,196,651</u>
<b>Sponsoring County Contribution</b>			
Sponsoring County Contribution for Operating Expenses	\$ 2,410,740	\$ 2,458,955	\$ 48,215
<b>Total Sponsoring County Contribution</b>	<u>\$ 2,410,740</u>	<u>\$ 2,458,955</u>	<u>\$ 48,215</u>
<b>Total Revenues</b>	<u>\$ 27,481,109</u>	<u>\$ 26,164,289</u>	<u>\$ (1,316,820)</u>
<b>Appropriated Fund Balance</b>	<u>\$ -</u>	<u>\$ 2,349,289</u>	<u>\$ 2,349,289</u>
<b>Total Revenues and Appropriated Fund Balance</b>	<u>\$ 27,481,109</u>	<u>\$ 28,513,578</u>	<u>\$ 1,032,469</u>



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**002 - Business, Criminal Justice and Law**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
002-110	Teaching Faculty - Full Time	555,298	462,492	613,921
002-120	Teaching Faculty - Adjunct	250,863	265,000	200,000
002-130	Teaching Faculty - Overloads	95,350	100,000	100,000
002-140	Professional Staff - Full Time	82,006	76,000	77,000
002-160	Support Staff - Full Time	50,300	46,434	50,632
002-190	Student Workers	6,017	0	0
002-196	Retirement sick leave payout	56,866	0	0
002-410	Supplies/Instructional	3,541	2,800	3,000
002-420	Supplies/Office & Other	405	500	1,653
002-425	Software	11,539	7,400	0
002-430	Printing	42	50	50
002-440	Subscriptions & Periodicals	1,500	1,250	1,500
002-460	Travel/Faculty	0	300	0
002-480	Professional/Other	3,500	0	4,000
002-490	Dues & Memberships	7,699	300	800
<b>NET</b>		<b>1,124,925</b>	<b>962,526</b>	<b>1,052,556</b>

**NEW INITIATIVES**

002-110	Instructor - New Supply Chain Mgt	46,750
002-110	100% PRODiG Funded Faculty Member	47,750

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**003 - Career Services**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
003-140	Professional Staff - Full Time	55,225	54,176	55,551
003-150	Professional Staff - Part Time	15,902	16,384	17,000
003-190	Student Workers	0	9,000	8,500
003-410	Supplies/Instructional	907	11,650	5,000
003-420	Supplies/Office & Other	0	500	500
003-425	Software	0	3,500	3,500
003-590	All Other Expenses	0	750	750
<b>NET</b>		<b>72,034</b>	<b>95,960</b>	<b>90,801</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**004 - Math, Science, Health & Technology**

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
004-110	Teaching Faculty - Full Time	358,773	394,572	437,242
004-120	Teaching Faculty - Adjunct	297,092	280,000	250,000
004-130	Teaching Faculty - Overloads	94,138	52,000	70,000
004-140	Professional Staff - Full Time	183,660	138,191	190,418
004-150	Professional Staff - Part Time	71,371	38,760	70,000
004-160	Support Staff - Full Time	41,724	46,434	46,549
004-225	Equipment Office/Classroom	467	0	0
004-410	Supplies/Instructional	44,553	60,000	61,500
004-420	Supplies/Office & Other	770	500	800
004-425	Software	0	600	0
004-430	Printing	0	950	0
004-460	Travel/Faculty	0	500	0
004-470	Travel/Other	0	500	0
004-477	Travel local	4	500	500
004-480	Professional/Other	0	300	0
004-490	Dues & Memberships	580	600	600
004-510	Rental	519	1,000	1,000
004-520	Repairs & Maintenance	6,408	10,000	10,000
<b>NET</b>		<b>1,100,059</b>	<b>1,025,407</b>	<b>1,138,609</b>

**NEW INITIATIVES**

004-110	Two 100% PRODiG Funded Faculty Members	96,360
004-110	Full-Time Microbiology Faculty Member	46,750



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**005 - Hotel, Culinary Arts & Tourism**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
005-110	Teaching Faculty - Full Time	427,243	453,618	460,056
005-120	Teaching Faculty - Adjunct	94,421	120,000	90,000
005-130	Teaching Faculty - Overloads	64,134	100,000	90,000
005-140	Professional Staff - Full Time	170,230	175,144	185,295
005-150	Professional Staff - Part Time	80,701	105,000	121,496
005-160	Support Staff - Full Time	49,868	48,648	52,012
005-180	Support Staff - Overtime	0	100	740
005-225	Equipment Office/Classroom	-44,047	1,250	1,250
005-310	Computer Equipment FA	39,323	0	0
005-312	Instructional Equipment FA	623,175	0	0
005-410	Supplies/Instructional	77,215	145,000	145,000
005-420	Supplies/Office & Other	3,261	2,000	2,000
005-425	Software	1,230	5,200	5,200
005-430	Printing	3,217	3,200	5,500
005-460	Travel/Faculty	34	500	500
005-470	Travel/Other	0	1,500	0
005-480	Professional/Other	40,385	6,000	18,700
005-490	Dues & Memberships	175	0	2,310
005-510	Rental	117,568	179,456	179,456
005-520	Repairs & Maintenance	14,740	12,000	12,000
005-535	Legal Services	1,625	0	0
005-544	Electric & Gas	294	0	3,500
005-590	All Other Expenses	1,206	0	7,307
<b>NET</b>		<b>1,765,999</b>	<b>1,358,616</b>	<b>1,382,322</b>

SUNY Schenectady County Community College  
 2022-23 Revised Budget  
 006 - Liberal Arts

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
006-110	Teaching Faculty - Full Time	803,016	924,868	906,792
006-120	Teaching Faculty - Adjunct	456,962	500,000	461,214
006-130	Teaching Faculty - Overloads	75,136	110,000	98,700
006-140	Professional Staff - Full Time	76,587	77,520	82,865
006-160	Support Staff - Full Time	37,927	46,434	47,910
006-225	Equipment Office/Classroom	270	0	0
006-410	Supplies/Instructional	2,313	3,000	3,000
006-420	Supplies/Office & Other	51	1,500	0
006-425	Software	1,000	4,000	12,000
006-430	Printing	0	450	250
006-460	Travel/Faculty	0	300	300
006-470	Travel/Other	0	100	0
006-480	Professional/Other	342	1,500	0
006-490	Dues & Memberships	-346	0	1,000
006-510	Rental	1,811	0	0
<b>NET</b>		<b>1,455,070</b>	<b>1,669,672</b>	<b>1,614,031</b>

**NEW INITIATIVES**

006-110	Aviation Instructor	46,750
006-425	Unity Gaming Software	8,000

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**008 - EOP**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
008-110	Teaching Faculty - Full Time	7,589	0	0
008-140	Professional Staff - Full Time	56,534	57,630	65,995
008-150	Professional Staff - Part Time	10,897	11,669	0
008-193	Student Tutors	1,726	0	0
008-420	Supplies/Office & Other	0	1,200	1,200
008-430	Printing	44	0	0
008-470	Travel/Other	0	900	900
008-480	Professional/Other	0	21,000	21,000
<b>NET</b>		<b>76,791</b>	<b>92,399</b>	<b>89,095</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**009 - School of Music**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
009-110	Teaching Faculty - Full Time	280,216	291,943	286,392
009-120	Teaching Faculty - Adjunct	150,602	200,000	140,000
009-130	Teaching Faculty - Overloads	31,500	26,700	23,875
009-140	Professional Staff - Full Time	82,406	76,000	77,710
009-150	Professional Staff - Part Time	7,452	0	0
009-160	Support Staff - Full Time	43,395	46,434	39,591
009-225	Equipment Office/Classroom	4,135	2,105	4,105
009-410	Supplies/Instructional	5,394	10,000	8,000
009-420	Supplies/Office & Other	604	1,800	1,800
009-425	Software	0	0	500
009-440	Subscriptions & Periodicals	0	20	20
009-460	Travel/Faculty	0	3,200	2,500
009-470	Travel/Other	0	600	1,300
009-480	Professional/Other	350	24,450	20,450
009-490	Dues & Memberships	0	0	2,000
009-520	Repairs & Maintenance	6,318	9,000	11,000
009-590	All Other Expenses	0	250	250
009-740	Recruitment Project	1,050	0	0
<b>NET</b>		<b>613,422</b>	<b>692,502</b>	<b>619,493</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**010 - Registrar's Office**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
010-140	Professional Staff - Full Time	125,000	128,500	131,994
010-150	Professional Staff - Part Time	724	0	0
010-160	Support Staff - Full Time	132,723	132,124	134,893
010-180	Support Staff - Overtime	483	1,250	1,100
010-190	Student Workers	2,595	0	0
010-430	Printing	39	2,250	250
010-470	Travel/Other	0	1,200	0
010-480	Professional/Other	31	2,000	2,000
010-490	Dues & Memberships	45	1,300	1,300
<b>NET</b>		<b>261,640</b>	<b>268,624</b>	<b>271,537</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**011 - Academic Services**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
011-140	Professional Staff - Full Time	58,000	58,000	60,836
011-150	Professional Staff - Part Time	91,100	125,000	125,000
011-193	Student Tutors	478	15,000	15,000
011-410	Supplies/Instructional	13,791	15,000	15,000
<b>NET</b>		<b>163,369</b>	<b>213,000</b>	<b>215,836</b>

SUNY Schenectady County Community College  
 2022-23 Revised Budget  
 012 - Testing Center

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
012-140	Professional Staff - Full Time	45,000	46,818	48,750
012-410	Supplies/Instructional	355	5,400	5,400
012-420	Supplies/Office & Other	0	300	300
<b>NET</b>		<b>45,355</b>	<b>52,518</b>	<b>54,450</b>

SUNY Schenectady County Community College  
 2022-23 Revised Budget  
 014 - Student Success Center

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
014-140	Professional Staff - Full Time	0	142,640	115,497
014-410	Supplies/Instructional	0	600	50,187
014-420	Supplies/Office & Other	0	600	600
014-470	Travel/Other	0	0	3,000
<b>NET</b>		<b>0</b>	<b>143,840</b>	<b>169,284</b>

**NEW INITIATIVES**

014-140	60% of Student Success Coach Salaries - 40% Grant Funded	115,497
014-410	Starfish Student Success Software	50,187



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**016 - 13 State Street**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
016-420	Supplies/Office & Other	0	0	2,000
016-510	Rental	0	0	58,422
016-544	Electric & Gas	0	0	35,000
016-545	Water/Sewer - City	0	0	2,500
016-558	Telephone	0	0	20,000
<b>NET</b>		<b>0</b>	<b>0</b>	<b>117,922</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**031 - College in the High School**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
031-130	Teaching Faculty - Overloads	14,487	15,000	0
031-140	Professional Staff - Full Time	64,255	65,540	67,234
031-150	Professional Staff - Part Time	0	4,070	4,070
031-410	Supplies/Instructional	0	156	156
031-420	Supplies/Office & Other	2,665	5,400	2,000
031-425	Software	0	0	7,600
031-460	Travel/Faculty	0	450	450
031-470	Travel/Other	0	2,000	2,000
<b>NET</b>		<b>81,407</b>	<b>92,616</b>	<b>83,510</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**201 - Strategic Planning**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
201-140	Professional Staff - Full Time	0	194,203	118,012
201-160	Support Staff - Full Time	3,681	43,615	50,129
201-225	Equipment Office/Classroom	170	0	0
201-410	Supplies/Instructional	1,801	0	0
201-420	Supplies/Office & Other	222	1,000	1,000
201-470	Travel/Other	1,230	2,000	4,000
201-590	All Other Expenses	135	2,000	79,000
<b>NET</b>		<b>7,239</b>	<b>242,818</b>	<b>252,141</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**301 - Workforce Development and Community Education**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
301-120	Teaching Faculty - Adjunct	400	0	0
301-122	WFD&CE Instructors	65,247	157,392	131,651
301-140	Professional Staff - Full Time	118,487	143,321	250,298
301-150	Professional Staff - Part Time	0	29,376	29,448
301-153	Assistants	0	2,400	5,121
301-160	Support Staff - Full Time	57,939	53,560	56,896
301-410	Supplies/Instructional	15,549	57,333	31,745
301-420	Supplies/Office & Other	513	3,000	3,000
301-430	Printing	0	2,500	2,500
301-440	Subscriptions & Periodicals	0	180	180
301-470	Travel/Other	561	250	250
301-480	Professional/Other	69,590	149,770	66,414
301-490	Dues & Memberships	724	1,500	1,500
301-510	Rental	3,333	0	0
301-530	Advertising	4,526	5,000	5,000
301-590	All Other Expenses	2,200	800	800
<b>NET</b>		<b>339,071</b>	<b>606,382</b>	<b>584,803</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**352 - Information Technology**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
352-140	Professional Staff - Full Time	294,144	417,818	417,153
352-150	Professional Staff - Part Time	17,056	16,320	16,687
352-158	UFP - Overtime	0	1,000	1,500
352-160	Support Staff - Full Time	278,920	356,419	361,277
352-180	Support Staff - Overtime	701	2,300	2,500
352-190	Student Workers	218	10,000	10,000
352-225	Equipment Office/Classroom	-308,412	0	0
352-310	Computer Equipment FA	322,774	0	0
352-410	Supplies/Instructional	7,053	0	0
352-420	Supplies/Office & Other	15,192	34,200	34,200
352-425	Software	541,012	443,634	442,621
352-470	Travel/Other	0	10,000	10,000
352-477	Travel local	0	450	450
352-480	Professional/Other	90,407	134,382	139,871
352-490	Dues & Memberships	0	1,000	1,000
352-520	Repairs & Maintenance	1,805	75,000	75,000
352-558	Telephone	15,104	21,000	36,800
352-559	Telecommunications	11,081	20,000	20,000
<b>NET</b>		<b>1,287,056</b>	<b>1,543,523</b>	<b>1,569,059</b>

**NEW INITIATIVES**

352-425	Network Monitoring Software	11,450
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SUNY Schenectady County Community College  
 2022-23 Revised Budget  
 401 - Library

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
401-140	Professional Staff - Full Time	198,641	205,116	209,385
401-150	Professional Staff - Part Time	45,824	50,000	60,000
401-160	Support Staff - Full Time	103,166	83,413	86,902
401-170	Support Staff - Part Time	2,295	32,000	32,000
401-180	Support Staff - Overtime	0	1,000	0
401-196	Retirement sick leave payout	1,768	0	0
401-225	Equipment Office/Classroom	299	350	1,000
401-410	Supplies/Instructional	164	1,500	2,000
401-420	Supplies/Office & Other	30	1,000	1,000
401-430	Printing	0	50	100
401-440	Subscriptions & Periodicals	11,093	7,100	7,455
401-450	Books	5,021	19,000	19,000
401-470	Travel/Other	299	1,200	2,000
401-477	Travel local	0	100	100
401-480	Professional/Other	32,662	38,000	38,000
401-510	Rental	59,122	80,000	80,000
401-520	Repairs & Maintenance	0	2,500	1,000
401-590	All Other Expenses	312	750	1,500
<b>NET</b>		<b>460,696</b>	<b>523,079</b>	<b>541,442</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**501 - Student Affairs**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
501-140	Professional Staff - Full Time	505,318	410,276	344,871
501-150	Professional Staff - Part Time	3,405	0	0
501-159	CADA - Overtime	125	0	0
501-160	Support Staff - Full Time	156,108	145,599	160,932
501-180	Support Staff - Overtime	0	300	450
501-190	Student Workers	3,829	0	6,000
501-193	Student Tutors	2,377	0	0
501-194	Student Aid/Notetaker/Interpreter	0	10,000	10,000
501-410	Supplies/Instructional	1,316	0	0
501-420	Supplies/Office & Other	1,903	8,000	5,000
501-425	Software	11,378	5,000	0
501-430	Printing	240	0	1,000
501-440	Subscriptions & Periodicals	145	0	0
501-470	Travel/Other	813	0	1,500
501-480	Professional/Other	9,467	75,000	75,000
501-490	Dues & Memberships	4,555	6,500	4,000
501-510	Rental	0	0	2,500
501-590	All Other Expenses	0	3,000	3,000
<b>NET</b>		<b>700,980</b>	<b>663,675</b>	<b>614,253</b>





**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**505 - Advising**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
505-140	Professional Staff - Full Time	0	246,932	187,146
505-150	Professional Staff - Part Time	19,647	37,000	37,000
505-160	Support Staff - Full Time	0	0	40,771
505-190	Student Workers	0	7,661	7,661
505-410	Supplies/Instructional	0	750	750
505-420	Supplies/Office & Other	1,326	1,750	1,750
505-425	Software	0	4,900	4,900
505-480	Professional/Other	0	3,000	3,000
505-590	All Other Expenses	0	4,000	4,000
<b>NET</b>		<b>20,973</b>	<b>305,993</b>	<b>286,978</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**601 - Facilities**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
601-140	Professional Staff - Full Time	84,580	86,272	147,582
601-160	Support Staff - Full Time	889,518	973,070	1,012,074
601-170	Support Staff - Part Time	38,634	40,800	41,718
601-180	Support Staff - Overtime	16,897	0	0
601-220	Equipment Replacement/Other	0	21,000	15,000
601-225	Equipment Office/Classroom	-7,442	0	0
601-240	Equipment Additional/Other	3,447	0	0
601-313	Maintenance and Grounds FA	79,782	32,000	32,000
601-420	Supplies/Office & Other	153,755	180,000	190,000
601-425	Software	0	5,750	4,500
601-430	Printing	0	2,400	2,400
601-440	Subscriptions & Periodicals	0	150	150
601-470	Travel/Other	0	2,800	2,800
601-480	Professional/Other	361,536	525,561	525,561
601-510	Rental	12,635	16,210	16,210
601-520	Repairs & Maintenance	410,495	228,250	250,000
601-544	Electric & Gas	565,928	714,000	714,000
601-545	Water/Sewer - City	23,700	30,000	30,000
601-554	Utilities - Admin	0	25,198	25,198
601-590	All Other Expenses	189	0	0
<b>NET</b>		<b>2,633,653</b>	<b>2,883,461</b>	<b>3,009,193</b>

**NEW INITIATIVES**

601-140                      Coordinator of Buildings & Grounds    58,653

SUNY Schenectady County Community College  
 2022-23 Revised Budget  
 602 - Security

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
602-140	Professional Staff - Full Time	62,750	64,005	76,688
602-220	Equipment Replacement/Other	0	2,500	4,500
602-240	Equipment Additional/Other	2,552	15,000	10,000
602-420	Supplies/Office & Other	6,104	7,000	7,200
602-425	Software	26,574	18,000	18,000
602-430	Printing	0	35	50
602-470	Travel/Other	0	1,800	1,000
602-480	Professional/Other	102,335	108,000	96,000
602-510	Rental	4,855	5,400	5,800
602-520	Repairs & Maintenance	695	2,000	2,000
602-570	Security	637,671	459,500	690,133
<b>NET</b>		<b>843,537</b>	<b>683,240</b>	<b>911,371</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**603 - Center City**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
603-420	Supplies/Office & Other	400	2,000	2,000
603-480	Professional/Other	44,933	50,000	50,000
603-510	Rental	618,177	687,000	626,749
603-544	Electric & Gas	57,221	63,000	63,000
603-545	Water/Sewer - City	532	2,500	2,500
603-558	Telephone	18,294	29,000	29,000
603-559	Telecommunications	14,880	0	0
<b>NET</b>		<b>754,437</b>	<b>833,500</b>	<b>773,249</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**701 - President's Office**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
701-110	Teaching Faculty - Full Time	0	0	30,000
701-140	Professional Staff - Full Time	384,860	355,295	329,496
701-150	Professional Staff - Part Time	0	40,000	40,000
701-225	Equipment Office/Classroom	629	0	0
701-420	Supplies/Office & Other	1,418	1,880	1,880
701-440	Subscriptions & Periodicals	233	945	945
701-450	Books	234	270	270
701-470	Travel/Other	6,211	35,000	35,000
701-480	Professional/Other	6,833	38,480	38,480
701-490	Dues & Memberships	700	0	0
701-510	Rental	143	100	145
701-590	All Other Expenses	10,481	25,000	25,000
701-786	Achieving the Dream	0	10,000	10,000
<b>NET</b>		<b>411,743</b>	<b>506,970</b>	<b>511,216</b>

**NEW INITIATIVES**

701-110	Minority Faculty Member	30,000
701-150	Two Minority Interns	40,000

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**702 - Board of Trustees**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
702-420	Supplies/Office & Other	0	529	529
702-470	Travel/Other	1,181	4,536	4,536
702-590	All Other Expenses	192	2,520	2,520
<b>NET</b>		<b>1,373</b>	<b>7,585</b>	<b>7,585</b>

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**703 - Development**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
703-140	Professional Staff - Full Time	65,371	65,000	65,000
703-160	Support Staff - Full Time	52,179	50,970	53,688
703-420	Supplies/Office & Other	177	0	0
703-430	Printing	33	0	0
703-480	Professional/Other	60	0	0
<b>NET</b>		<b>117,820</b>	<b>115,970</b>	<b>118,688</b>

SUNY Schenectady County Community College  
 2022-23 Revised Budget  
 704 - Human Resources

ORGANIZATION-ACCOUNT	TITLE	FISCAL 21 ACTUAL EXPENSES	FISCAL 22 APPROVED BUDGET	FISCAL 23 REVISED BUDGET
704-140	Professional Staff - Full Time	221,349	215,140	296,192
704-150	Professional Staff - Part Time	43,944	47,586	0
704-196	Retirement sick leave payout	12,886	0	0
704-420	Supplies/Office & Other	105	1,440	1,440
704-425	Software	11,800	24,670	24,670
704-440	Subscriptions & Periodicals	0	4,000	4,000
704-470	Travel/Other	700	6,000	6,000
704-480	Professional/Other	15,755	50,700	53,000
704-490	Dues & Memberships	0	2,000	2,000
704-530	Advertising	8,294	1,700	35,000
704-590	All Other Expenses	0	160	160
704-730	Professional Development	159	2,000	2,000
<b>NET</b>		<b>315,036</b>	<b>355,396</b>	<b>424,462</b>

**NEW INITIATIVES**

704-480	HireRite-Background Check Svs - Outside NYS	2,300
704-530	Targeted Recruitment & Job Postings	30,000



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**705 - Institutional Research**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
705-140	Professional Staff - Full Time	87,718	87,720	129,093
705-160	Support Staff - Full Time	8,347	0	0
705-420	Supplies/Office & Other	0	150	150
705-425	Software	441	1,200	1,550
705-470	Travel/Other	0	1,600	1,600
<b>NET</b>		<b>96,506</b>	<b>90,670</b>	<b>132,393</b>



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**707 - Financial Services**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
707-140	Professional Staff - Full Time	132,583	134,725	139,604
707-150	Professional Staff - Part Time	0	0	18,378
707-160	Support Staff - Full Time	236,111	241,009	283,496
707-170	Support Staff - Part Time	21,238	17,501	25,590
707-180	Support Staff - Overtime	20,801	14,000	14,000
707-225	Equipment Office/Classroom	0	4,000	0
707-420	Supplies/Office & Other	1,942	3,150	0
707-470	Travel/Other	240	0	0
707-480	Professional/Other	5,500	3,000	6,500
707-520	Repairs & Maintenance	1,496	2,500	0
707-533	Credit Card Fees	74,079	85,000	75,000
707-535	Legal Services	941	0	0
<b>NET</b>		<b>494,930</b>	<b>504,885</b>	<b>562,568</b>

**NEW INITIATIVES**

707-150	Educational Assistant	18,378
707-160	Senior Clerk - A/P	39,591
707-170	Upgrade Account Clerk to Bookkeeper	950

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**708 - Marketing**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
708-140	Professional Staff - Full Time	117,902	161,818	251,798
708-160	Support Staff - Full Time	52,205	50,970	52,610
708-180	Support Staff - Overtime	0	250	250
708-225	Equipment Office/Classroom	0	1,000	1,000
708-420	Supplies/Office & Other	235	2,160	2,160
708-425	Software	360	1,000	1,000
708-430	Printing	7,738	49,500	25,000
708-440	Subscriptions & Periodicals	1,246	500	500
708-480	Professional/Other	112,236	141,479	190,097
708-530	Advertising	224,970	266,748	280,000
<b>NET</b>		<b>516,892</b>	<b>675,425</b>	<b>804,415</b>

**NEW INITIATIVES**

708-480	Wrike - MKT Project Mgt (1 yr subscription)	1,488
708-480	Website Redesign	70,000
708-140	Marketing Coordinator	50,000

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**709 - Diversity Office**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
709-140	Professional Staff - Full Time	11,597	65,000	71,575
709-440	Subscriptions & Periodicals	0	0	1,500
709-470	Travel/Other	0	4,000	4,000
709-480	Professional/Other	0	0	20,000
709-490	Dues & Memberships	0	0	500
709-730	Professional Development	0	0	1,000
<b>NET</b>		<b>11,597</b>	<b>69,000</b>	<b>98,575</b>

**NEW INITIATIVES**

709-440	DEI Reading Group Series	1,500
709-480	External DEI Expertise and Technical Assistance	20,000
709-490	NADOHE Membership	500
709-730	VECTOR Trainings	1,000

**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**710 - College Services**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
710-160	Support Staff - Full Time	96,592	91,480	97,151
710-170	Support Staff - Part Time	555	0	0
710-180	Support Staff - Overtime	0	1,000	0
710-420	Supplies/Office & Other	847	2,000	1,250
710-510	Rental	4,873	0	0
710-520	Repairs & Maintenance	0	2,000	1,000
<b>NET</b>		<b>102,868</b>	<b>96,480</b>	<b>99,401</b>



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**801 - Institutional Support**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
801-196	Retirement sick leave payout	0	75,000	75,000
801-225	Equipment Office/Classroom	-7,148	0	0
801-310	Computer Equipment FA	9,735	0	0
801-420	Supplies/Office & Other	7,720	52,300	52,300
801-430	Printing	0	2,700	2,700
801-440	Subscriptions & Periodicals	2,063	3,500	3,500
801-470	Travel/Other	1,321	450	450
801-480	Professional/Other	85,458	125,000	130,000
801-490	Dues & Memberships	45,901	45,000	45,000
801-510	Rental	37,774	52,000	55,000
801-534	Audit/CPA Services	49,500	60,000	67,500
801-535	Legal Services	133,966	150,000	150,000
801-544	Electric & Gas	197	0	0
801-558	Telephone	25,372	30,000	30,000
801-559	Telecommunications	46,029	44,000	45,000
801-561	Bulk Mail	40,500	55,000	60,000
801-562	Metered Mail	10,835	30,000	30,000
801-563	Postage - Other	-4,412	0	0
801-580	Insurance	290,901	285,000	297,000
801-590	All Other Expenses	30,531	80,000	80,000
801-595	Commencement	12,621	32,500	35,000
801-730	Professional Development	0	31,000	40,000
801-785	Middle States Expense	7,465	15,000	15,000
<b>NET</b>		<b>826,327</b>	<b>1,168,450</b>	<b>1,213,450</b>



**SUNY Schenectady County Community College**  
**2022-23 Revised Budget**  
**901 - Benefits**

<b>ORGANIZATION-ACCOUNT</b>	<b>TITLE</b>	<b>FISCAL 21 ACTUAL EXPENSES</b>	<b>FISCAL 22 APPROVED BUDGET</b>	<b>FISCAL 23 REVISED BUDGET</b>
901-801	NYS Employees' Retirement	686,361	861,175	1,062,329
901-802	NYS Teachers' Retirement	171,763	252,364	374,318
901-803	TIAA-CREF	499,846	599,211	513,601
901-821	Social Security	839,556	1,043,760	1,162,516
901-831	Workers' Compensation	39,800	262,282	300,642
901-832	Unemployment Insurance	-21,007	88,438	164,629
901-841	Medical Insurance	4,224,131	4,613,382	4,226,454
901-851	Employee Tuition Benefits	6,820	50,000	50,000
901-861	Compensated Absences	10,000	195,000	195,000
<b>NET</b>		<b>6,457,271</b>	<b>7,965,612</b>	<b>8,049,488</b>

**Exhibit 1 2022-23 Chargeback Calculation**

A	Total Budget	\$	28,513,578	
	New Total Budget	\$	28,513,578	
B	Costs Not Allowable			\$0
C	Service Fees		\$1,924,043	
D	Rental Income from Real Property		\$0	
E	Interest Income		\$300	
F	Unclassified Revenues		\$1,685,245	
G	Total and Offsets			\$3,609,588
H	Total Tuition			\$8,126,999
I	State Aid			\$8,123,124
	HEERF Lost Revenue			\$784,060
J	Total Reductions			\$20,643,771
K	Balance to fund			\$7,869,807
L	Total FTEs Budgeted			1,963.70
M	Gross per FTE			\$4,008
P	Lowest \$10 < \$0			\$4,000
Q	# of Non-resident FTEs			883.7
R	Total Estimated Chargeback Revenues			\$3,534,800

**Exhibit 2: Fee Schedule**

# SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE

**STATE UNIVERSITY OF NEW YORK  
SCHENECTADY COUNTY COMMUNITY COLLEGE TUITION AND FEE SCHEDULE  
2022-23**

<b>TUITION</b>	<b>New York State residents who present a Certificate(s) of Residence from their home county or Schenectady County residents who submit a signed affidavit of residency:</b>	
	Full-Time (per semester):	\$ 2,352.00
	Full-Time (per academic year):	\$ 4,704.00
	Part-Time (per semester credit hour or equivalent):	*\$ 196.00
	Full-Time Excelsior (per semester)	\$ 2,352.00

\*Part-time tuition for students enrolled through the *College in the High School Program* is \$65.00 per credit hour.

<b>TUITION</b>	<b>Non-New York State residents and residents who do not present a Certificate(s) of Residence:</b>	
	Full-Time (per semester)	\$ 4,704.00
	Full-Time (per academic year):	\$ 9,408.00
	Part-Time (per semester credit hour or equivalent):	\$ 392.00

STUDENT SERVICE FEE	CHARGE	PER	SERVICE RENDERED
100.00	Full-Time	Semester	Student Activity Fee (Required)
9.00	Part-Time	Credit Hour	Student Activity Fee (Required)
348.00	Full-Time	Semester	Technology Fee (Required)
29.00	Part-Time	Credit Hour	Technology Fee (Required)
82.00	Full-Time	Semester	Transportation Fee (Required)
10.00	Part-Time	Credit Hour	Transportation Fee (Required)
10.00	FT/PT	Credit Hour	Capital Facilities Fee up to a maximum of \$300/year (Required for Non-NYS Residents)

<b>STUDENT SERVICE FEE</b>	<b>CHARGE</b>	<b>PER</b>	<b>SERVICE RENDERED</b>
**2,567.28	FT/PT	Annual	International Student/Scholar Health Insurance – Inbound
**1,075.45	FT/PT	Fall Semester	International Student/Scholar Health Insurance - Inbound
**1,062.45	FT/PT	Spring Semester	International Student/Scholar Health Insurance - Inbound
**647.07	FT/PT	Summer	International Student/Scholar Health Insurance - Inbound
**213.94	FT/PT	Monthly	International Student/Scholar Health Insurance - Inbound
**113.11	FT/PT	Short Term	International Student/Scholar Health Insurance – Inbound, Up to 16 days
**999.04	FT/PT	Annual	International Student/Scholar Health Insurance – Outbound, Study Abroad
**418.60	FT/PT	Fall Semester	International Student/Scholar Health Insurance – Outbound, Study Abroad
**413.60	FT/PT	Spring Semester	International Student/Scholar Health Insurance – Outbound, Study Abroad
**251.76	FT/PT	Summer	International Student/Scholar Health Insurance – Outbound, Study Abroad
**83.26	FT/PT	Monthly	International Student/Scholar Health Insurance – Outbound, Study Abroad
**44.26	FT/PT	Short Term rate	International Student/Scholar Health Insurance – Outbound, Study Abroad, Up to 16 days
**90.00	FT/PT	Annual	International Student/Scholar Health Insurance – Medical Evaluation/Repatriation Policy Only
**45.00	FT/PT	6 Months	International Student/Scholar Health Insurance – Medical Evaluation/Repatriation Policy Only
**7.50	FT/PT	Monthly	International Student/Scholar Health Insurance – Medical Evaluation/Repatriation Policy Only

**\*\* Fees shown for International Student/Scholar Health Insurance are based on the 2022-23 school year.**

STUDENT SERVICE FEE	CHARGE	PER	SERVICE RENDERED
40.00	FT/PT	Course	Course Fee – Level A <sup>i</sup>
60.00	FT/PT	Course	Course Fee – Level B <sup>ii</sup>
85.00	FT/PT	Course	Course Fee – Level C <sup>iii</sup>
105.00	FT/PT	Course	Course Fee – Level D <sup>iv</sup>
135.00	FT/PT	Course	Course Fee – Level E <sup>v</sup>
255.00	FT/PT	Course	Course Fee – Level F <sup>vi</sup>
145.00	FT/PT	Course	BPA 101, BPA 201
45.00	FT/PT	Course	HOT 276
45.00	FT/PT	Course	HOT 277, HOT 218
500.00	FT/PT	Course	Music Lesson Fee (MUS 135, 136, 163, 164, 263, 264)
14,955.00	FT/PT	Course	Flight Laboratory Fee (AER101)***
13,182.00	FT/PT	Course	Flight Laboratory Fee (AER141) ***
12,896.00	FT/PT	Course	Flight Laboratory Fee (AER228) ***
11,968.00	FT/PT	Course	Flight Laboratory Fee (AER229) ***
3,700.00	FT/PT	Course	Air Traffic Control Fee (ATC101)
2,500.00	FT/PT	Course	Air Traffic Control Fee (ATC141)
3,500.00	FT/PT	Course	Air Traffic Control Fee (ATC140)
2,000.00	FT/PT	Course	Air Traffic Control Fee (ATC205)
2,500.00	FT/PT	Course	Air Traffic Control Fee (ATC255)
5,400.00	FT/PT	Course	Air Traffic Control Fee (ATC280)
25.00	Full-Time	Semester	Late Registration Fee
10.00	Part-Time	Course	Late Registration Fee (Maximum \$25.00)
20.00	FT/PT	Each	Return Check Fee
8.00	FT/PT	Each	Online Ordered Transcript Fee
10.00	FT/PT	Each	In-Person Ordered Transcript Fee
12.00	FT/PT	Each	In-Person Same Day Transcript Fee
25.00	FT/PT	Each	Overnight Delivery Transcript Fee
15.00	FT/PT	Each	2-3 Day Transcript Delivery Fee

20.00	FT/PT	Each	Buy Transcript Delivery Fee
20.00	FT/PT	Each	Diploma Re-Print Fee
5.00	FT/PT	Each	Enrollment Verification Letter
10.00	FT/PT	Each	Apostille or Authentication Fee
55.00	FT/PT	Exam	Credit by Examination (Challenge)
30.00	FT/PT	Credit	Credit for Previous Experience
50.00	FT/PT	Each	Graduation Cap & Gown
10.00	FT/PT		Parking Fine (First Offense)
20.00	FT/PT		Parking Fine (Additional Offense)
50.00	FT/PT		Parking Fine (Unauthorized parking in Disabled parking area)

Fees are non-refundable with the exception of Flight Laboratory fees where refund options may apply.

\*\*\* Additional Third-Party Fees May Apply for Aviation Courses for Textbooks, Charts, Examinations & Exams.

Ranging from \$ 217 to \$ 1,607, depending on the course.

Aviation students may elect to purchase additional flight hours, if they so choose.

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i. CIS 261, ELT 110, ELT 121, ELT 231, ELT 261, GEO 143, PHY 153, PHY 154, PHY 221, PHY 222, PHY 223; and All Language Lab Courses: FRE 111, FRE 121, FRE 122, FRE 222, FRE 224, ITA 121, ITA 122, ITA 222, ITA 224, SPA 115, SPA 116, SPA 121, SPA 122, SPA 222, SPA 224

ii. BIO 111, BIO 112, BIO 141, BIO 142, BIO 151, BIO 152, BIO 203, BIO 241, BMT 104, CHM 112, CHM 113, CHM 121, CHM, 122, CHM 200, CIS 110, CIS 111, CIS 137, CIS 235, CIS 256, CIS 257, SCI 115, ELT 256, NMT 252, NMT 225, NMT 280

iii. BMT 102, CBB 102, CHM 140, CHM 228, CHM 229, DST 104

iv. BIO 170, BIO 171, BIO 172, BIO 174, BIO 261, BIO 263, BIO 264

v. HOT 111, HOT 112, HOT 119, HOT 125, HOT 220, HOT 225, HOT 226, HOT 238, HOT 251, HOT 253, HOT 255, HOT 256, HOT 257, HOT 258, HOT 259, HOT 260, HOT 268, HOT 269, ART 127, ART 128, MFS 101

vi. MFS 102, MFS 103



# Schenectady County Legislature

## Committee on Health, Housing and Human Services

Hon. Michelle Ostrelich, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: December 2, 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall, Clerk of the Legislature  
SUBJECT: COMMITTEE AGENDA  
Committee on Health, Housing and Human Services  
Honorable Michelle Ostrelich, Chair  
Monday, December 5, 2022 at 7:00 p.m.  
Schenectady County Office Building,  
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsor
HHHS 0	2022-2023 ANNUAL UPDATE TO SENIOR AND LONG-TERM CARE'S 2020-2024 FOUR-YEAR PLAN	Legislator Ostrelich	
HHHS 16	A RESOLUTION TO ACCEPT MONIES FROM THE NYS DEPARTMENT OF HEALTH FOR THE CHILDHOOD LEAD POISONING PREVENTION PROGRAM	Legislator Ostrelich	
HHHS 17	A RESOLUTION CONFIRMING THE APPOINTMENT OF A PERSON TO THE POSITION OF DIRECTOR OF PUBLIC HEALTH SERVICES	Legislator Ostrelich	
HHHS 18	A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS OFFICE FOR THE AGING	Legislator Ostrelich	

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Health, Housing and Human Services  
**Dual Reference:**  
**Initiative:** HHHS 0

**Title of Proposed Resolution:**

2022-2023 ANNUAL UPDATE TO SENIOR AND LONG-TERM CARE'S 2020-2024 FOUR-YEAR PLAN

**Purpose and General Idea:**

2022-2023 ANNUAL UPDATE TO SENIOR AND LONG-TERM CARE'S 2020-2024 FOUR-YEAR PLAN

**Summary of Specific Provisions:**

2022-2023 ANNUAL UPDATE TO SENIOR AND LONG-TERM CARE'S 2020-2024 FOUR-YEAR PLAN

**Effects Upon Present Law:**

None

**Justification:**

2022-2023 ANNUAL UPDATE TO SENIOR AND LONG-TERM CARE'S 2020-2024 FOUR-YEAR PLAN

**Sponsor:** Legislator Ostrelich

**Co-Sponsor:**



# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

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**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Adrienne Silva, Senior and Long-Term Care Services Manager

**Date:** December 2, 2022

**Re:** 2022-2023 Annual Update to Senior and Long-Term Care's 2020-2024 Four-Year Plan

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As required by the Older Americans Act and New York State regulations, Schenectady County Senior and Long-Term Care Services needed to develop and submit a four-year plan to the New York State Office for the Aging and provide annual updates. The plan must describe how they will provide services to their senior residents while also complying with regulations set forth by NYS and the Federal government.

Adrienne Silva, Senior and Long-Term Care Services Manager, has provided the County Legislature a copy of the annual update to the department's 2020-2024 Four-Year Plan. The 2022-2023 Update includes the period starting April 1, 2022 and ending March 31, 2023.

Attached is a copy of the annual update.

AAA: Schenectady - 42  
Original Date Submitted: 06/08/2022  
Date Revised: 08/10/2022  
Date Last Saved: 11/30/2022 | Last Saved By: Mary Forman

**2022-23 ANNUAL UPDATE TO THE 2020-24 FOUR YEAR PLAN  
APRIL 1, 2022-MARCH 31, 2023  
FOR OLDER AMERICANS ACT,  
NEW YORK STATE EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM,  
COMMUNITY SERVICES FOR THE ELDERLY PROGRAM,  
CONGREGATE SERVICES INITIATIVE,  
WELLNESS IN NUTRITION,  
UNMET NEED,  
STATE TRANSPORTATION PROGRAM,  
CAREGIVER RESOURCE CENTER, and  
HEALTH INSURANCE INFORMATION COUNSELING AND ASSISTANCE PROGRAM**

This document, including the applications and attachments, is an update, for the period April 1, 2022 through March 31, 2023, to the 2020-24 Four Year Plan and any previous amendments, modifications, or updates thereto approved by the New York State Office for the Aging.

**Area Agency on Aging (AAA):** Schenectady County Dept. of Senior & Long-Term Care Services County Code: 42  
**Director's Name:** Adrienne Silva **Title:** Manager  
**Address:** 107 Nott Terrace  
**City:** Schenectady, New York **Zip Code:** 12308  
**Phone Number:** (518) 382-8481 Ext. 9-313 **Email:** adrienne.silva@schenectadycounty.com

**For County/City of New York/Native American Organization**  
**Name of the Chief Executive Officer:** Rory Fluman **Title:** County Manager  
**Address:** 620 State Street  
**City:** Schenectady, New York **Zip Code:** 12305  
**Phone Number:** (518) 388-4355 Ext. **Email:** rory.fluman@schenectadycounty.com **OR If other than County/City of New York/Native American Organization**  
**Name of the Sponsoring Organization:**  
**Name of Chief Officer of the Governing Body of the Sponsoring Organization:** Anthony Jasenski **Title:** Chairman of the County Legislature  
**Address:** 620 State Street  
**City:** Schenectady, New York **Zip Code:** 12305  
**Phone Number:** (518) 388-4280 Ext. **Email:** anthony.jasenski@schenectadycounty.com

**Official Authorized to Receive Payments on behalf of the AAA**  
**Name:** Jaclyn Falotico **Title:** Director of Finance  
**Address:** 620 State Street  
**City:** Schenectady, New York **Zip Code:** 12305  
**Phone Number:** (518) 388-4355 Ext. **Email:** jaclyn.falotico@schenectadycounty.com

**Submit To:**  
**New York State Office for the Aging**  
**Division of Local Program Operations**  
**2 Empire State Plaza**  
**Albany, NY 12223-1251**

**REVENUE DIVERSIFICATION**

1. If contracting or planning to contract with a healthcare system or other providers, indicate each contractual agreement below. Examples of providers which may purchase services through contract with the AAA include Managed Care Organizations, health systems, hospitals, health insurers, and other payers.

Does the AAA plan on contracting with any health systems or other providers during the Annual Update period?  
 \*YES    NO

If \*yes, List the name(s) of the provider which will purchase services from the AAA. What service(s) is/are the AAA contracted for or negotiating to provide and what is the reimbursement agreement?

2. Please describe any additional partnership development or strategic planning for revenue diversification that the AAA will engage in during the Four Year Plan Period (e.g. Private Pay, Value Based Payment, Pay for Performance, co-implementation with neighboring AAAs, partnerships with community organizations, county departments and others).

**ADDITIONAL FUNDING**

Update period: 4/1/22-3/31/23

This page is an inventory of all AAA funding without a dedicated program column on the Service Delivery and Resource Allocation Plan (Budget page 1&2). The Services Provided column below indicates allowable services. Completion of this page will result in the automatic completion of the 'All Other Programs' column of the Service Delivery and Resource Allocation Plan.

- Program numbers 4 through 15 are pre-populated in the 'Program Funding Source Codes'.
- After entry, the programs entered in codes 16 through infinity will populate in the 'Program Funding Source Codes'.
- After entry, the total amount for each service for each program will automatically populate on the corresponding line for service in the 'All Other Programs' column of the Service Delivery and Resource Allocation Plan.
- Any amounts being provided as Line 21 - 'Other Services' must also be included and described in the 'Other Services' page.

FUNDING CODE	PROGRAM NAME	SERVICES PROVIDED	'ALL OTHER PROGRAMS' COLUMN - LINE #	FUNDING AMOUNT anticipated for coming program year			
				NYSQFA Administered Amount	Other Sources Amount (Local, Federal, Income etc.)	Line Total	Program Total
4	Foster Grandparents	Volunteer Services Program	21 (Other Services)	0	0		0
5	RSVP	Volunteer Services Program	21 (Other Services)	0	0		0
6	HIICAP	Information & Assistance	13 (Information & Assistance)	0	0	0	33617
		Outreach	14 (Outreach)	0	0	0	
		Counseling & Assistance	21 (Other Services)	33617	0	33617	
7	MIPPA	Information & Assistance	13 (Information & Assistance)	20230	0	20230	20230
		Outreach	14 (Outreach)	0	0	0	
		Public Information	21 (Other Services)	0	0	0	
8	State Funded Transportation	Assisted Transportation	9 (Assisted Transportation)	0	0	0	8930
		Transportation	10 (Transportation)	8930	0	8930	
9	NY Connects E & E	Various	21	406579	0	406579	406579
		Planning/Implementation/Admin.	22	0	0	0	
10	SHINE SNAP-Ed	Nutrition Education	12	0	0	0	0
		Public Information	21	0	0	0	
		Food Box Distribution/Other	21	0	0	0	
11	Caregivers Resource Center	Various					0
12	Grants-In-Aid	Various					0

13	State Respite program	Various		0
14	County Funds (not Match or over-Match)	Various		6000
15	Contracts: purchase of AAA services by healthcare/other providers (see Revenue Diversification page)	Various		0
16	Other; specify	COVID 19		372119
17	Other; specify	Unmet Needs		100000
<b>Grand Total:</b>				<b>1047475</b>

**OTHER SERVICES (Line 21)**

Update period: 4/1/22-3/31/23

Complete the following to identify and describe all services/programs **Included on Line 21 in the Federal, State or Other Funding Columns**, on the **"Services Delivery and Resource Allocation"** pages. This is to include all Line 21 services from the Additional Funding page as well. Utilize the names of services pre-populated in the drop-down menu where possible.

Name of Service/Program: Other

Other Service Name: Caregiver Support

---

Check all that apply:             Directly Provided             Contracted

Briefly describe the service:  
Public Information, Respite Companion Care, Assistive Devices (ViewClix Devices), and Supplemental Services for Caregivers.

Amount of Funding for this Service: 147503

Number of Units: 4154

Funding Sources (List all): III-E

One Unit of Service Equals:  
One-unit equals one service, one device, one hour of care.

Name of Service/Program: Other

Other Service Name: COVID 19 Funds

---

Check all that apply:             Directly Provided             Contracted

Briefly describe the service:  
COVID 19 Vaccine Access.

Amount of Funding for this Service: 50447

Number of Units: 476

Funding Sources (List all): COVID 19

One Unit of Service Equals:  
One unit of services equals one meal, one group, one-way transportation.

**OTHER SERVICES (Line 21)**

Update period: 4/1/22-3/31/23

Name of Service/Program: Other  
Other Service Name: HIICAP

---

Check all that apply:             Directly Provided             Contracted

Briefly describe the service:  
Health Insurance Information and counseling Assistance provided by Catholic Charities Senior Services, our subcontractor.

Amount of Funding for this Service:    33617

Number of Units:    596

Funding Sources (List all):

One Unit of Service Equals:

Name of Service/Program:    NY Connects E&E

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Check all that apply:             Directly Provided             Contracted

Amount of Funding for this Service:    406579

Funding Sources (List all):    NY Connects E & E

Name of Service/Program:    Other

Other Service Name:    Senior Picnic and Other Senior Activities

---

Check all that apply:             Directly Provided             Contracted

Briefly describe the service:  
Schenectady County offers an annual senior picnic and other senior events including drive-thru lunches.

Amount of Funding for this Service:    6000

Number of Units:    700

Funding Sources (List all): County Funds

One Unit of Service Equals:  
One unit equals one meal.

AAA: Schenectady - 42

Original Date Submitted: 06/08/2022

Date Revised: 08/10/2022

Date Last Saved: 12/01/2022 | Last Saved By: Mary Forman

**OTHER SERVICES (Line 21)**

Update period: 4/1/22-3/31/23

Name of Service/Program: Other

Other Service Name: Unmet Need

Check all that apply:  Directly Provided  Contracted

Briefly describe the service:

Unmet needs funding will be used for residential repair and home modifications. These services are evaluated case by case and need by need. It is difficult to estimate a specific allocation for these services.

Amount of Funding for this Service: 100000

Number of Units: 20

Funding Sources (List all): Unmet Need Funding

One Unit of Service Equals:

One unit equals one provision of services for residential repair and home modifications.



**ATTACHMENT B**

**PRIORITY SERVICES EXPENDITURE REPORT**

Instructions: Using actual expenditures for the period, October 1, 2020- September 30, 2021, submit this completed and certified report with the 2022-23 Annual Update. Area Agencies may use their CAARS reports to assist with completing this page.

Since AAA CAARS reports are completed on an accrual basis, they may not reflect the actual expenditures incurred during the most recent federal fiscal year. If the Attachment B expenditure report indicates that the AAA has not complied with the minimum required Priority Services percentages, the AAA should review their actual expenditures based on contractor claims or direct AAA costs associated with service category(ies) in order to complete the report below.

Column A: Include Title III-B expenditures (services dollars only - Federal, Non-Federal and Income) for:  
Row 1. **Access:** transportation, outreach, information and assistance, case management

Row 2. **In-home:** personal care level I, personal care level II, home health aide, consumer directed in-home services, in-home contact & support, caregiver services

Row 3. **Legal:** legal advice & representation by an attorney (including, to the extent feasible, counseling or other appropriate assistance by a paralegal or law student under the supervision of an attorney), and includes counseling or representation by a non-lawyer where permitted by law, to older adults with economic or social needs. (Also see 94-P!-52, 12/29/94.)

Row 4. **All Other Services:** necessary to sum total services dollars expended.

Row 5. **Subtotal:** all services dollars expended.

Row 6. **Over Match:** must be removed from total.

Row 7. **Total:** [T] should indicate all Title III-B services dollars with required match only. Be sure to subtract any over match.

Column B: To calculate the percentage of each Priority Service in Column A, divide each Priority Service Expenditure, on Column A by the total [T] Expenditure in Column A, Line 7.

**If the percentage in Column B meets the minimum required percentage STOP do not continue.**

If it does not, then continue in Column C. Include only the required amount from CSE and/or WIN expenditures required to meet the Percentage in each of the Priority Services areas. (See instructions in Guide on how to calculate the minimum percentage amounts.)

**Notes:**

[S] Include WIN dollars for Access only.

[H] Includes CSE dollars for Home Health Aide, In-Home Contact & Support and Caregiver Services only.

Column D: add Columns A and C for Lines 1, 2 & 3.

Column E: calculate the percentage of each Priority Service separately. For each priority service divide dollars for the combined III-B and CSE/WIN amounts (Column D) by the sum of the III-B total [T] in Column A, Line 7, plus the Priority Service's amount in Column C.

Category & Minimum Required Percentage	(A)	(B)	(C)	(D)	(E)
	IIIB-Services Expenditures	Percent (A)/[T]	CSE (& WIN for Access)	Services Combined Total (A) + (C)	Percent (D)/([T]+(C))
1. Access 20.0%	71357.00	78.05	198015.00 [S]	269372.00	93.07
2. In-Home 2.5%	3271.00	3.58	0.00 [H]	3271.00	3.58
3. Legal 7.0%	16800.00	18.38	0.00	16800.00	18.38
4. All Other Services	0.00				
5. Subtotal	91428.00				
6. Over Match (-)	0.00				
7. Total	91428.00 [T]				

If for one or more of the Priority Services categories the amount specified in Column E is less than the Minimum Required Percentage, for each such category provide an explanation of the reason for the shortfall in expenditures and describe the strategies and steps that the AAA is implementing to assure that it will satisfy the requirement for the forthcoming plan year.

Name of Category	Explanation	Strategies/Steps
No reasons have been entered.		

**ATTACHMENT C**

**Program Design Modifications**

All AAAs should carefully review this form and the Guide for Completion.

**PURPOSE**

All AAAs must complete Attachment C. Attachment C is intended for the AAA to alert and obtain approval from NYSOFA regarding: Major Changes; New Direct Services; New Activities; Plans for Multipurpose Senior Centers that are not included in the previous program period; and/or any changes that are being planned for future periods (e.g. an RFP to be held in SFY 2022-2023 that will result in a major change in services or providers in SFY 2023-2024).

Every AAA must complete the Certification Section of Attachment C whether or not any changes are anticipated.

Please be advised that program design modifications identified in Attachment C must be approved by NYSOFA before any expenditures can be obligated for such plans.

**DEFINITIONS**

**Program Design Modification:** Refers to a Major Change, New Direct Service or New Activity.

**Major Change(s):** Refers to a proposed change(s) in program design for SFY 2022-2023 from what NYSOFA has approved in the previous program period that will significantly impact older adults. It also refers to any planned change(s) for future periods that will have a significant impact on service delivery to older adults.

**Significant Impact:** The criteria for determining Significant Impact include:

1. The discontinuance of any service, or
2. Major changes in:
  - a. service location;
  - b. access to services;
  - c. service providers;
  - d. types of services being offered;
  - e. the manner in which services are provided;
  - f. service levels (changes of more than 20% in units or expenditures for any specific service); and
  - g. changes in administrative operations (e.g. a re-organization, a consolidation).

Please refer to the *Guide for Completion* and 20-PI-14 for examples of 'Major Changes' and situations which are exempt from inclusion in this attachment.

**New Direct Service:** Refers to any service that is currently provided by a contractor that the AAA is seeking to provide directly or a new service that the AAA is proposing to provide directly.

**New Activity:** Refers to: Any new service or program

**ATTACHMENT C**

**PROGRAM DESIGN MODIFICATIONS**

Service: Adult Day Services

Funding Source(s):

- IIIB  IIIC1  IIIC2  IIID  IIIE
- EISEP  CSE  CSI  WIN  TRANS
- HIICAP  CountyFunds  NYConnects  OtherFunds  UnmetNeed

Type of Activity: Services or Program

Please describe the anticipated program design modification/s in the text box provided.

We initiated a contract with New Journeys Social Adult Day Services dba under Kee to Independent Growth, Inc., for Social Adult Day Services. these services will be available for EISEP clients and Care Receivers under our Caregiver Services.

Service: Caregiver Services

Funding Source(s):

- IIIB  IIIC1  IIIC2  IIID  IIIE
- EISEP  CSE  CSI  WIN  TRANS
- HIICAP  CountyFunds  NYConnects  OtherFunds  UnmetNeed

Type of Activity: Services or Program

Please describe the anticipated program design modification/s in the text box provided.

We expanded our Caregiver Services to include respite care through a Respite Voucher Program, one-time home deep-cleaning services, and transportation services.

**ATTACHMENT C**

**CERTIFICATION**

**One of the certifications below must be checked.**

1) The AAA certifies that there are no planned program design modifications beyond those specified in this Attachment C that may occur during the 2022-2023 Program Year or a Future Program Year and that: If any change to its programs or services does occur during the 2022-2023 Program Year or a future Program Year that causes or can be expected to cause a significant impact or major change in its programs or services, the Area Agency on Aging will notify the State Office for the Aging as soon as it becomes aware of such change and will submit an amended Attachment C for the then current Program Year.

**OR**

2) The AAA certifies that it is not making any program design modifications in this Attachment C and that: If any change to its programs or services does occur during the 2022-23 Program Year or a future Program Year that causes or can be expected to cause a significant impact or major change in its programs or services, the Area Agency on Aging will notify the State Office for the Aging as soon as it becomes aware of such change and will submit an amended Attachment C for the then current Program Year.

**ADVISORY COUNCIL REVIEW AND COMMENT**

The AAA certifies that it has submitted the program design modifications contained in this Attachment C to its advisory council for review and comment as required under Title III, Part 45, Section 1321(c) of the Older Americans Act Regulations.

## ATTACHMENT D

### Justification for Title III Carryovers and Title III Transfers

**Transfers:** Provide justification for any transfer of funds within and among Title III programs. Transfers are limited to no more than 30% between Titles III-B and III-C and no more than 40% between Titles III-C-1 and III-C-2. Transfers are not allowed for Titles III-D or III-E.

**Carryovers:** (Reference 88-PI-17, 3/24/88)

**Titles III-B, III-C and Title III-E:** Provide justification for carryover amounts in excess of 7.5%.

III-B: The SLTC has an increase in rent allocated to these funds.

III-E: The SLTC has an increase in rent allocated to these funds. Funds are allocated to the SLTC Caregiver Support Services for respite companion care, selfcare for caregiver workshops, assistive devices (ViewClix Units), non-evidence based health promotion (healthy cookbooks, walking pedometers), transportation, and one-time home deep cleaning.

**Title III-D:** Provide justification for carryover amounts in excess of 25%.

The SLTC is offering more Tai Chi classes at three to four locations and for forty weeks at these locations, during 2022. Our program is increasing. We are allocating funds for instructor travel and supplies to enhance student learning and practice, including posters and CD's. Our instructor is the SLTC Family & Caregiver Social Worker, therefore we do not need to allocate wages to a subcontractor.

**Targeting:** In accordance with NYCRR §6654.3 (a)(22)(b) and 12-PI-08, describe how carryover funds will be used in provision of services or outreach designed to reach target populations.

Examples of use of funds to reach target populations might include:

- translation of informational materials for persons with limited English proficiency
- development of Braille and audio materials for persons who are visually impaired
- creation of or new implementation of programming in an effort to reduce health disparities
- new transportation services to reach rural residents

Targeting seniors in Schenectady requesting activity programs in their respective Senior Centers or Senior Housing, post-COVID 19.

Where the AAA will not use carryover funds for additional or expanded targeting efforts, and the AAA targeting goals have not been met, please provide a justification including a description of the specific activities implemented by the AAA to meet targeting goals and outcomes.

**ATTACHMENT E**

**Fringe Benefits, Travel Reimbursement, Schedule Adjustment and Contractor Explanation**

**Fringe Benefits Policy:** Include below the current fringe benefit rate for employees. Describe any changes from the Fringe Benefit policy submitted with the 2020-24 Four Year Plan. If the composite fringe benefit percentage for an individual program exceeds the average fringe benefit percentage included below- by more than 15%- the reason for the deviation(s) **must** be explained below.

2022-2023 Fringe Benefit Rate: 42.40%

Fringe has decreased in Schenectady County.

**Travel Reimbursement Policy:** Describe below any changes from the Travel Reimbursement Policy submitted with the 2020-24 Four Year Plan.

Travel reimbursement is now \$0.625 per mile.

**Personnel Roster and Rent Allocation Schedule Adjustment:** Describe below any adjustments included in the adjustment line of the summary budgets for personnel costs, or the adjustment line of the supporting budget schedules for rental costs.

Rent increased during 2022 due to the SLTC paying the portion of rent typically paid by Schenectady County and Schenectady County Social Services. The portion paid by Schenectady County DSS was \$471.56 per month. This is now distributed with increases in NY Connects rent expenditures from \$117.69 to \$235.58; IIIB rent expenditures from \$291.16 to \$409.05; EISEP rent expenditures from \$352.97 to \$470.86, and IIIE rent expenditures from \$471.10 to \$588.99 per month. In addition, we allocated \$2158.24 of CSE funding to pay 12.73% of our rent expenditures or \$179.85, typically paid by Schenectady County.

**Contractor Roster Explanation:** Explain AAA plan for determining a contractor for service provision for any entries in the Contractor Roster which are to be determined. Include information on process and timeframe.

We have continual yearly contracts with all contractors for personal care services, transportation, medical transportation, HDM, congregate meals, and HIICAP services. We have two new contracts with The Legal Aid society of Northeastern New York and New Journeys (an Adult Day Program under Kee to Independent Growth, Incorporated).

Complete this table to populate the III-E column on the Service Delivery and Resource Allocation Plan

Information	Service Category	III-E Total		III-E Breakdown/Other Relative	
		Units	Revenue \$	Units	Revenue \$
14	Outreach				
21	Public Information	0	185	0	0
	Information Subtotal	368	8329	0	0
	Agency Assistance	377	8484	0	0
13	Information and Assistance				
8	Case Management	443	7613	0	0
21	Other, specify	0	0	0	0
	Subtotal	443	7613	0	0
	Case Management Support Groups; Training				
19a	Caregiver Counseling				
19b	Caregiver Support Groups	253	4350	0	0
19c	Caregiver Training	281	9003	0	0
	Subtotal	534	13353	0	0
	Case Management Support Groups; Training Subtotal	864	14856	0	0
	Respite				
1a	Personal Care Level II - Not Consumer Directed	745	17419	0	0
1b	Personal Care Level II - Consumer Directed	0	0	0	0
2a	Personal Care Level I - Not Consumer Directed	827	13473	0	0
2b	Personal Care Level I - Consumer Directed	594	12948	0	0
3	Home Health Aide	0	0	0	0
15a	In-home Contact and Support - Not Consumer Directed (supervision of care receiver or family visiting)	181	4931	0	0
15b	In-home Contact and Support - Consumer Directed (supervision of care receiver or family visiting)	0	0	0	0
6	Social Adult Day Care				
5	Adult Day Health Care Services	164	8000	0	0
21	Overnight Adult Home	0	0	0	0
21	Overnight Nursing Home	0	0	0	0
21	Respite Companion Care	3370	82100	0	0
21	Self-Care for Caregivers Workshops, Haircuts, and Spa Services	305	18074	0	0
	Respite Subtotal	5185	108845	0	0
	Supplemental Services				
18	PERS				
21	Assistive Device/Equipment	0	0	0	0
4a	Home Delivered Meals - NSIP Ineligible Meals	10	8000	0	0
4b	Home Delivered Meals - NSIP Eligible Meals	0	0	0	0
7a	Congregate Meals - NSIP Ineligible Meals	0	0	0	0
7b	Congregate Meals - NSIP Eligible Meals	0	0	0	0
8	Nutrition Counseling	0	0	0	0
12	Nutrition Education	0	0	0	0
17a	Health Promotion - Not Evidence-Based	0	0	0	0
17b	Health Promotion - Evidence-Based	382	2000	0	0
10	Transportation	0	0	0	0
11	Legal Services	187	5000	0	0
9	Assisted Transportation	0	0	0	0
21	Home Modification	167	8000	0	0
21	Other, specify Supplemental Service-Home Deep Cleaning	0	0	0	0
	Supplemental Services Subtotal	30	24000	0	0
22	Area Plans Administration	769	42000	0	0
	Grand Total	0	41708	0	0
		8626	281608	0	0



**New York State Office for the Aging  
 Service Delivery and Resource Allocation Plan - Federal Programs**

Service Categories	Dir	Con	Number of Individuals to be Served	Grand Total Units All sources (Pages 1&2)	Grand Total Funding \$ All sources (Pages 1&2)	Title III-B		Title III-C-1		Title III-C-2		Title III-D		Title III-E		Service Categories
						Units	Funding \$	Units	Funding \$	Units	Funding \$	Units	Funding \$	Units	Funding \$	
1. Personal Care Level II (Total)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	30	11,413	285,419	0	0	0	0	0	0	0	0	745	17,419	1. Personal Care Level II (Total)
a. Not Consumer Directed (c)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	30	11,413	268,000	0	0	0	0	0	0	0	0	745	17,419	a. Not Consumer Directed (c)
b. Consumer Directed (c)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0	0	0	0	0	0	0	0	0	0	b. Consumer Directed (c)
2. Personal Care Level I (Total)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	79	12,367	318,075	520	10,347	0	0	0	0	0	0	1,221	26,421	2. Personal Care Level I (Total)
a. Not Consumer Directed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4	5,248	126,307	520	10,347	0	0	0	0	0	0	627	13,473	a. Not Consumer Directed
b. Consumer Directed	<input type="checkbox"/>	<input type="checkbox"/>	75	7,119	155,000	0	0	0	0	0	0	0	0	594	12,948	b. Consumer Directed
3. Home Health Aide (c)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0	0	0	0	0	0	0	0	0	0	3. Home Health Aide (c)
4. Home Delivered Meals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	320	191,598	885,861	0	0	0	0	56,474	459,462	0	0	0	0	4. Home Delivered Meals
a. NSIP Ineligible Meals	<input type="checkbox"/>	<input type="checkbox"/>	20	100	825	0	0	0	0	100	825	0	0	0	0	a. NSIP Ineligible Meals
b. NSIP Eligible Meals	<input type="checkbox"/>	<input type="checkbox"/>	300	191,498	885,036	0	0	0	0	56,374	458,637	0	0	0	0	b. NSIP Eligible Meals
5. Adult Day Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	1,864	18,000	0	0	0	0	0	0	0	0	164	9,000	5. Adult Day Services

6. Case Management (a)	<input checked="" type="checkbox"/>	410	3,595	197,617	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6. Case Management (a)	0
7. Congregate Meals (Total)	<input checked="" type="checkbox"/>	575	66,099	470,496	0	22,903	339,786	0	0	0	0	0	0	0	0	0	0	0	0	0	7. Congregate Meals (Total)	0
a. NSIP Ineligible Meals	<input type="checkbox"/>	275	275	4,558	0	275	4,558	0	0	0	0	0	0	0	0	0	0	0	0	0	a. NSIP Ineligible Meals	0
b. NSIP Eligible Meals	<input checked="" type="checkbox"/>	300	65,824	465,938	0	22,628	335,228	0	0	0	0	0	0	0	0	0	0	0	0	0	b. NSIP Eligible Meals	0
8. Nutrition Counseling	<input checked="" type="checkbox"/>	31	143	9,373	0	30	2,000	30	2,000	0	0	0	0	0	0	0	0	0	0	0	8. Nutrition Counseling	0
9. Assisted Transportation	<input checked="" type="checkbox"/>	270	3,894	85,058	360	7,733	0	0	0	0	0	0	0	0	0	0	0	167	5,000	0	9. Assisted Transportation	5,000
10. Transportation (a)	<input checked="" type="checkbox"/>	400	28,338	602,466	8,247	177,161	0	0	0	0	0	0	0	0	0	0	0	167	5,000	0	10. Transportation (a)	5,000
11. Legal Assistance (b)	<input type="checkbox"/>	250	1,010	19,800	1,010	19,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11. Legal Assistance (b)	0
12. Nutrition Education	<input checked="" type="checkbox"/>	800	7,153	21,221	0	1,760	3,564	3,520	7,128	0	0	0	0	0	0	0	0	0	0	0	12. Nutrition Education	0
13. Information & Assistance (c)	<input checked="" type="checkbox"/>	2,500	13,622	200,870	1,931	3,701	24,300 (e)	4,500	5,652 (e)	0	0	443	7,613	0	0	0	0	0	0	0	13. Information & Assistance (c)	7,613
14. Outreach (a)	<input checked="" type="checkbox"/>	20	9	155	0	0	0	0	0	0	0	0	0	0	0	0	0	9	155	0	14. Outreach (a)	155
15. In-Home Contact & Support (Total)	<input checked="" type="checkbox"/>	125	9,768	31,620	0	0	0	0	0	0	0	181	4,931	0	0	0	0	181	4,931	0	15. In-Home Contact & Support (Total)	4,931
a. Not Consumer Directed (c)	<input checked="" type="checkbox"/>	125	9,768	26,689	0	0	0	0	0	0	0	181	4,931	0	0	0	0	181	4,931	0	a. Not Consumer Directed (c)	4,931
b. Consumer Directed (c)	<input type="checkbox"/>	0	0	26,689	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	b. Consumer Directed (c)	0
16. Sen. Center/Rec & Education	<input checked="" type="checkbox"/>	115	239	11,950	0	239	11,950 (e)	0	0	0	0	0	0	0	0	0	0	0	0	0	16. Sen. Center/Rec & Education	0
17. Health Promotion	<input checked="" type="checkbox"/>	127	1,282	30,792	0	0	0	0	800	22,552	382	2,000	2,000	0	0	0	0	382	2,000	0	17. Health Promotion	2,000
a. Not Evidence-Based	<input type="checkbox"/>	0	382	0	0	0	0	0	0	0	382	2,000	2,000	0	0	0	0	382	2,000	0	a. Not Evidence-Based	2,000
b. Evidence-Based	<input checked="" type="checkbox"/>	127	900	6,240	0	0	0	0	800	22,552	0	0	0	0	0	0	0	0	0	0	b. Evidence-Based	0
18. Personal Emergency Response	<input type="checkbox"/>	29	575	12,081	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18. Personal Emergency Response	0
19. a. Caregiver Counseling	<input checked="" type="checkbox"/>	3	259	11,834	0	0	0	0	0	0	253	4,350	4,350	0	0	0	0	253	4,350	0	19. a. Caregiver Counseling	4,350

19. b. Caregiver Support Groups(c)	<input checked="" type="checkbox"/>	17	321	7,484	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	291	5,003	19. b. Caregiver Support Groups(c)
19. c. Caregiver Training(c)	<input checked="" type="checkbox"/>	29	520	7,484	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	320	5,503	19. c. Caregiver Training(c)	
20. LTC Ombudsman	<input type="checkbox"/>			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			20. LTC Ombudsman	
21. Other Services				744,146	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			21. Other Services	
22. Area Plan Administration				184,035	0	48,601	0	22,466	0	0	0	0	0	0	0	0	0	0	0	0			22. Area Plan Administration	
23. Total				4,166,343	267,343	404,066	474,242	22,552	281,606	41,708	147,503												23. Total	
Service Categories	Dir	Con	Number of Individuals to be Served	Grand Total Units All sources (Pages 18,2)	Grand Total Funding All sources (Pages 18,2)	Title III-B Units	Title III-B Funding \$	Title III-C-1 Units	Title III-C-1 Funding \$	Title III-C-2 Units	Title III-C-2 Funding \$	Title III-D Units	Title III-D Funding \$	Title III-E Units(e)	Title III-E Funding \$(e)	Service Categories								

- (a) These services constitute Access services under Title III-B for the purpose of meeting the priority services requirement of 20%.
- (b) These services constitute Legal Services under Title III-B for the purpose of meeting the priority services requirement of 7%.
- (c) These services constitute In-Home Services under Title III-B for the purpose of meeting the priority services requirement of 2.5%.
- (d) See Guide for Completion for limitations on expenditures for Supportive and Access services, (lines 9, 10, 13-16) under Title III-C.
- (e) Refer to the Guide for Completion for listing of services included in each of the five Title III-E Service Categories. Supplemental Services are limited to 20% of the total Title III-E budget.

\* All Period will not correspond with most Federal program periods.  
 \*\* NSIP - Nutrition Services Incentive Program (formerly Cash-in-Lieu of Commodity Foods)

**Application For Funding  
Summary Budget for Titles III-B, III-C-1, III-C-2, III-D, III-E**

Budget Category	Title III-B Area Plan Admin.	Title III-B Services	Total III-B Budget	Title III-C1 Area Plan Admin.	Title III-C1 Services	Total III-C1 Budget	Title III-C2 Area Plan Admin.	Title III-C2 Services	Total III-C2 Budget	Title III-D Budget	Title III-E Area Plan Admin.	Title III-E Services	Total III-E Budget**
<b>1. PERSONNEL</b>	\$24,815	\$0	\$24,815	\$14,511	\$0	\$14,511	\$0	\$0	\$0	\$11,600	\$13,392	\$25,342	\$38,734
Adjusted	0	0	0	0	0	0	0	0	0	0	0	0	0
Personnel	24,815	0	24,815	14,511	0	14,511	0	0	0	11,600	13,392	25,342	38,734
<b>2. FRINGE BENEFITS</b>	14,249	0	14,249	7,955	0	7,955	0	0	0	6,360	7,341	17,309	24,650
			57.42%(b)			54.82%(b)			0.00%(b)	54.83%(b)			63.64%(b)
<b>3. EQUIPMENT</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>4. TRAVEL</b>	500	0	500	0	0	0	0	0	0	1,200	1,500	0	1,500
<b>5. MAINTENANCE OPERATIONS</b>	7,425	0	7,425	0	0	0	0	0	0	0	16,475	49,307	65,782
<b>6. OTHER EXPENSES</b>	1,612	0	1,612	0	0	0	0	0	0	3,392	3,000	0	3,000
<b>7. CONTRACTS</b>	0	218,742	218,742	0	381,600	381,600	0	474,242	474,242	0	0	147,940	147,940
<b>8. FOOD</b>													
<b>9. TOTAL BUDGET (Lines 1-8)</b>	\$48,601	\$218,742	\$267,343	\$22,466	\$381,600	\$404,066	\$0	\$474,242	\$474,242	\$22,552	\$41,708	\$239,898	\$281,606
<b>10. Less Anticipated Income</b>		4,800	4,800		30,000	30,000		63,450	63,450	0		200	200
<b>11. Less NSIP/COMMODITY FOOD</b>					14,545	14,545		40,707	40,707			0	0
<b>12. NET TOTAL (Line 9 Less Lines 10 &amp; 11)</b>	\$48,601	\$213,942	\$262,543	\$22,466	\$337,055	\$359,521	\$0	\$370,085	\$370,085	\$22,552	\$41,708	\$239,698	\$281,406
<b>13. FEDERAL FUNDS</b>	0.00	177,591.03	177,591.03	16,849.00	191,840.00	208,689.00	0.00	110,496.00	110,496.00	20,295.95	31,280.12	171,632.00	202,912.12

	83.0100%(d)	75.0000%(c)	56.9200%(d)	0.0000%(c)	29.8600%(d)	90.0000%(d)	75.0000%(c)	71.6000%(c)
14. MATCHING FUNDS	48,601.00	84,951.97	145,215.00	150,832.00	259,589.00	258,589.00	10,427.88	68,066.00
	100.0000%	16.9910%	43.0835%	25.0022%	70.1431%	10.00380%	25.0021%	28.3966%
	36,350.97	5,617.00	145,215.00	150,832.00	259,589.00	258,589.00	10,427.88	68,066.00
	83.0100%	75.0000%	56.9200%	0.0000%	29.8600%	90.0000%	75.0000%	71.6000%

(a) Adjustments to Personnel Roster - see Attachment E.

(b) Composite Fringe Benefit Percentage.

(c) Federal Funds Requested Cannot Exceed 75% of Net Total, Line 12.

(d) Federal Funds Requested Cannot Exceed 90% of Net Total, Line 12.

Line 1 Total APA Personnel expenses: \$52718

\*\*Title III-E Expenditures for Grandparents and older relatives Caring for Children Activities: \$ 0.00  
0.0000 %

This service is limited to 10% of the Title III-E federal funds and local match plus income & NSIP generated by these services. Do not include expenditures for grandparents and other older relatives caring for individuals with disabilities between 19-59.

\*\*Title III-E Expenditures Budgeted for Supplemental Services: \$0.00 0.0000 %  
This service is limited to 20% of the Title III-E federal funds and local match plus income & NSIP generated by these services.

Percent of Federal funds budgeted for Area Plan Administration: \$48129.12 6.6847 %  
(See Guide for Completion for further information)

**Supporting Budget Schedule - Federal Programs**

	Title III-B	Title III-C1	Title III-C2	Title III-D	Title III-E
<b>5. MAINTENANCE &amp; OPERATIONS</b>					
A. Rental Costs from Rent Allocation Schedule	\$4,925	\$0	\$0	\$0	\$8,600
B. Adjustments to Rental Costs - see Attachment E	0	0	0	0	0
C. Equipment Maintenance	650	0	0	0	1,950
D. Equipment Costing Less Than \$1,000	0	0	0	0	0
E. Insurance	0	0	0	0	0
F. Photocopying	0	0	0	0	0
G. Postage	375	0	0	0	600
H. Printing	0	0	0	0	1,125
I. Supplies	375	0	0	0	1,125
J. Telephones	0	0	0	0	0
K. Other (specify): Utilities	1,100	0	0	0	3,075
L. Other (specify): Suits for Caregivers Workshops, One-Time Home Deep-Cleaning, Haircuts, and Spa Services	0	0	0	0	49,307
M. Other (specify):	0	0	0	0	0
<b>Total Maintenance &amp; Operations</b>	<b>\$7,425</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,782</b>
<b>6. OTHER EXPENSES</b>					
A. Audits	0	0	0	0	0
B. Bonding	0	0	0	0	0
C. Conferences, Seminars & Training	612	0	0	0	0
D. Membership & Subscriptions	1,000	0	0	300	2,000
E. Minor Alterations & Renovations	0	0	0	0	1,000
F. Language Access Services*	0	0	0	0	0
G. Other (specify): Tai Chi Supplies	0	0	0	0	0
H. Other (specify):	0	0	0	3,092	0
<b>Total Other Expenses</b>	<b>\$1,612</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,392</b>	<b>\$3,000</b>

**Supporting Budget Schedule - Federal Programs - cont.**

10. ANTICIPATED INCOME	Title III-B	Title III-C1	Title III-C2	Title III-D	Title III-E
A. Participant Contributions	\$4,800	\$30,000	\$63,450	\$0	\$200
B. Other Income (specify source):	0	0	0	0	0
<b>Total Income (10A +10B)</b>	\$4,800	\$30,000	\$63,450	\$0	\$200
13. FEDERAL FUNDS	Title III-B	Title III-C1	Title III-C2	Title III-D	Title III-E
A. Carryover	\$4,483.03	0.00	0.00	9,745.95	115,359.12
B. Base Allocation	142,544	207,749	109,997	10,518	87,005
C. Transfer From and (To) III-B**					
D. Transfer From and (To) III-C1**	0		0		
E. Transfer From and (To) III-C2**	0				
F. Supplement	0.00	940.00	499.00	32.00	310.00
G. Reallocation	564.00	0.00	0.00	0.00	238.00
H. Amount Returned	0.00	0.00	0.00	0.00	0.00
<b>Total Federal Funds</b>	\$177,591.03	\$208,689.00	\$110,496.00	\$20,295.95	\$202,912.12
14. MATCHING FUNDS	Title III-B	Title III-C1	Title III-C2	Title III-D	Title III-E
Source					
Catholic Charities	11,076.00	0.00	25,268.00	0.00	0.00
Schenectady County	73,875.97	150,832.00	234,321.00	2,256.05	78,493.88
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>Volunteers as Match</b>	0.00	0.00	0.00	0.00	0.00
<b>Total Matching Funds</b>	\$84,951.97	\$150,832.00	\$259,589.00	\$2,256.05	\$78,493.88

\* If Carryover exceeds 7.5% of the previous year's total Federal award for Titles III-B, III-C, III-E or 25% for Title III-D a justification must be provided in Attachment D.  
 \*\* Provide justification for all transfers in Attachment D.

**Application for Funding  
Summary Budget for EISEP, CSE, CSI, WIN, CRC and State Transportation Programs**

Budget Category	EISEP Implementation	EISEP Services Activities	Total EISEP Budget	CSE Planning & Implementation	CSE Community Service Project Activities	Total CSE Budget	CSI Administration	CSI Services Costs	Total CSI Budget	WIN Administration	WIN Service Activities	Total WIN Budget
<b>1. PERSONNEL</b>	\$22,206	\$142,811	\$165,017	\$22,302	\$95,803	\$118,105	\$0	\$0	\$0	\$5,002	\$0	\$5,002
Adjustments(a)	0	0	0	0	0	0	0	0	0	0	0	0
Adjusted Personnel	22,206	142,811	165,017	22,302	95,803	118,105	0	0	0	5,002	0	5,002
<b>2. FRINGE BENEFITS</b>	9,502	60,552	70,054	9,456	40,621	50,077	0	0	0	2,742	0	2,742
			42.45%			42.40%			0.00%			54.82%
<b>3. EQUIPMENT</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>4. TRAVEL</b>	0	2,500	2,500	0	3,013	3,013	0	0	0	0	0	0
<b>5. MAINTENANCE &amp; OPERATIONS</b>	0	9,720	9,720	0	15,314	15,314	0	0	0	0	0	0
<b>6. OTHER EXPENSES</b>	50	0	50	0	3,012	3,012	0	0	0	0	0	0
<b>7. CONTRACTS</b>	0	400,656	400,656	0	225,526	225,526	0	4,585	4,585	0	313,979	313,979
<b>8. FOOD</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>9. TOTAL BUDGET (Lines 1-8)</b>	\$31,758	\$616,239	\$647,997	\$31,758	\$383,289	\$415,047	\$0	\$4,585	\$4,585	\$7,744	\$313,979	\$321,723
<b>10. Less Anticipated Income (Not Used as Local Match)</b>					12,000	12,000		0	0		23,705	23,705
<b>11. Less NSIP/COMMOBILITY</b>		0	0		0	0					24,498	24,498
<b>12. NET TOTAL (Line 9' Less lines 10 &amp; 11)</b>	\$31,758	\$595,229	\$626,987	\$31,758	\$371,289	\$403,047	\$0	\$4,585	\$4,585	\$7,744	\$265,776	\$273,520



13. STATE FUNDS REQUESTED	31,758 (c)	483,323 (d)	435,081	31,758 (e)	255,187 (d)	286,945	0 (d,e)	3,436 (d)	3,436 (d)	7,744 (e)	252,636	260,380
14. MATCHING FUNDS		87.76	191,906	191,906	68.73		0.00	74.94	74.94			
		32.24			116,102	116,102	0	1,149	1,149	0	13,140	13,140
					31.27					25.06		

- (a) Adjustments to Personnel Roster
- (b) Composite Fringe Benefit Percentage
- (c) 100% State Reimbursement
- (d) 75% State Reimbursement
- (e) Limited to 5% of total state funds (WIN and CSI programs)
- (f) State Transportation funds may not be utilized to purchase vehicles

EISEP In-Home Services Percentage: 64.61%  
 (EISEP In-Home Services include Personal Care Level I & II & Consumer Directed In-home Services only)  
 EISEP Ancillary Services Percentage: 1.19%  
 (Ancillary services include Adult Day Services not provided as non-institutional respite, HDM, Congregate Meals, Nutrition Counseling, Assisted Transportation, Transportation, In-home Contact and Support not provided as non-institutional respite, Health Promotion, Personal Emergency Response and Other Services)  
 (See Guide for Completion and the worksheet for additional information.)

**Supporting Budget Schedule for the EISEP, CSE, CSI, WIN, CRC and State Transportation Programs**

5. MAINTENANCE & OPERATIONS		EISEP	CSE	CSI	WIN
A. Rental Costs from Rent Allocation Schedule		\$5,675	\$2,175	\$0	\$0
B. Adjustments to Rental Costs - see Attachment E		0	0	0	0
C. Equipment Maintenance		500	0	0	0
D. Equipment Costing Less Than 1,000		0	1,000	0	0
E. Insurance		0	0	0	0
F. Photocopying		1,595	0	0	0
G. Postage		650	1,007	0	0
H. Printing		0	0	0	0
I. Supplies		400	1,006	0	0
J. Telephone		0	0	0	0
K. Other (specify): Utilities		900	0	0	0
L. Other (specify): Senior Activities		0	8,000	0	0
M. Other (specify): Equipment		0	2,126	0	0
Total Maintenance & Operations		\$9,720	\$15,314	\$0	\$0
6. OTHER EXPENSES		EISEP	CSE	CSI	WIN
A. Audits		0	0	0	0
B. Bonding		0	0	0	0
C. Conferences, Seminars & Training		50	1,506	0	0
D. Membership & Subscriptions		0	1,506	0	0
E. Minor Alterations & Renovations		0	0	0	0
F. Language Access Services*		0	0	0	0
G. Other** (specify):		0	0	0	0
H. Other** (specify):		0	0	0	0
Total Other Expenses		\$50	\$3,012	\$0	\$0

\*If the AAA does not expect to incur expenses related to the provision of Language Access Services—question 5a in the DEMOGRAPHIC DATA & TARGETING OBJECTIVE Section must be completed.

\*\*Equipment and assistive devices purchased as EISEP Ancillary Services must be included on line 6. G or H unless they are purchased as part of a contract.

Supporting Budget Schedule for the EISEP, CSE, CSI, WIN, CRC and State Transportation Programs

- cont.

10. ANTICIPATED INCOME					
	EISEP	CSE	CSI	WIN	
A. Cost Sharing	21,000	0			
B. Cost Sharing Transferred from EISEP to CSE	0	0			
C. Net Cost Sharing (10A-F or -J10B)	21,000	0			
D. Participant Contributions	10	12,000	0	23,705	
E. Other Income (specify source):	0	0	0	0	
F. Contributions Used as Match	0	0	0	0	
Total Income: (10G+10D+10E-10F)	\$21,010	\$12,000	\$0	\$23,705	
14. Matching Funds					
Source	EISEP	CSE	CSI	WIN	
Catholic Charities					
Subsequent County					
	0	17,523	1,149	0	
	191,908	98,579	0	13,140	
	0	0	0	0	
	0	0	0	0	
Volunteers as Match	0	0	0	0	
Contributions Used as Match	0	0	0	0	
Total Matching Funds	0	0	0	0	
	\$191,906	\$116,102	\$1,149	\$13,140	

**Application For Funding  
 Summary Budget for Unmet Need, CRC, State Transportation and HIICAP Programs**

Budget Category	Unmet Need			CRC			Transportation			HIICAP		
	Administration Costs	Services Costs	Total Budget	Administration Costs	Services Costs	Total Budget	Administration Costs	Services Costs	Total Budget	Administration Costs	Services Costs	Total Budget
1. PERSONNEL	0	0	0	0	0	0	0	0	0	0	0	0
Adjustments(a)												
Adjusted Personnel	0	0	0	0	0	0	0	0	0	0	0	0
2. FRINGE BENEFITS	0	0	0	0	0	0	0	0	0	0	0	0
3. EQUIPMENT	0	0	0.00%(b)	0	0	0.00%(b)	0	0	0	0	0	0
4. TRAVEL	0	0	0	0	0	0	0	0	0	0	0	0
5. MAINTENANCE	0	0	0	0	0	0	0	0	0	0	0	0
6. OPERATIONS	0	0	0	0	0	0	0	0	0	0	0	0
7. OTHER EXPENSES	0	100000	100000	0	0	0	0	0	0	0	0	0
8. CONTRACTS	0	324732	324732	0	0	0	0	8930	8930	0	33617	33617
9. FOOD	0	0	0	0	0	0	0	0	0	0	0	0
10. TOTAL BUDGET (Lines 1-9)	0	424732	424732	0	0	0	0	8930	8930	0	33617	33617
10. Lease Anticipated Income		25	25									
11. Less: NSIP / COMMODITY FOOD		0	0									
12. NET TOTAL (Line 9 Less Lines 10 and 11)	0	424707	424707	0	0	0	0	8930	8930	0	33617	33617
13. TOTAL FUNDS REQUESTED	0	424707	424707	0	0	0	0	8930	8930	0	33617	33617
14. MATCHING FUNDS			0			0						0

- a. Adjustments to Personnel Roster - see Attachment E
- b. Composite Fringe Benefit Percentage
- c. State Transportation funds may not be utilized to purchase vehicles
- d. Limited to 15% of total funds requested

**Summary Budget for Unmet Need, CRC, State Transportation and HIICAP Programs**

<b>5. MAINTENANCE &amp; OPERATIONS</b>				
	<b>Unmet Need</b>	<b>CRC</b>	<b>Transportation</b>	<b>HIICAP</b>
<b>A. Rental Costs from Rent Allocation Schedule</b>	\$0	\$0	\$0	\$0
<b>B. Adjustments to Rental Costs - see Attachment E</b>	\$0	\$0	\$0	\$0
<b>C. Equipment Maintenance</b>	\$0	\$0	\$0	\$0
<b>D. Equipment Costing Less Than \$1,000</b>	\$0	\$0	\$0	\$0
<b>E. Insurance</b>	\$0	\$0	\$0	\$0
<b>F. Photocopying</b>	\$0	\$0	\$0	\$0
<b>G. Postage</b>	\$0	\$0	\$0	\$0
<b>H. Printing</b>	\$0	\$0	\$0	\$0
<b>I. Supplies</b>	\$0	\$0	\$0	\$0
<b>J. Telephone</b>	\$0	\$0	\$0	\$0
<b>K. Other (specify):</b>	\$0	\$0	\$0	\$0
<b>L. Other (specify):</b>	\$0	\$0	\$0	\$0
<b>M. Other (specify):</b>	\$0	\$0	\$0	\$0
<b>Total Maintenance &amp; Operations</b>	\$0	\$0	\$0	\$0
<b>6. OTHER EXPENSES</b>				
	<b>Unmet Need</b>	<b>CRC</b>	<b>Transportation</b>	<b>HIICAP</b>
<b>A. Audits</b>	\$0	\$0	\$0	\$0
<b>B. Bonding</b>	\$0	\$0	\$0	\$0
<b>C. Conferences, Seminars &amp; Training</b>	\$0	\$0	\$0	\$0
<b>D. Membership &amp; Subscriptions</b>	\$0	\$0	\$0	\$0
<b>E. Minor Alterations &amp; Renovations</b>	\$0	\$0	\$0	\$0
<b>F. Language Access Services</b>	\$0	\$0	\$0	\$0
<b>G. Other (specify): Residential Repair and Home Modifications</b>	\$100,000	\$0	\$0	\$0
<b>H. Other (specify):</b>	\$0	\$0	\$0	\$0
<b>Total Other Expenses</b>	\$100,000	\$0	\$0	\$0

**Summary Budget for Unmet Need, CRC, State Transportation and HIICAP Programs  
 - cont.**

10. ANTICIPATED INCOME		Unmet Need	CRC	Transportation	HIICAP
A. Cost Sharing		0			
B. Cost Sharing Transferred from EISEP to CSE		0			
C. Net Cost Sharing (10A)+ or -(10B)		0			
D. Participant Contributions		25	0	0	0
E. Other Income (specify source):		0	0	0	0
F. Contributions Used as Match		0	0	0	0
<b>Total Income (10C+10D+10E-10F)</b>		<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>
14. Matching Funds		Unmet Need	CRC	Transportation	HIICAP
Source	Check If In-Kind				
	<input type="checkbox"/>	0	0	0	0
	<input type="checkbox"/>	0	0	0	0
	<input type="checkbox"/>	0	0	0	0
	<input type="checkbox"/>	0	0	0	0
	<input type="checkbox"/>	0	0	0	0
<b>Volunteers as Match</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contributions Used as Match</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Matching Funds</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PERSONNEL ROSTER**

Complete for Each Position [N] Name [T] Title	Check below if footnote (a) is true	1. Annual Salary	2. Title-III Area Plan Admin.(a)	3. Title III-B Services	4. Title III-C1 Services	5. Title III-E Services	7. EISEP		8. CSE			9. WIN		10. Other Funding	Sources (e)
							7a Implementation	7b EISEP Services	8a Plan & Implementation	8b CSE Services	9a WIN Administration	9b WIN Services			
N Albert, Kathleen	[X]	60,758	7,770	0	0	0	0	0	1,678	17,374	3,046	0	30,890	#7 #9	#14
T Nutrition Program Director/Manager	[ ]	100,000	12,798	0.00%	0.00%	0.00%	0.00%	0.00%	2,76%	28,60%	5,01%	0	50,84%	#7 #9	#14
N Aviva Hallenstein	[ ]	68,075	0	0	0	0	0	0	0	0	0	0	10,551	#9 #14	#14
T Case Manager/Worker	[ ]	100,000	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0	15,50%	#1 #14	#14
N Cohan, Michelle	[ ]	76,002	4,747	0	0	0	7,364	84.50%	6,990	4,929	0	0	26,653	#1 #14	#14
T Case Manager/Worker	[ ]	100,000	6,25%	0.00%	0.00%	0.00%	9,69%	33.31%	9,20%	6,49%	0.00%	0	35,07%	#1 #14	#14
N Forman, Mary	[X]	71,787	15,951	0	0	0	7,654	0	8,658	0	1,949	0	37,575	#1 #7	#14 #9
T Aging Services Coordinator/Planner	[ ]	100,000	22,22%	0.00%	0.00%	0.00%	10.66%	0.00%	12,06%	0.00%	2,71%	0	52,34%	#14 #9	#7
N Julie Ritter	[ ]	64,365	0	0	0	0	0	54,172	0	0	0	0	10,193	#14 #9	#7
T Case Manager/Worker	[ ]	100,000	0.00%	0.00%	0.00%	0.00%	0.00%	84.16%	0.00%	0.00%	0.00%	0	15,84%	#9 #14	#14
N Karen McEvoy	[ ]	62,518	0	0	0	0	0	0	683	9,580	0	0	52,255	#9 #14	#14
T Other	[ ]	100,000	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1,09%	15,32%	0.00%	0	83,58%	#9	#9
N Marcy Sickler	[ ]	42,893	0	0	0	0	0	0	0	0	0	0	42,893	#9	#9
T Account Clerk	[ ]	100,000	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0	100,00%	#9 #14	#14
N Petroci, Wendy	[ ]	68,967	3,228	0	0	0	0	0	700	17,115	0	0	23,502	#9 #14	#14
T Other	[ ]	100,000	4,68%	0.00%	0.00%	0.00%	0.00%	0.00%	1,01%	24,82%	0.00%	0	34,08%	#14 #1	#7
N Silva, Adrienne	[ ]	95,941	9,340	0	0	0	7,188	5,796	2,094	27,551	7	0	43,047	#14 #1	#7
T Other	[ ]	100,000	9,74%	0.00%	0.00%	0.95%	7,49%	6,04%	2,18%	28,72%	0.01%	0	44,87%	#14 #1	#7
N Warlik, Roslyn	[ ]	29,297	16,150	0	0	0	0	0	923	8,604	0	0	3,620	#14	#14
T Aging Services Representative/Specialist/Worker/Aide	[ ]	100,000	55.13%	0.00%	0.00%	0.00%	0.00%	0.00%	3.15%	29.37%	0.00%	0	12.36%	#14	#14
<b>Page Subtotal</b>		<b>640,803</b>	<b>57,184</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,206</b>	<b>142,811</b>	<b>21,726</b>	<b>85,153</b>	<b>5,002</b>	<b>0</b>	<b>281,179</b>		

For Positions Used as In-Kind, note with (\*) after their name  
 (a) Check box if AAA staff is designated or responsible for nutrition program oversight and/or operations.



(c) 'Other Funding' Source Codes

Other Funding Source Codes

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HIICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPITE	14) COUNTYFUNDS	15) CONTRACTS
16) COVID 19	17) Unmet Needs			

<b>Grand Total</b>	705,416	57,184	0	0	0	25,342	22,206	142,811	22,302	95,803	5,002	0	334,766
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AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Date Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/06/2022 | Last Saved By: Mary Forman

PERSONNEL ROSTER

Complete for Each Position [N] Name [T] Title	Check below if footnote (a) is true [ ]	1. Annual Salary	2. Title-III Area Plan Admin.(b)	3. Title III-B Services	4. Title III-C1 Services	5. Title III-C2 Services	6. Title III-E Services	7. EISEP		8. CSE			9. WIN		10. Other Funding	Sources (e)
								7a Implementation	7b EISEP Services	8a Plan & Implementation	8b CSE Services	9a WIN Administration	9b WIN Services			
N Wright, Doreen	[ ]	64,813	0	0	0	0	0	0	0	576	10,650	0	0	0	53,587	#9 #14
T Other		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.89%	16.43%	0.00%	0.00%	0.00%	82.68%	#7
<b>Page Subtotal</b>		64,813	0	0	0	0	0	0	0	576	10,650	0	0	0	53,587	

For Positions Used as In-Kind, note with (\*) after their name  
 (a) Check box if AAA staff is designated or responsible for nutrition program oversight and/or operations.  
 (b) This column includes Area Plan Administration salaries budgeted under Titles III-B, III-C-1, III-C-2 and/or III-E.  
 (c) 'Other Funding' Source Codes

Other Funding Source Codes

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HIICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPITE	14) COUNTYFUNDS	15) CONTRACTS
16) COVID 19	17) Unmet Needs			

<b>Grand Total</b>		705,416	57,184	0	0	0	0	25,342	22,206	142,811	22,302	95,803	5,002	0	334,766
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AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/17 to 3/31/18  
 Original Date Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/06/2022 | Last Saved By: Mary Forman

**EQUIPMENT SCHEDULE**

12 Other Funding Sources** Amount	11 WIN Cost	10 CSE Cost	9 EISEP Cost	8 Title III-E Cost	7 Title III-D Cost	6 Title III-C- 2 Cost	5 Title III-C- 1 Cost	4 Title III-B Cost	3 Total Cost (1x2)	2 Unit Price	1 Quantity	Equipment Item (Unit cost or annual rental of \$1,000 or more)
												<b>No Records</b>

**RENT ALLOCATION SCHEDULE**

Complete For Each Location	1 Annual Cost Total Percent	2 Title III-B	3 Title III-C-1	4 Title III-C-2	5 Title III-E	6 EISEP	7 CSE	8 WIN	9 OTHER FUNDING	
									Source(s)**	Amount
Address: 107 Nott Terrace										
Owner: Schaffer Heights										#9
Annual Rent: 17,200	24,225	4,925	0	0	8,600	5,675	2,175	0		2,850
Maint.-in-Lieu: 0	100%	20.33%	0.00%	0.00%	35.50%	23.43%	8.98%	0.00%		11.76%
<b>Page Subtotal</b>	<b>24,225</b>	<b>4,925</b>	<b>0</b>	<b>0</b>	<b>8,600</b>	<b>5,675</b>	<b>2,175</b>	<b>0</b>		<b>2,850</b>

For Locations Used as In-Kind, Note with Asterisk (\*).

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HIICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPITE	14) COUNTYFUNDS	15) CONTRACTS
16) COVID 19	17) Unmet Needs			
<b>Grand Total*</b>	24,225	4,925	0	0
			8,600	0
			5,675	0
			2,175	0
				2,850

**CONTRACTOR ROSTER**

Name: All-Metro Healthcare Contractor Code: 42010 E-Mail Address: T.Jones@all-metro.com MWBE: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Rural Contractor: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Number of contracts, (State & Federal), with this contractor type: For Profit <input type="checkbox"/> 1 Contract is: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No New: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No RD: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Consultant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 25,000 Services to be provided: 1 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 25,000 Services to be provided: 1 (Must be completed)
Name: American Medical Alert Corp./Connecticut Contractor Code: 42023 E-Mail Address: Kerin.Vansickel@connecticut.com MWBE: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Rural Contractor: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Number of contracts, (State & Federal), with this contractor type: For Profit <input type="checkbox"/> 1 Contract is: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No New: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No RD: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Consultant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 7,081 Services to be provided: 1 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 1,034 Services to be provided: 1 (Must be completed)	\$ 8,115 Services to be provided: 2 (Must be completed)

PAGE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
SUBTOTAL	\$ 0	\$ 0	\$ 0	\$ 32,081	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,034	\$ 33,115	\$ 0	\$ 0
GRAND TOTAL	\$ 218,742	\$ 381,600	\$ 474,242	\$ 0	\$ 147,940	\$ 400,656	\$ 4,585	\$ 313,979	\$ 386,313	\$ 2,578,583	\$ 0	\$ 0

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPIRE	14) COUNTYFUNDS	15) CONTRACTS

17) Unmet Needs

AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Date Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/28/2022 | Last Saved By: Mary Forman

**CONTRACTOR ROSTER**

Name: Atentive Care Contractor Code: 42012 E-Mail: Kelly@atentivecare.com Rural Contractor: [ ] Yes [ X] No Number of contracts, (State & Federal), @thetaxofyector: For Profit [ ] 1 Contract is: Active: [ X] Yes [ ] No New: [ ] Yes [ X] No RD: [ ] Yes [ X] No Consultant: [ ] Yes [ X] No		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X] No		\$6,673	\$0	\$0	\$0	\$58,646	\$82,575	\$0	\$0	\$0	\$11,450	\$159,344
Name: Catholic Charities of Schenectady Contractor Code: 42003 E-Mail: mident@ccsch.org Rural Contractor: [ ] Yes [ X] No Number of contracts, (State & Federal), @thetaxofyector: Not-For- [ ] 10 Contract is: Active: [ X] Yes [ ] No New: [ ] Yes [ X] No RD: [ ] Yes [ X] No Consultant: [ ] Yes [ X] No		\$185,595	\$372,480	\$440,123	\$0	\$0	\$0	\$225,526	\$4,585	\$286,255	\$210,949	\$1,750,513
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X] No												
<b>PAGE</b>	\$192,268	\$372,480	\$440,123	\$0	\$58,646	\$82,575	\$4,585	\$286,255	\$222,399	\$1,909,857		
<b>GRAND TOTAL</b>	\$218,742	\$381,600	\$474,242	\$0	\$147,940	\$400,656	\$4,585	\$313,979	\$386,313	\$2,578,583		

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HIICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPITE	14) COUNTYFUNDS	15) CONTRACTS

AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Data Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/28/2022 | Last Saved By: Mary Forman

**CONTRACTOR ROSTER**

Name: Consumer Directed Choices, Contractor Code: 42018 E-Mail: <a href="mailto:MaryForman@cdchoices.org">MaryForman@cdchoices.org</a>		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL	
Rural Contractor: [ X ] No Number of contracts: [ ] Yes (State&E&Ftype), with (State&E&Ftype): [ 1 ] Active: [ X ] Yes [ ] No New: [ ] Yes [ X ] No RD: [ ] Yes [ X ] No Consultant: [ ] Yes [ X ] No		\$6,674 Services to be provided: 1 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$44,648 Services to be provided: 2 (Must be completed)	\$107,000 Services to be provided: 1 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$77,110 Services to be provided: 1 (Must be completed)	\$235,432 Services to be provided: 6 (Must be completed)
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X ] No													
Name: Cooperative Extension of Schenectady County Contractor Code: 42008 E-Mail: <a href="mailto:MaryForman@cdchoices.org">MaryForman@cdchoices.org</a>		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL	
Rural Contractor: [ X ] No Number of contracts: [ ] Yes (State&E&Ftype), with (State&E&Ftype): [ 2 ] Active: [ X ] Yes [ ] No New: [ ] Yes [ X ] No RD: [ X ] Yes [ ] No Consultant: [ ] Yes [ X ] No		\$0 Services to be provided: 0 (Must be completed)	\$9,120 Services to be provided: 2 (Must be completed)	\$9,119 Services to be provided: 2 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$10,149 Services to be provided: 2 (Must be completed)	\$0 Services to be provided: 0 (Must be completed)	\$28,388 Services to be provided: 6 (Must be completed)
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X ] No													

PAGE	SUBTOTAL	\$9,120	\$9,119	\$0	\$44,648	\$107,000	\$0	\$0	\$10,149	\$77,110	\$263,820
<b>GRAND TOTAL</b>	\$218,742	\$381,600	\$474,242	\$0	\$147,940	\$400,656	\$225,526	\$4,585	\$313,979	\$386,313	\$2,578,583

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPITE	14) COUNTYFUNDS	15) CONTRACTS

AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Date Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/28/2022 | Last Saved By: Mary Forman

**CONTRACTOR ROSTER**

Name: Ellie Services NY Inc. DBA 42021		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
E-Mail: mgold@ellieservices.com		\$ 0	\$ 0	\$ 0	\$ 0	\$35,646	\$85,500	\$ 0	\$ 0	\$ 0	\$67,770	\$188,916
Rural Contractor: [ ] Yes [ X ] No		Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 2 (Must be completed)	Services to be provided: 1 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 1 (Must be completed)	Services to be provided: 4 (Must be completed)
Number of contracts, (State & Federal), Contract is: For Profit [ ] 1		Active: [ X ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No
New: [ ] Yes [ X ] No		New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No	New: [ ] Yes [ X ] No
RD: [ ] Yes [ X ] No		RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No
Consultant: [ ] Yes [ X ] No		Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X ] No												
Name: Homemakers of the Mohawk Valley 42022		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
E-Mail: kpalmer@hmv.org		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$10,000	\$ 0	\$ 0	\$ 0	\$ 0	\$10,000
Rural Contractor: [ ] Yes [ X ] No		Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 2 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 2 (Must be completed)
Number of contracts, (State & Federal), Contract is: For Profit [ ] 1		Active: [ X ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No
New: [ X ] Yes [ ] No		New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No	New: [ X ] Yes [ ] No
RD: [ ] Yes [ X ] No		RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No	RD: [ ] Yes [ X ] No
Consultant: [ ] Yes [ X ] No		Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No	Consultant: [ ] Yes [ X ] No
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X ] No												

PAGE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
SUBTOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
GRAND TOTAL	\$218,742	\$381,600	\$474,242	\$0	\$147,940	\$400,656	\$225,526	\$4,585	\$313,979	\$386,313	\$67,770	\$198,916
												\$2,578,583

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HICAP	7) MPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPIRE	14) COUNTYFUNDS	15) CONTRACTS



[ 16] COVID 19 [ 17] Unmet Needs

AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Date Submitted: 06/08/2022  
 Date Last Saved: 06/28/2022 | Last Saved By: Mary Forman

**CONTRACTOR ROSTER**

Name: Jewish Family Services Contractor Code: 42025 E-Mail: [redacted] Address: [redacted] Rural Contractor: [ ] No [ ] Yes Number of contracts, (State & Federal), with this contractor: [ ] No [ ] Yes Active: [ ] Yes [ ] No [ ] Yes [ ] No New: [ ] Yes [ ] No [ ] Yes [ ] No RD: [ ] Yes [ ] No [ ] Yes [ ] No Consultant: [ ] Yes [ ] No [ ] Yes [ ] No		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X] No		\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$25,000 Services to be provided: 1 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$25,000 Services to be provided: 1 (Must be completed)
Name: Kee to Independent Growth, Contractor Code: 42024 E-Mail: [redacted] Address: [redacted] Rural Contractor: [ ] No [ ] Yes Number of contracts, (State & Federal), with this contractor: [ ] No [ ] Yes Active: [ ] Yes [ ] No [ ] Yes [ ] No New: [ ] Yes [ ] No [ ] Yes [ ] No RD: [ ] Yes [ ] No [ ] Yes [ ] No Consultant: [ ] Yes [ ] No [ ] Yes [ ] No		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [ X] No		\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$9,000 Services to be provided: 1 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$ 0 Services to be provided: 0 (Must be completed)	\$18,000 Services to be provided: 1 (Must be completed)	\$36,000 Services to be provided: 3 (Must be completed)

PAGE	\$ 0	\$25,000	\$ 0	\$9,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$18,000	\$61,000
SUBTOTAL	\$ 0	\$25,000	\$ 0	\$9,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$18,000	\$61,000
GRAND TOTAL	\$218,742	\$474,242	\$ 0	\$147,940	\$400,656	\$225,526	\$4,585	\$313,979	\$366,313	\$2,578,583	\$2,578,583

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HIICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resources Center	12) Grants in Aid	13) RESPIRE	14) COUNTYFUNDS	15) CONTRACTS

16) COVID 19

17) Unmet Needs

AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Date Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/28/2022 | Last Saved By: Mary Forman

**CONTRACTOR ROSTER**

Name: Legal Aid Society of Schenectady County, Inc 62007		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
E-Mail: [X] No		\$19,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,800
Rural Contractor: [X] No		Services to be provided: 1 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 1 (Must be completed)
Number of contracts, [X] Yes (State & Federal), with other-Profit Contractors: [1]		Active: [X] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No
New: [ ] Yes [ ] No		New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No
RD: [ ] Yes [ ] No		RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No
Consultant: [ ] Yes [ ] No		Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [X] No												
Name: Marquis Home Care, LLC.		III-B	III-C1	III-C2	III-D	III-E	EISEP	CSE	CSI	WIN	OTHER	TOTAL
E-Mail: [ ] No		\$0	\$0	\$0	\$0	\$0	\$74,500	\$0	\$0	\$0	\$0	\$74,500
Rural Contractor: [X] No		Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 2 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 0 (Must be completed)	Services to be provided: 2 (Must be completed)
Number of contracts, [ ] Yes (State & Federal), with other-Profit Contractors: [1]		Active: [X] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No	Active: [ ] Yes [ ] No
New: [ ] Yes [ ] No		New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No	New: [ ] Yes [ ] No
RD: [ ] Yes [ ] No		RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No	RD: [ ] Yes [ ] No
Consultant: [ ] Yes [ ] No		Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No	Consultant: [ ] Yes [ ] No
Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients? [ ] Yes [X] No												

PAGE	\$19,800	\$0	\$0	\$0	\$0	\$74,500	\$0	\$0	\$0	\$0	\$0	\$94,300
SUBTOTAL	\$19,800	\$0	\$0	\$0	\$0	\$74,500	\$0	\$0	\$0	\$0	\$0	\$94,300
GRAND TOTAL	\$218,742	\$381,600	\$474,242	\$0	\$147,940	\$400,656	\$225,628	\$4,585	\$313,979	\$386,313	\$2,578,593	\$2,578,593

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Seneca Resource Center	12) Grants in Aid	13) DESDTE	14) CONTINENTAL	15) CONTRACTS

1) COVID 19 | 17) Unmet Needs

AAA: Schenectady  
 AAA: Schenectady - 42  
 Period: 4/1/22 to 3/31/23  
 Original Date Submitted: 06/08/2022  
 Date Revised: 08/10/2022  
 Date Last Saved: 06/28/2022 | Last Saved By: Mary Forman

**CONTRACTOR ROSTER**

Name: The Salvation Army Contractor Code: 42009 E-Mail Address: <a href="mailto:maria.payton@salvationarmy.org">maria.payton@salvationarmy.org</a> Rural Contractor: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Number of contracts, <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Subcontractor(s)), with other- contractors: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Active: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No New: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No RD: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Consultant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>III-B</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>III-C1</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>III-C2</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>III-D</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>III-E</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>EISEP</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>CSE</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>CSI</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>WIN</b> \$17,575 Services to be provided: 1 (Must be completed)	<b>OTHER</b> \$ 0 Services to be provided: 0 (Must be completed)	<b>TOTAL</b> \$17,575 Services to be provided: 1 (Must be completed)
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Will this contractor subcontract, subgrant or enter into an MOU with any other entity to provide direct services to clients?  Yes  No

<b>PAGE SUBTOTAL</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,575	\$ 0	\$ 17,575
<b>GRAND TOTAL</b>	\$218,742	\$381,600	\$474,242	\$ 0	\$147,943	\$400,666	\$226,526	\$4,585	\$313,979	\$386,313	\$2,578,563

**Other Funding Source Codes**

1) Title III-D	2) CSI	3) Unmet Need	4) Foster Grandparents	5) RSVP
6) HICAP	7) MIPPA	8) State Funded Transportation	9) NY Connects E & E	10) SHINE SNAP-Ed
11) Caregivers Resource Center	12) Grants in Aid	13) RESPITE	14) COUNTYFUNDS	15) CONTRACTS
16) COVID 19	17) Unmet Needs			

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Instructions**

This form must be completed for all new contracts, renewals of existing contracts and successor contracts with for-profit entities. Please see 16-PI-22 and the 2022-232022-232022-232022-232022-23 Annual Update Guide for Completion for further instructions with regard to completing this form.

**Section 1**

NYSOFA Contractor Code: 42007 Number of contracts with this entity:	New Contract [ <input type="checkbox"/> ] Existing Contract [ X ]
Name of AAA: Schenectady - 42	AAA Contract Person: Renee' Markle
Contractor Name: Legal Aid Society of Northeastern New York, Inc.	Date: 06/28/2022
Services to be Provided: Legal information and assistance	Employer ID: 14-1338448
Contract Period: 01/01/2020 - 12/31/2020	Contract Total: \$ 1.00

**Section 2**

<b>Contractor Contract Information</b>	
Business Address: 95 Central Avenue	
City: Albany State: NY Zip: 12206	
Mailing Address:	
City: State: Zip:	
Attention: Anne Makak Phone #: 518-689-6312 Fax # 518-427-8352	

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Section 3**

Rates for contracted services will be provided at the "prevailing market rate" (Fair Market Rate) for provision of such services in the relevant AAA geographic area? If no, please provide an explanation: Contracted rate is lower than the prevailing market rate.	Yes [ <input type="checkbox"/> ] No [ X ]
This contract will continue the same level or increase the level of quality/quantity of services offered by the AAA? If no, please provide an explanation: The contract continues to increase outreach to clients in rural areas and nursing homes/hospitals while maintaining current levels of of services.	Yes [ <input type="checkbox"/> ] No [ X ]
This contract is consistent with the objective of serving the needs of older individuals?	

If no, please provide an explanation:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
This contract contains appropriate targeting and language accessibility provisions? If no, please provide an explanation:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
AAA has retained "program design authority"? If no, please provide an explanation:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

#### Section 4

<b>Certification</b>		
[ X ] By checking this box, the AAA certifies that this contract with a for-profit entity complies with the requirements of 9 NYCRR 6652.10 and Section 212 of the Older Americans Act.		
Name: Cathryn Bern-Smith	Title: Departmental Manager	Date: 03/19/2020

<i>For Office Use Only:</i>	
Form reviewed by: _____	Title: _____
Date Reviewed: _____	

### CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY

#### Instructions

This form must be completed for all new contracts, renewals of existing contracts and successor contracts with for-profit entities. Please see 16-PI-22 and the 2022-232022-232022-232022-23 Annual Update Guide for Completion for further instructions with regard to completing this form.

#### Section 1

NYSOFA Contractor Code: 42010	New Contract <input type="checkbox"/> Existing Contract <input checked="" type="checkbox"/>
Number of contracts with this entity:	
Name of AAA: Schenectady - 42	AAA Contract Person: Adrienne Silva
Contractor Name: All-Metro Healthcare	Date: 06/28/2022
Services to be Provided: Personal Care I and II	Employer ID: 11-2542379
Contract Period: 01/01/2022 - 12/31/2022	Contract Total: \$ 0.00

**Section 2**

<b>Contractor Contract Information</b>		
Business Address: 650 Franklin St. Suite 102		
City: Schenectady	State: NY	Zip: 12305
Mailing Address: 650 Franklin St. Suite 102		
City: Schenectady	State: NY	Zip: 12305
Attention: T.J. Jones	Phone #: 518-374-2117	Fax #: 518-374-2426

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Section 3**

Rates for contracted services will be provided at the "prevailing market rate" (Fair Market Rate) for provision of such services in the relevant AAA geographic area? If no, please provide an explanation:	Yes [ X ]    No [   ]
This contract will continue the same level or increase the level of quality/quantity of services offered by the AAA? If no, please provide an explanation:	Yes [ X ]    No [   ]
This contract is consistent with the objective of serving the needs of older individuals? If no, please provide an explanation:	Yes [ X ]    No [   ]
This contract contains appropriate targeting and language accessibility provisions? If no, please provide an explanation:	Yes [ X ]    No [   ]
AAA has retained "program design authority"? If no, please provide an explanation:	Yes [ X ]    No [   ]

**Section 4**

<b>Certification</b>		
[ X ] By checking this box, the AAA certifies that this contract with a for-profit entity complies with the requirements of 9 NYCRR 6652.10 and Section 212 of the Older Americans Act.		
Name: Adrienne Silva	Title: Department Manager	Date: 04/05/2022

<i>For Office Use Only:</i>	
Form reviewed by: _____	Title: _____
Date Reviewed: _____	

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Instructions**

This form must be completed for all new contracts, renewals of existing contracts and successor contracts with for-profit entities. Please see 16-PI-22 and the 2022-232022-232022-23 Annual Update Guide for Completion for further instructions with regard to completing this form.

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**Section 1**

NYSOFA Contractor Code: 42012 Number of contracts with this entity:	New Contract [ <input type="checkbox"/> ] Existing Contract [X ]
Name of AAA: Schenectady - 42	AAA Contract Person: Adrienne Silva
Contractor Name: Attentive Care	Date: 06/28/2022
Services to be Provided: Personal Care 1 and Personal Care 2 services	Employer ID: 14-1617401
Contract Period: 01/01/2022 - 12/31/2022	Contract Total: \$ 1.00

**Section 2**

<b>Contractor Contract Information</b>	
Business Address: 5 Computer Drive West, Suite 101	
City: Albany	State: NY Zip: 12205
Mailing Address: 5 Computer Drive West, Suite 101	
City: Albany	State: NY Zip: 12205
Attention: Kelly Ottinger Phone #: 518-438-6297 Fax # 518-438-6271	

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Section 3**

Rates for contracted services will be provided at the "prevailing market rate" (Fair Market Rate) for provision of such services in the relevant AAA geographic area? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract will continue the same level or increase the level of quality/quantity of services offered by the AAA? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract is consistent with the objective of serving the needs of older individuals? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract contains appropriate targeting and language accessibility provisions? If no, please provide an explanation:	Yes [ X ] No [ ]
AAA has retained "program design authority"? If no, please provide an explanation:	Yes [ X ] No [ ]

**Section 4**

**Certification**

--

By checking this box, the AAA certifies that this contract with a for-profit entity complies with the requirements of 9 NYCRR 6652.10 and Section 212 of the Older Americans Act.

Name: Adrienne Silva Title: Manager Date: 04/05/2022

*For Office Use Only:*  
 Form reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_  
 Date Reviewed: \_\_\_\_\_

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Instructions**

This form must be completed for all new contracts, renewals of existing contracts and successor contracts with for-profit entities. Please see 16-PI-22 and the 2022-23 Annual Update Guide for Completion for further instructions with regard to completing this form.

**Section 1**

NYSOFA Contractor Code: 42021 Number of contracts with this entity:	New Contract [ ] Existing Contract [X]
Name of AAA: Schenectady - 42	AAA Contract Person: Adrienne Silva
Contractor Name: Elite Services NY Inc. DBA Broadway Health Care	Date: 06/28/2022
Services to be Provided: Personal Care 1 and Personal Care 2 services	Employer ID: 47-5476129
Contract Period: 01/01/2022 - 12/31/2022	Contract Total: \$ 1.00

**Section 2**

<b>Contractor Contract Information</b>	
Business Address: 106 Main Street	
City: Johnstown	State: NY Zip: 12095
Mailing Address: 106 Main Street	
City: Johnstown	State: NY Zip: 12095
Attention: Miriam Goldberger Phone #: 845-205-9552 Fax # 845-205-4352	

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**



**Section 3**

Rates for contracted services will be provided at the "prevailing market rate" (Fair Market Rate) for provision of such services in the relevant AAA geographic area? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract will continue the same level or increase the level of quality/quantity of services offered by the AAA? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract is consistent with the objective of serving the needs of older individuals? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract contains appropriate targeting and language accessibility provisions? If no, please provide an explanation:	Yes [ X ] No [ ]
AAA has retained "program design authority"? If no, please provide an explanation:	Yes [ X ] No [ ]

**Section 4**

**Certification**

[ X ] By checking this box, the AAA certifies that this contract with a for-profit entity complies with the requirements of 9 NYCRR 6652.10 and Section 212 of the Older Americans Act.

Name: Adrienne Silva Title: Manager Date: 04/05/2022

*For Office Use Only:*

Form reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Instructions**

This form must be completed for all new contracts, renewals of existing contracts and successor contracts with for-profit entities. Please see 16-PI-22 and the 2022-232022-23 Annual Update Guide for Completion for further instructions with regard to completing this form.

**Section 1**

NYSOFA Contractor Code: 42022	New Contract [ X ] Existing Contract [ ]
Number of contracts with this entity:	AAA Contract Person: Adrienne Silva
Name of AAA: Schenectady - 42	Date:
Contractor Name:	

Homemakers of the Mohawk Valley dba Rely Health	06/28/2022
Services to be Provided: Personal Care I and Personal Care 2	Employer ID: 16-1000106
Contract Period: 01/01/2022 - 12/31/2022	Contract Total: \$10,000.00

**Section 2**

Contractor Contract Information	
Business Address: 1756 Union St.	
City: Schenectady	State: NY Zip: 12309
Mailing Address: P.O. Box 1264	
City: Buffalo	State: NY Zip: 14240
Attention: Kim Palmerino	Phone #: 518-374-0474 Fax # 518-374-0788

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Section 3**

Rates for contracted services will be provided at the "prevailing market rate" (Fair Market Rate) for provision of such services in the relevant AAA geographic area? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract will continue the same level or increase the level of quality/quantity of services offered by the AAA? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract is consistent with the objective of serving the needs of older individuals? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract contains appropriate targeting and language accessibility provisions? If no, please provide an explanation:	Yes [ X ] No [ ]
AAA has retained "program design authority"? If no, please provide an explanation:	Yes [ X ] No [ ]

**Section 4**

**Certification**

[ X ] By checking this box, the AAA certifies that this contract with a for-profit entity complies with the requirements of 9 NYCRR 6652.10 and Section 212 of the Older Americans Act.

Name: Adrienne Silva Title: Manager Date: 04/05/2022

*For Office Use Only:*

Form reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Instructions**

This form must be completed for all new contracts, renewals of existing contracts and successor contracts with for-profit entities. Please see 16-PI-22 and the 2022-23 Annual Update Guide for Completion for further instructions with regard to completing this form.

**Section 1**

NYSOFA Contractor Code: 42023 Number of contracts with this entity:	New Contract [ ] Existing Contract [X]
Name of AAA: Schenectady - 42	AAA Contract Person: Adrienne Silva
Contractor Name: American Medical Alert Corp./Connect America Co.	Date: 06/28/2022
Services to be Provided: Personal Emergency Response System	Employer ID: 11-2571221
Contract Period: 01/01/2022 - 12/31/2022	Contract Total: \$7,081.00

**Section 2**

<b>Contractor Contract Information</b>	
Business Address: 30-30 47th Ave Suite 620	
City: Long Island City State: NY Zip: 11101	
Mailing Address: 30-30 47th Ave Suite 620	
City: Long Island City State: NY Zip: 11101	
Attention: Kerin Van Sickle Phone #: 917-485-2663 Fax # 212-439-8892	

**CERTIFICATION FORM - AAA CONTRACT/AGREEMENT WITH FOR-PROFIT ENTITY**

**Section 3**

Rates for contracted services will be provided at the "prevailing market rate" (Fair Market Rate) for provision of such services in the relevant AAA geographic area? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract will continue the same level or increase the level of quality/quantity of services offered by the AAA? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract is consistent with the objective of serving the needs of older individuals? If no, please provide an explanation:	Yes [ X ] No [ ]
This contract contains appropriate targeting and language accessibility provisions?	Yes [ X ] No [ ]

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Health, Housing and Human Services  
**Dual Reference:**  
**Initiative:** HHHS 16

**Title of Proposed Resolution:**

A RESOLUTION TO ACCEPT MONIES FROM THE NYS DEPARTMENT OF HEALTH FOR THE CHILDHOOD LEAD POISONING PREVENTION PROGRAM

**Purpose and General Idea:**

Provides authorization to Accept Year Two in Grant Funding from the New York State Department of Health for a Childhood Lead Poisoning Prevention Program in the amount of \$512,300.

**Summary of Specific Provisions:**

Authorizes the acceptance of \$512,300 in grant funding from the New York State Department of Health for a Childhood Lead Poisoning Prevention Program. The grant period for year two begins on October 1, 2021 and ends on September 30, 2026.

**Effects Upon Present Law:**

None.

**Justification:**

The SCPHS environmental health staff will work directly with homeowners, landlords, and community organizations to create lead-safe homes in the City of Schenectady. Through education, screening, inspections, and remediation of lead hazards as well as providing care coordination, environmental management, and blood lead level screening for children within the City.

**Sponsor:** Legislator Ostrelch

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

---

**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Keith Brown, Interim Public Health Director

**Date:** December 2, 2022

**Re:** Authorization to Enter into a Multi-Year Agreement with New York State Department of Health for the Childhood Lead Poisoning Program

---

Attached is a memorandum from Keith Brown, Interim Public Health Director, requesting authorization to enter into a multi-year agreement with New York State Department of Health for the Childhood Lead Poisoning Program. This is a five-year grant with a period starting October 1, 2021 and ending September 30, 2026. As part of this agreement, the County would receive \$512,300 annually. Those funds will support education, screening, inspection, and remediation of lead hazards within homes in the City of Schenectady, as well as care coordination, environmental management, and blood lead level screening for children within Schenectady County. In addition, Environmental Health staff will work directly with homeowners, landlords, and community organizations to create lead safe homes.

I recommend your approval.

# **SCHENECTADY COUNTY PUBLIC HEALTH SERVICES**

## **INTER-OFFICE MEMO**

2022

**TO:** *Rory Fluman, County Manager*  
**From:** *Keith Brown, Interim Public Health Director*  
**RE:** *Legislative Action –December Legislative Meeting  
Requesting Legislative approval to accept Childhood Lead Poisoning Prevention Program  
Funds*  
**Copies:** *Jaclyn Falotico., Commissioner of Finance  
Kim Scheuer, Deputy Commissioner of Finance*  
**Date:** *November 9, 2022*

---

Dear Rory,

Schenectady County Public Health Services (SCPHS) has been awarded a grant from the New York State Department of Health in the amount of \$512,300.00 annually to prevent Childhood Lead Poisoning which combines the previous LPPP (intervention) and CLPPPP (primary prevention) programs. In conjunction with these funds, the actionable blood lead level has been reduced.

This program supports education, screening, inspection, and remediation of lead hazards within homes in the City of Schenectady and care coordination, environmental management, and screening of daily blood lead levels of children within Schenectady County. Environmental Health staff also work directly with homeowners/landlords to remediate hazards to ensure the home is lead safe while working with other community organizations such as City Codes, Section 8, and local health care providers. Given the increased workload associated with increased caseloads, additional staff will be required to perform these activities.

This is a five-year grant starting October 1, 2021 and ending September 30, 2026.

I am requesting Legislative approval to accept these grant funds for year 2 of the 5-year multi-grant period, starting October 1, 2022, and ending September 30, 2023. Thank you for your assistance with this request.

Sincerely,

Keith Brown, MPH  
Interim Public Health Director



# Department of Health

KATHY HOCHUL  
Governor

MARY T. BASSETT, M.D., M.P.H.  
Commissioner

KRISTIN M. PROUD  
Acting Executive Deputy Commissioner

February 10, 2022

Keith Brown, RN, BS  
Public Health Director  
Schenectady County Health Department  
107 Nott Terrace, Suite 306  
Schenectady, NY 12308-3170

Re: Childhood Lead Poisoning Prevention Program

Dear Mr. Brown,

Congratulations! We are pleased to inform you that Schenectady County Health Department will receive an annual award for the Childhood Lead Poisoning Prevention Program in the amount of **\$512,300** for the anticipated contract term 10/1/2021-9/30/2026. Final grant awards are contingent upon review and approval of the Office of the State Comptroller.

Your contract number is C37012GG, and the contract is currently available in the Grants Gateway. Please begin working on the budget and supporting documents required for contract execution.

We look forward to working with you on the successful implementation of this program. Should you have any questions or concerns, please contact [lppp@health.ny.gov](mailto:lppp@health.ny.gov).

Sincerely,

Rachel Cates  
Health Program Administrator  
Center for Environmental Health

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Health, Housing and Human Services  
**Dual Reference:**  
**Initiative:** HHHS 17

**Title of Proposed Resolution:**

A RESOLUTION CONFIRMING THE APPOINTMENT OF A PERSON TO THE POSITION OF DIRECTOR OF PUBLIC HEALTH SERVICES

**Purpose and General Idea:**

Provides authorization for the appointment of Keith Brown to the position of Public Health Services

**Summary of Specific Provisions:**

Authorizes the appointment of Keith Brown to the position of Public Health Services effective December 14, 2022. Mr. Brown has served as interim director since August 2020.

**Effects Upon Present Law:**

None.

**Justification:**

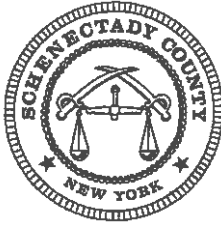
Mr. Brown has served as interim director since August 2020. During this time he has led his department in addressing the Covid-19 Pandemic by enforcing NYS guidance, assisting the needs of residents, school districts, and local businesses as well as overseeing the distribution of Covid-19 vaccines. Mr. Brown received his bachelor's in Mental Health from SUNY Buffalo and his Master's in Public Health from SUNY Albany.

**Sponsor: Legislator Ostrelich**

**Co-Sponsor:**



# COUNTY OF SCHENECTADY



RORY FLUMAN  
COUNTY MANAGER

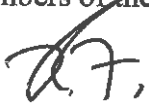
OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355

FAX: (518) 388-4590

---

**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature

**Date:** December 2, 2022

**Re:** Appointment of Keith Brown to the Position of Director of Public Health Services

---

I hereby appoint, Keith Brown, subject to confirmation by the County Legislature, to the position of Director of Public Health Services, effective December 14, 2022.

Mr. Brown has over 16 years in the fields of public health and community services. Specifically, he served as an associate executive director and then executive director at Catholic Charities from 2006 until 2016. During that time, he implemented prevention program initiatives and harm reduction services related to AIDS, HIV, and opioid overdoses. Mr. Brown then became a Director of Health and Harm Reduction at the Katal Center for Health, Equity, and Justice for 3 years where developed public health policies and assisted service providers, municipalities, and state agencies with their own policies. Mr. Brown then served as Director of Community Health and Safety at rprt in Buffalo, NY where he addressed issues like substance use, mental health, poverty, and homelessness. More recently, Mr. Brown has served as the interim Director since August 2020. During that time, he led his department in addressing the COVID-19 Pandemic by enforcing NYS guidance, assisting the needs of residents, school districts, and local business, and overseeing the distribution of COVID-19 vaccines.

Mr. Brown received his Bachelor's in Mental Health from SUNY Buffalo and his Master's in Public Health from SUNY Albany.

I recommend your confirmation.

# KEITH M. BROWN, MPH

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## SUMMARY

Experienced leader, working at the intersection of public health and public safety and advancing health-based policies and interventions. Former administrator of multi-faceted human service organization serving individuals living with or at-risk for chronic behavioral and medical conditions. Subject matter expert in population health management, Medicaid redesign, harm reduction, drug policy, criminal justice, and program planning/implementation.

## EXPERIENCE

### Interim Public Health Director

August 2020 to Present

*Schenectady County, Schenectady, NY*

- Administer and oversee the administration of all local, county health programs
- Act as liaison between health and other local municipal officials
- Interpret and implement the policies of the State Department of Health
- Authorize and supervise departmental expenditures
- Establish and carry out departmental policies in consultation with local authorities, County leadership, the State Department of Health, and the professional staff of the Department
- Prepare annual budget and make fiscal recommendations to the local legislative body
- Speak before groups and community organizations concerning the activities of the agency
- Report departmental activities to authorities and recommends appropriate actions when necessary
- Assist with public relations material regarding health agency activities

### Director of Community Health and Safety

December 2019 to August 2020

*rpri, Buffalo, NY*

- Serve as subject matter expert in service delivery, criminal justice, drug policy, harm reduction, social determinants, and community outreach
- Work with municipalities to develop and implement effective strategies to address complex public health and safety issues like substance use, mental health, poverty, homelessness, and sex work
- Conduct training and technical assistance to municipalities, task forces, organizations, and other groups on topics related to motivational interviewing, harm reduction, drug policy, and other topics related to community health and safety

### Director of Health and Harm Reduction

May 2016 to November 2019

*Katal Center for Health, Equity, and Justice Albany, NY*

- Develop policy and practice recommendations that advance health-based approaches to issues of substance use, mental health, poverty, sex work, public health, and public safety
- Participate in national and statewide efforts/initiatives related to criminal justice, drug policy, harm reduction, and public health
- Serve as Project Director for Albany's innovative Law Enforcement Assisted Diversion (LEAD) program
- Conduct legislative awareness and liaison activities
- Facilitate regular review and revision of operational policies, procedures, and protocols
- Assist service providers, municipalities, and state agencies with program design, implementation, and ongoing evaluation of pre-arrest, harm reduction, and other interventions
- Develop and implement law enforcement, community, and service provider training
- Establish regular communication processes and protocols for Albany LEAD
- Provide technical assistance and information to New York and U.S. jurisdictions regarding pre-arrest diversion and other health-based approaches to public health and safety

## **Executive Director**

June 2013 to May 2016

*Catholic Charities Care Coordination Services Albany, NY*

- Facilitated agency transition from Targeted Case Management (TCM) to Medicaid Health Homes Care Coordination, acting in an advisory and program planning capacity within five distinct networks
- Expanded harm reduction services to include Opioid Overdose Prevention and naloxone distribution
- Provided subject matter expertise to DSRIP Performing Provider Systems, Health Home Networks, elected officials, community groups and others
- Responsible for board recruitment, development and related activities
- Facilitated contractual relationship with regional MCO to provide outreach and engagement activities with high-risk cohorts
- Provided topic-specific training and technical assistance to agencies and programs wishing to implement harm reduction and population health management interventions
- Assisted Health Home networks and vendors with development and tailoring of electronic care management products
- Presented at multiple community forums, task forces and hearings regarding opioid use, overdose prevention, naloxone access, and treatment access

## **Associate Executive Director**

November 2006 to June 2013

*Catholic Charities AIDS Services Albany, NY*

- Responsible for development, administrative oversight and reporting for all agency programs and services including; the Community Follow-up (COBRA) Case Management Program, Syringe Exchange and ESAP, Ryan White Part D Outreach and Supportive Services
- Developed and implemented two new HIV and Hepatitis prevention program initiatives targeting active injection and other substance users
- Developed and implemented a client outreach program funded by Ryan White Part D
- Increased staff productivity by developing electronic forms and documentation
- Developed and maintained Quality Assurance activities including chart review, billing reviews and client satisfaction surveys to facilitate compliance with all applicable Federal, State and agency standards
- Provided direct supervision to four Site Managers/Program Coordinators
- Addressed program vacancies or expansion by completing hiring process
- Provided orientation and training to all new and existing staff as needed

## **EDUCATION**

*B. A. in Community Mental Health 1999 State University of New York at Buffalo*

*Master's Degree in Public Health 2016 State University of New York at Albany*

## **PROFESSIONAL TRAINING AND EXPERTISE**

- Harm Reduction
- Criminal Justice
- Drug Policy
- Trans-theoretical Model of Behavior Change
- Motivational Interviewing

## **PROFESSIONAL AFFILIATIONS**

- Member of the Delta Omega Public Health Honor Society
- Former board Member of the Albany County Coalition on Homelessness
- Former member of Albany County Heroin and Opioid Task Force

## LEGISLATIVE INITIATIVE FORM

**Date:** 12/2/2022  
**Reference:** Health, Housing and Human Services  
**Dual Reference:**  
**Initiative:** HHHS 18

**Title of Proposed Resolution:**

A RESOLUTION REGARDING THE ACCEPTANCE OF MONIES FROM THE NYS OFFICE FOR THE AGING

**Purpose and General Idea:**

Provides authorization to Accept Funding for Senior Long-Term Care Services

**Summary of Specific Provisions:**

Authorizes the acceptance Notification of Government Awards (NGAs) funding from several grant programs from both Federal and New York State governments. Adrienne Silva, Senior and Long-Term Care Service Manager, has attached a breakdown of each award, purposed uses, and funding time periods.

**Effects Upon Present Law:**

None.

**Justification:**

The Schenectady County Senior Long- Term Care Services provides various programs throughout the County, such as legal services, nutritional education, and transportation services.

**Sponsor:** Legislator Ostrelich

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

---

**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Adrienne Silva, Senior and Long-Term Care Services Manager  
Jaclyn Falotico, Commissioner of Finance

**Date:** December 2, 2022

**Re:** Authorization to Accept Funding for Senior and Long-Term Care Services

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Attached is a memorandum from Adrienne Silva, Senior and Long-Term Care Services Manager, requesting authorization to accept funding from several grant programs from both the Federal and New York State government. Ms. Silva's memorandum lists the program areas and dollar amounts.

I recommend your approval.



**SCHENECTADY COUNTY  
DEPARTMENT OF  
SENIOR AND LONG TERM CARE SERVICES**



107 Nott Terrace, Suite 305  
Schenectady, NY 12308-3170  
Tel: (518) 382-8481  
Fax: (518) 382-0194

Manager: Adrienne Silva

To: Rory Fluman, County Manager

From: Adrienne Silva, SLTCS Department Manager 

CC: Jaclyn Falotico, Commissioner of Finance  
Christopher Gardner, County Attorney  
Jennifer Nelson, Director, Management & Budget  
Michelle Cohen, Coordinator Family Support & LTC  
Mary Forman, SLTC Planner  
Marylou Riddle, Executive Secretary

Re: 2022-2023 Annual Update Approval and New NGAs

Date: November 4, 2022

Please find attached the approval letter for Schenectady County's 2022-2023 Annual Update from the New York State Office of the Aging. The following Notifications of Government Awards (NGAs) include Federal and New York State Awards. These are new awards and require Legislative Approval to accept and spend these funds.

**A) The following NGAs are Federal Awards, and the Program Year is January 1, 2022, to December 31, 2022.**

**Title IIIB: \$ 177,591.03**

Schenectady County uses this funding for our Legal Services Program (Legal Aid Society of Northeastern New York) and the Congregate Transportation Program (Transportation to our Friendship Cafés) run through Catholic Charities.

**Title IIIC-1: \$ 208,689.00**

Schenectady County uses this funding for the following programs:

- 1) Friendship Café Meal Program run through Catholic Charities at the following sites: Glenville Senior Center, Jewish Community Center, Ten Eyck Apartments, and Our Lady of Fatima Church.
- 2) Nutrition Education, Nutrition Counseling and Monitoring through Cornell Cooperative Extension.

**Title IIIC-2: \$ 110, 496.00**

Schenectady County uses this funding for the following programs:

- 1) Home Delivered Meals Program run through Catholic Charities and Jewish Family Services.
- 2) Nutrition Education, Nutrition Counseling and Monitoring through Cornell Cooperative Extension.

**Title IIID: \$ 20, 295.95**

Schenectady County uses this funding for its Evidenced-Based Health Promotion including Tai-Chi for Arthritis. This program is run by the Department of Senior and Long Term Care Services.

**Title IIIE: \$ 202,912.12**

Schenectady County uses this funding for its Caregiver Support Program including Caregiver Counseling, Caregiver Support Groups, and Caregiver Training. This program is run by the Department of Senior and Long Term Care Services.

**B) The following NGAs are New York State Awards, and the Program Year is April 1, 2022 to March 31, 2023 (the State fiscal Year):**

**Expanded In-Home Services for the Elderly Program (EISEP): \$ 435,081.00**

Schenectady County uses this funding to provide in-home services including Personal Care I, Personal Care II, Consumer Directed Personal Care I and Personal Care II, Personal Response emergency System Services (PERS), and Case Management. EISEP is a non-medical program for frail elderly Schenectady County residents sixty years of age and older who are not eligible for Medicaid.

**Community Services for the Elderly Program (CSE): \$ 189,789.47**

Schenectady County uses this funding for its Medical Transportation Program run through Catholic Charities.

**Wellness in Nutrition (WIN): \$ 260,380.00**

Schenectady County uses WIN funding for the following nutrition programs:

- 1) Home Delivered Meal Program run through Catholic Charities.
- 2) Nutrition Education, Nutrition Counseling and Monitoring through Cornell Cooperative Extension.
- 3) The Congregate Breakfast Program run through the Salvation Army.

**Health Insurance Information, Counseling and Assistance Program (HIICAP): \$ 33,617.00**

Schenectady County uses HIICAP funding to provide information, counseling enrollment assistance, and problem identification and resolution for Medicare, Medicare Supplemental Health Insurance, and Medicare Prescription Drug Plans. HIICAP is run through Catholic Charities.

*The mission of the Schenectady County Department of Senior and Long Term Care Services is to promote the long term health and well-being of Schenectady County residents and assure that they receive the necessary community-based services that they are entitled to in order to remain safely in the community. These services are provided without regard to race, color, sex, (including gender identity or expression), national origin, sexual orientation, military status, age, disability, predisposing genetic characteristics, marital status or domestic violence victim status.*



**Office for  
the Aging**

**KATHY HOCHUL**  
Governor

**GREG OLSEN**  
Acting Director

Adrienne Silva, Manager  
Schenectady County Dept. of Senior & Long-Term Care Services  
107 Nott Terrace  
Schaffer Heights, Suite 305  
Schenectady, NY 12308-3170

Dear Manager Silva:

Enclosed are the official copies of the revised Notifications of Grant Award (NGAs) and budget pages for the Title III-B, III-C1, III-C2, III-D and Title III-E programs for the period January 1, 2021 through December 31, 2021.

Also, enclosed are the official copies of the revised Notifications of Grant Award (NGAs) and budget pages for the EISEP, CSE, WIN, HIICAP and Unmet Need program for the period April 1, 2021 through March 31, 2022.

Review the budget thoroughly as reimbursement cannot be made above the levels indicated. Any costs incurred above authorized levels must be borne by the sponsor.

We convey our best wishes for continued success in helping meet the needs of older New Yorkers and their families in your planning and service area.

Sincerely,


Karen Jackuback  
Deputy Director  
Division of Finance and Administration

**Enclosures**

cc: Hon. Rory Fluman, Schenectady County Manager  
Hon. Anthony Jasenski, Chairperson  
Michelle Cohen, Coordinator  
Mary Forman, Fiscal Planner  
Heather Ledick, HIICAP Representative  
Deanna Fleming, Aging Services Representative  
Cain Scalzo, NYSOFA Fiscal Lead



NOTIFICATION OF GRANT AWARD UNDER TITLE III-B OF THE OLDER AMERICANS ACT

<b>Name and Address of Area Agency:</b> Schenectady County Dept. of Senior & Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170	<b>Name and Address of Sponsoring Agency/Payee</b> Schenectady County																																																
Program Year - Beginning: 1/1/2021 Ending: 12/31/2021																																																	
Fiscal Year from which funds are awarded: 2021      Federal CFDA No. - 93.044      This award is Revised																																																	
<b>Section I - Cost Categories</b> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;"></th> <th style="text-align:right; font-weight: normal;">Amount</th> </tr> </thead> <tbody> <tr><td>Personnel</td><td style="text-align:right;">\$24,815.00</td></tr> <tr><td>Fringe Benefits</td><td style="text-align:right;">14,249.00</td></tr> <tr><td>Equipment</td><td style="text-align:right;">0.00</td></tr> <tr><td>Travel</td><td style="text-align:right;">500.00</td></tr> <tr><td>Maint. &amp; Operations</td><td style="text-align:right;">7,425.00</td></tr> <tr><td>Other Expenses</td><td style="text-align:right;">1,612.00</td></tr> <tr><td>Subcontracts</td><td style="text-align:right;">218,742.00</td></tr> <tr><td>Approved Costs</td><td style="text-align:right; border-top: 1px solid black;">\$267,343.00</td></tr> <tr><td>Less:</td><td></td></tr> <tr><td>Anticipated Income</td><td style="text-align:right;">4,800.00</td></tr> <tr><td>Net Cost</td><td style="text-align:right; border-top: 1px solid black; border-bottom: 3px double black;">\$262,543.00</td></tr> </tbody> </table>		Amount	Personnel	\$24,815.00	Fringe Benefits	14,249.00	Equipment	0.00	Travel	500.00	Maint. & Operations	7,425.00	Other Expenses	1,612.00	Subcontracts	218,742.00	Approved Costs	\$267,343.00	Less:		Anticipated Income	4,800.00	Net Cost	\$262,543.00	<b>Section II - Grantee Budget - Federal and Matching Funds:</b> <table style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>1. Federal Share (see remark 1)</td><td style="text-align:right;">\$177,591.03</td></tr> <tr><td>2. Combined matching Share</td><td></td></tr> <tr><td>    A. In-Kind</td><td style="text-align:right;">\$0.00</td></tr> <tr><td>    B. Cash</td><td style="text-align:right;">\$84,951.97</td></tr> <tr><td>    C. Volunteer Match</td><td style="text-align:right;">\$0.00</td></tr> <tr><td>3. Net Cost</td><td style="text-align:right; border-top: 1px solid black;">\$262,543.00</td></tr> </tbody> </table> <b>Section III - Federal Funds Ceiling</b> <table style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>A. Carryover</td><td style="text-align:right;">\$34,483.03</td></tr> <tr><td>B. Base Allocation</td><td style="text-align:right;">142,544.00</td></tr> <tr><td>C. III-C-1 Transfer</td><td style="text-align:right;">0.00</td></tr> <tr><td>D. III-C-2 Transfer</td><td style="text-align:right;">0.00</td></tr> <tr><td>E. Supplement</td><td style="text-align:right;">564.00</td></tr> <tr><td>* Federal Funds Ceiling (see remark 1)</td><td style="text-align:right; border-top: 1px solid black;">\$177,591.03</td></tr> </tbody> </table>	1. Federal Share (see remark 1)	\$177,591.03	2. Combined matching Share		A. In-Kind	\$0.00	B. Cash	\$84,951.97	C. Volunteer Match	\$0.00	3. Net Cost	\$262,543.00	A. Carryover	\$34,483.03	B. Base Allocation	142,544.00	C. III-C-1 Transfer	0.00	D. III-C-2 Transfer	0.00	E. Supplement	564.00	* Federal Funds Ceiling (see remark 1)	\$177,591.03
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<b>Name and Title of Authorizing Official:</b> Karen Jackuback Deputy Director	<b>Signature:</b> 	<b>Date:</b> OCT 24 2022																																															

NOTIFICATION OF GRANT AWARD UNDER TITLE III-C-1 OF THE OLDER AMERICANS ACT

<p>Name and Address of Area Agency:</p> <p>Schenectady County Dept. of Senior &amp; Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170</p>	<p>Name and Address of Sponsoring Agency/Payee:</p> <p>Schenectady County</p>
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Program Year - Beginning: 1/1/2021 Ending: 12/31/2021

Fiscal Year from which funds are awarded: 2021 Federal CFDA No. - 93.045 This award is Revised

<u>Section I - Cost Categories</u>		<u>Section II - Grantee Budget - Federal and Matching Funds:</u>	
	<u>Amount</u>		
Personnel	\$14,511.00	1. Federal Share (see remark 1)	\$208,689.00
Fringe Benefits	7,955.00	2. Combined Matching Share	
Equipment	0.00	A. In-Kind	0.00
Travel	0.00	B. Cash	150,832.00
Maint. & Operations	0.00	C. Volunteer Match	0.00
Other Expenses	0.00		
Subcontracts	381,600.00	3. Net Cost	\$359,521.00
Food	0.00		
Approved Costs	\$404,066.00	<u>Section III - Federal Funds Ceiling:</u>	
Less:		A. Carryover	\$0.00
Anticipated Income	30,000.00	B. Base Allocation	207,749.00
NSIP	14,545.00	C. III-B Transfer	0.00
Net Cost	\$359,521.00	D. III-C-2 Transfer	0.00
		E. Supplement	940.00
		Federal Funds Ceiling (see remark 1)	\$208,689.00

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

(XX) 1. Federal reimbursement is limited to the lower of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.


(XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.

(XX) 3. The federal share will not exceed 75% of the cost of Area Agency Administrative Activities and the federal share will not exceed 90% of the cost of Congregate Nutrition Services.

( ) 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.

(XX) 5. In accordance with Federal Policy, the funds herein awarded cannot be used to pay the cost for home delivered meals.

( ) 6. Other:

<p>Name and Title of Authorizing Official:</p> <p>Karen Jackuback Deputy Director</p>	<p>Signature:</p> 	<p>Date:</p> <p>OCT 24 2022</p>
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NOTIFICATION OF GRANT AWARD UNDER TITLE III-C-2 OF THE OLDER AMERICANS ACT

<b>Name and Address of Area Agency:</b> Schenectady County Dept. of Senior & Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308 3170	<b>Name and Address of Sponsoring Agency/Payee:</b> Schenectady County
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Program Year - Beginning: 1/1/2021 Ending: 12/31/2021

Fiscal Year from which funds are awarded: 2021      Federal CFDA No. - 93.045      This award is Revised

**Section I - Cost Categories**

	<u>Amount</u>
Personnel	\$0.00
Fringe Benefits	0.00
Equipment	0.00
Travel	0.00
Maint. & Operations	0.00
Other Expenses	0.00
Subcontracts	474,242.00
Food	0.00
Approved Costs	\$474,242.00
Less:	
Anticipated Income	63,450.00
NSIP	40,707.00
Net Cost	\$370,085.00

**Section II - Grantee Budget - Federal and Matching Funds:**

1. Federal Share (see remark 1)	\$110,496.00
2. Combined Matching Share	
A. In-Kind	0.00
B. Cash	259,589.00
C. Volunteer Match	0
3. Net Cost	\$370,085.00

**Section III - Federal Funds Ceiling:**

A. Carryover	\$0.00
B. Base Allocation	109,997.00
C. III-B Transfer	0.00
D. III-C-1 Transfer	0.00
E. Supplement	499.00
Federal Funds Ceiling (see remark 1)	\$110,496.00

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- (XX) 1. Federal reimbursement is limited to the lower of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.
- (XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.
- (XX) 3. The federal share will not exceed 75% of the cost of Area Agency Administrative Activities and the federal share will not exceed 90% of the cost of Home Delivered Nutrition Services.
- ( ) 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.
- (XX) 5. In accordance with Federal Policy, the funds herein awarded cannot be used to pay the cost for congregate meals.
- ( ) 6. Other:

<b>Name and Title of Authorizing Official:</b> Karen Jackuback Deputy Director	<b>Signature:</b> 	<b>Date:</b> OCT 24 2022
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NOTIFICATION OF GRANT AWARD UNDER TITLE III-D OF THE OLDER AMERICANS ACT

<b>Name and Address of Area Agency:</b> Schenectady County Dept. of Senior & Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170	<b>Name and Address of Sponsoring Agency/Payee:</b> Schenectady County
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Program Year - Beginning: 1/1/2021 Ending: 12/31/2021

Fiscal Year from which funds are awarded: 2021      Federal CFDA No. - 93.043      This award is Revised

<u>Section I - Cost Categories</u>	<u>Amount</u>	<u>Section II - Grantee Budget - Federal and Matching Funds:</u>	
Personnel	\$11,600.00	1. Federal Share (see remark 1)	\$20,295.95
Fringe Benefits	6,359.00	2. Combined Matching Share	
Equipment	0.00	A. In-Kind	\$0.00
Travel	1,200.00	B. Cash	\$2,256.05
Maint. & Operations	0.00	C. Volunteer Match	\$0.00
Other Expenses	3,393.00	3. Net Cost	\$22,552.00
Subcontracts	0.00	<u>Section III - Federal Funds Ceiling:</u>	
Approved Costs	\$22,552.00	A. Carryover	\$9,745.95
Less:		B. Base Allocation	10,518.00
Anticipated Income	0.00	C. Reallocation	0.00
Net Cost	\$22,552.00	D. Supplement	32.00
		E. Returned	0.00
		Federal Funds Ceiling (see remark 1)	\$20,295.95

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- (XX) 1. Federal reimbursement is limited to the lower of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.
- (XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.
- (XX) 3. The federal share will not exceed 90% of the Disease Prevention and Health Promotion Services.
- ( ) 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.
- (XX) 5. In accordance with the grant provisions, all Title III-D Disease Prevention and Health Promotion funds may only be used for programs and activities which have been demonstrated through rigorous evaluation to be evidence-based and effective.
- ( ) 6. This award authorizes the payment of advances only. The award is conditional upon the approval of the Annual Implementation Plan and application referenced above, and the initial advance must be repaid if such plan and application do not receive final approval after appropriate modifications, if any.

<b>Name and Title of Authorizing Official:</b> Karen Jackuback Deputy Director	<b>Signature:</b> 	<b>Date:</b> OCT 24 2022
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New York State Office for the Aging

NOTIFICATION OF GRANT AWARD UNDER TITLE III-E OF THE OLDER AMERICANS ACT  
NEW YORK ELDER CAREGIVERS SUPPORT PROGRAM

<b>Name and Address of Area Agency:</b> Schenectady County Dept. of Senior & Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170	<b>Name and Address of Sponsoring Agency/Payee:</b> Schenectady County
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Program Year - Beginning: 1/1/2021 Ending: 12/31/2021

Fiscal Year from which funds are awarded: 2021      Federal CFDA No. - 93.052      This award is Revised

<u>Section I - Cost Categories</u>	<u>Amount</u>	<u>Section II - Grantee Budget - Federal and Matching Funds:</u>	
Personnel	\$44,967.00	1. Federal Share (see remark 1)	\$202,912.12
Fringe Benefits	24,650.00	2. Combined Matching Share	
Equipment	0.00	A. In-Kind	0.00
Travel	1,500.00	B. Cash	84,726.88
Maint. & Operations	65,782.00	C. Volunteer Match	0.00
Other Expenses	3,000.00	3. Net Cost	\$287,639.00
Subcontracts	147,940.00	<u>Section III - Federal Funds Ceiling:</u>	
Food	0.00	A. Carryover	\$115,359.12
Approved Costs	\$287,839.00	B. Base Allocation	87,005.00
Less:		C. Reallocation	238.00
Anticipated Income	200.00	D. Supplement	310.00
NSIP	0.00	E. Returned	0.00
Net Cost	\$287,639.00	Federal Funds Ceiling (see remark 1)	\$202,912.12

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- 1. Federal reimbursement is limited to the lower of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.
- 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.
- 3. The federal share will not exceed 75% of the cost of approved program activities.
- 4. Of the federal share and local matching funds for approved program activities, no more than 10% may be spent on Grandparent Caring for Children activities and no more than 20% may be spent on Supplemental Services.
- 5. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.
- 6. Other:

Name and Title of Authorizing Official:

Karen Jackuback  
Deputy Director

Signature:



Date:

**OCT 24 2022**

NOTIFICATION OF GRANT AWARD - EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM

<b>Name and Address of Area Agency:</b> Schenectady County Dept. of Senior & Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170	<b>Name and Address of Sponsoring Agency/Payee:</b> Schenectady County
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Program Year - Beginning: 4/1/2021 Ending: 3/31/2022


Fiscal Year from which funds are awarded: 2021

This award is Revised

<u>Section I - Grantee Budget</u>	<u>Amount</u>	<u>Section II - Grantee Budget - State and Matching Funds:</u>	
Personnel	\$165,105.00	1. State Share (see remark 1)	\$435,081.00
Fringe Benefits	70,970.00	2. Matching Share of Net Cost	
Equipment	0.00	A. In-Kind	0.00
Travel	2,500.00	B. Cash	134,441.00
Maint. & Operations	9,720.00	C. Volunteer Match	0.00
Other Expenses	50.00	3. Net Cost	<u>\$569,522.00</u>
Subcontracts	342,187.00	<u>Section III - State Funds Ceiling:</u>	
Food	<u>0.00</u>	A. EISEP Planning and Implementation	\$31,758.00
Approved Costs	\$590,532.00	B. EISEP Services Allocation - 75% State	403,323.00
Less:		C. EISEP Supplemental Award	0.00
Anticipated Income	21,010.00	D. EISEP Reallocation	0.00
NSIP	<u>0.00</u>	State Funds Ceiling (see remark 1)	<u>\$435,081.00</u>
Net Cost	<u><u>\$569,522.00</u></u>		

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- 1. State reimbursement is limited to the lower of the "State Share" in Section II or the "State Funds Ceiling" in Section III of this award notice. 75% funding must be expended first.
- 2. Receipt of State funds (either through advance or reimbursement) does not constitute earning of these funds. The State share of the project cost is earned only when allowable costs have been incurred and paid; and the local share of the costs has been contributed.
- 3. The funds herein awarded are to be expended in accordance with Section 214 of the New York State Elder Law and the applicable State Regulations.
- 4. Other:

<b>Name and Title of Authorizing Official:</b>  Karen Jackuback Deputy Director	<b>Signature:</b> 	<b>Date:</b> OCT 24 2022
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NOTIFICATION OF GRANT AWARD  
COMMUNITY SERVICES FOR THE ELDERLY PROGRAM

<b>Name and Address of Area Agency:</b>  Schenectady County Dept. of Senior & Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170	<b>Name and Address of Sponsoring Agency/Payee:</b>  Schenectady County
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Program Year - Beginning: 4/1/2021 Ending: 3/31/2022


Fiscal Year from which funds are awarded: 2021

This award is Revised

<u>Section I - Grantee Budget</u>		<u>Section II - Grantee Budget - State and Matching Funds:</u>	
	<u>Amount</u>		
Personnel	\$117,012.00	1. State Share (see remark 1)	\$286,945.00
Fringe Benefits	64,145.00	2. Matching Share of Net Cost	
Equipment	0.00	A. In-Kind	0.00
Travel	3,013.00	B. Cash	129,077.00
Maint. & Operations	15,314.00	C. Volunteer Match	0.00
Other Expenses	3,012.00	3. Net Cost	\$416,022.00
Subcontracts	225,526.00		
Food:	0.00	<u>Section III - State Funds Ceiling:</u>	
Approved Costs	\$428,022.00	A. CSE Planning and Implementatior	\$31,758.00
Less:		B. CSE Project - 75%	206,012.00
Anticipated Income	12,000.00	C. CSE Supplemental Award	49,175.00
NSIP	0.00	State Funds Ceiling (see remark 1)	\$286,945.00
Net Cost	\$416,022.00	Maintenance of Effort 1985/86 Expenditure Level	\$189,749.87

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Update and Application for Funding, the conditions checked below apply to this award:

- 1. State reimbursement is limited to the lower of the "State Share" in Section II or the "State Funds Ceiling" in Section III of this award notice.
- 2. Receipt of State funds (either through advance or reimbursement) does not constitute earning of these funds. The State share of the project cost is earned only when allowable costs have been incurred and paid; and the local share of the costs has been contributed.
- 3. The funds herein awarded are to be expended in accordance with Section 214 of the New York State Elder Law and the applicable State Regulations.
- 4. Other:

<b>Name and Title of Authorizing Official:</b>  Karen Jackuback Deputy Director	<b>Signature:</b> 	<b>Date:</b> OCT 24 2022
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NOTIFICATION OF GRANT AWARD - WELLNESS IN NUTRITION

Name and Address of Area Agency:

Schenectady County Dept. of Senior & Long-Term Care Service  
 107 Nott Terrace  
 Schaffer Heights, Suite 305  
 Schenectady, NY 12308-3170

Name and Address of Sponsoring Agency/Payee:

Schenectady County

Program Year - Beginning: 4/1/2021 Ending: 3/31/2022

Fiscal Year from which funds are awarded: 2021

This award is Revised

<u>Section I - Cost Categories</u>		<u>Amount</u>	<u>Section II - Grantee Budget - State Funding:</u>	
Personnel		\$5,002.00	State Share (see remark 1)	\$260,380.00
Fringe Benefits		2,742.00	Other Resources Cash	13,140.00
Equipment		0.00	Other Resources In-Kind	0.00
Travel		0.00	Net Cost	\$273,520.00
Maint. & Operations		0.00		
Other Expenses		0.00		
Subcontracts		313,979.00		
Food		0.00		
Approved Costs		\$321,723.00	<u>Section III - State Funds Ceiling:</u>	
Less:			A. WIN Base Allocation	\$260,380.00
Anticipated Income		23,705.00	B. WIN Supplemental Award	0.00
NSIP		24,498.00	State Funds Ceiling (see remark 1)	\$260,380.00
Net Cost		\$273,520.00		

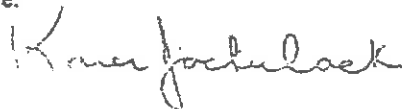
Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- 1. State reimbursement is limited to the lower of the "State Share" in Section II or the "State Funds Ceiling" in Section III of this award notice.
- 2. Receipt of State funds (either through advance or reimbursement) does not constitute earning of these funds. The State share of the project cost is earned only when allowable costs have been incurred and paid.
- 3. The State share of administrative expenditures will not exceed 5% of the State dollars expended under this award.
- 4. A separate audit trail is to be maintained for these funds and copies of all receipts and other pertinent documentation are to be maintained by the recipient for subsequent audit.
- 5. The final claim must be submitted to the State Office for the Aging no later than 90 days after the close of the program period.
- 6. Other:

Name and Title of Authorizing Official:

Karen Jackuback  
 Deputy Director

Signature:



Date:

OCT 24 2022



NOTIFICATION OF GRANT AWARD UNDER THE HEALTH INSURANCE INFORMATION, COUNSELING AND ASSISTANCE PROGRAM

<p>Name and Address of Area Agency</p> <p>Schenectady County Dept. of Senior &amp; Long-Term Care Services 107 Nott Terrace Schaffer Heights, Suite 305 Schenectady, NY 12308-3170</p>	<p>Name and Address of Sponsoring Agency/Payee</p> <p>Schenectady County</p>
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Program Year - Beginning: 4/1/2021 Ending: 3/31/2022


Fiscal Year from which funds are awarded: 2021 This award is Revised

Federal CFDA No. - 93.779

<u>Section I - Cost Categories:</u>		<u>Section II - Grantee Budget - Grant Funding:</u>	
	<u>Amount</u>		
Personnel	\$0.00	Grant Share (see remark 1)	\$33,617.00
Fringe Benefits	0.00	Other Resources Cash	0.00
Equipment	0.00	Other Resources In-Kind	0.00
Travel	0.00	Net Cost	\$33,617.00
Maint. & Operations	0.00	<u>Section III - State Funds Ceiling:</u>	
Other Expenses	0.00	Grant Funds Ceiling	
Subcontracts	33,617.00	A. Federal Allocation	\$18,753.00
Approved Costs	\$33,617.00	B. NYS Allocation	14,864.00
Anticipated Income	0.00	Grant Funds Ceiling (see remark 1)	\$33,617.00
Net Cost	\$33,617.00		

Remarks: In addition to the conditions contained in the Application for Funding, the conditions below apply to this award.

1. Reimbursement is limited to the lower of the Grant Share of net cost from grantee budget or the "Grant Funds Ceiling".
2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable cost have been incurred and paid.
3. A separate audit trail is to be maintained for these funds and copies of all receipts and other pertinent documentation are to be maintained by the recipient for subsequent audit.
4. The final claim must be submitted to the State Office no later than 60 days after the close of the program period.
5. This award includes a one time supplement that is included in the federal allocation, item A., above.

<p>Name and Title of Authorizing Official:</p> <p>Karen Jackuback Deputy Director</p>	<p>Signature:</p> 	<p>Date:</p> <p>OCT 24 2022</p>
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**Schenectady County Legislature**  
**Committee on Public Facilities, Transportation and Infrastructure**  
**Hon. Richard Patierne, Chair**

6th Floor County Office Building 620 State Street, Schenectady, New York 12305  
Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: December 2, 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall, Clerk of the Legislature  
SUBJECT: COMMITTEE AGENDA  
Committee on Public Facilities  
Honorable Patierne, Chair  
Monday, December 5, 2022 at 7:00 p.m  
Schenectady County Office Building,  
Legislative Chambers, Sixth Floor

<b>Item</b>	<b>Title</b>	<b>Sponsor</b>	<b>Co-Sponsors</b>
PFTI	17 A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE AND SALE OF CERTAIN REAL PROPERTY	Legislator Patierne	

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Public Facilities, Transportation and Infrastructure  
**Dual Reference:** Ways and Means  
**Initiative:** PFTI 17

**Title of Proposed Resolution:**

A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE AND SALE OF CERTAIN REAL PROPERTY

**Purpose and General Idea:**

Provides Authorization to Purchase 2 Shirley Dr. For Additional Parking at the Schenectady County DMV

**Summary of Specific Provisions:**

Authorizes the Schenectady Department of Motor Vehicle to purchase a .52-Acre Site Located at 2 Shirley Dr. in Schenectady for \$150,000 to be used for additional parking.

**Effects Upon Present Law:**

None.

**Justification:**

This property is located very close to the DMV and will be used as additional parking, the County has negotiated the price down to \$150,000 from \$199,000 and the County Attorney's office has prepared a draft contract.

**Sponsor:** Legislator Patierne

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

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**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Ray Gillen, Commissioner of Economic Development and Planning

**Date:** December 2, 2022

**Re:** Authorization to Purchase 2 Shirley Drive for Additional Parking at the Schenectady County DMV

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Attached is a memorandum from Ray Gillen, Commissioner of Economic Development and Planning, requesting authorization to purchase the property located at 2 Shirley Drive for additional parking at the Schenectady County DMV. As Mr. Gillen indicates, the success of the DMV means that the current parking lot is insufficient to accommodate the number of people who visit the facility. The purchase price of this property is \$150,000.

I recommend your approval.



*County of Schenectady*  
NEW YORK

**Ray Gillen**  
*Commissioner*

**DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING**

(518) 386-2225  
Schaffer Heights, 107 Nott Terrace, Suite 303  
Schenectady, New York 12308

## Memo

**To:** Rory Fluman  
**From:** Ray Gillen  
**Date:** December 1, 2022  
**Re:** Additional Parking for County DMV

We are requesting that the purchase of additional parking for the County DMV office be added to the December meeting of the County Legislature.

County Clerk Cara Ackerley and her team do an outstanding job at DMV and the office's move to Upper State Street has been an unqualified success.

The success of the new location has resulted in the need for additional parking. We have identified a .52-acre site at 2 Shirley Drive (see attached aerial photo) which is located very close to DMV. The site was for sale for \$199,000. We have negotiated the price down to \$150,000 and the County Attorney's office has prepared a draft contract (also attached). We worked behind a broker for this transaction with a cost of \$3,750.

The contract allows the County to perform further due diligence/environmental reviews on the site once the County Legislature gives its okay to allow the County Manager to move forward with signing this agreement.

We will assist in completing the necessary site reviews prior to closing on this transaction.

If you need more information, please let me know.

Thank you.

cc: Cara Ackerley  
Chris Gardner  
Frank Salamone

# CONTRACT FOR PURCHASE AND SALE OF REAL ESTATE

## IDENTIFICATION OF PARTIES TO THE CONTRACT

- A. **SELLER** – The Seller is Rushka Kallicharan Smith, residing at 256 Suits Road, Duanesburg, New York, 12056.
- B. **PURCHASER** – The Purchaser is The County of Schenectady, a municipal corporation, organized and existing under the laws of the State of New York, with an office for the transaction of business at 620 State Street, Schenectady, NY 12305.

## PROPERTY TO BE SOLD

The property which the Seller is agreeing to sell and which the Purchaser is agreeing to purchase land located in the City of Schenectady, County of Schenectady, State of New York, known as 2 Shirley Drive, and more particularly described as Section, Block and Lot of 60.56-1-14.

## PURCHASE PRICE

The total purchase price is One Hundred Fifty Thousand (\$150,000) DOLLARS  
The Purchaser shall pay the purchase price as follows:

- |    |            |  |
|----|------------|--|
| a. | \$ 2,0000  | deposit due at signing (held by Seller's attorney in escrow) |
| b. | \$ 148,000 | at closing   |
| c. | \$ 150,000 | TOTAL PRICE  |

## ENVIRONMENTAL TEST

Purchaser may cause at its sole expense a Phase I Environmental examination of the Property to be made by a qualified expert. Should such examination show that additional action may be required to determine if the Property is free from environmental hazard or waste or indicate removal of an environmental hazard or waste from the Property is necessary, Purchaser may at its option cancel this Agreement by notice to Seller and in the event Purchaser so notifies, then this Agreement shall be deemed canceled, null and void. Should the Purchaser undertake additional testing following a Phase I Report showing further examination is necessary to determine if the property is free from environmental hazard or waste, such additional action on Purchaser's part shall not constitute a waiver of its right to cancel pursuant to this Section. If Purchaser cancels this contract based on the results of a Phase I, Phase II or other environmental testing, copies of such results will be provided to Seller.

## RIGHT OF INSPECTION AND ACCESS

Purchaser and Purchaser's engineers, environmental engineers, architects and other consultants and agents shall have the right to enter the Property and examine the Property and perform all necessary tests and inspections (including without limitation, soil borings and water samplings) and perform all other necessary due diligence for the purpose of satisfying itself as to all matters bearing on the physical and environmental condition of the Property and the use and operation of the Property by

the Purchaser, providing Purchaser shall, at its own expense, return the Property to its condition as it existed prior to any such test or inspection.

## **REPRESENTATIONS AND WARRANTIES OF SELLER**

Seller represents and warrants as follows:

- (a) The Property is being transferred to the Purchaser in as is condition, empty of all personal property;
- (b) Seller has no actual knowledge of any material pending or threatened lawsuits or claims against any Seller affecting the Property;
- (c) The Seller owns legal and beneficial title to the Property free and clear of all liens and encumbrances except those which may be discharged at the closing of this transaction;
- (d) The Property and its present use and condition do not violate any applicable deed restrictions or covenants, restrictions or agreements, site plan approvals, zoning or subdivision regulations or urban redevelopment plans applicable to the Property, as modified by any duly issued variances;
- (e) No notices of violation of law or municipal ordinances or of federal, state, county or municipal or other governmental agency regulation, orders or requirements relating to the Property have been entered or received by the Seller, and the Seller has no reason to believe that any notice may or will be entered;
- (f) Except as set forth herein, there is no action or proceeding (zoning or otherwise) or governmental investigation pending, or, to the knowledge of the Seller, threatened against or relating to the Seller, the Property or the transaction contemplated by this Agreement, nor, to the knowledge of the Seller, is there any basis for such an action;
- (g) All roads bounding the Property are public roads and the deed is the only instrument necessary to convey to the Purchaser full access to and the right to the roads freely as well as all rights appurtenant to the Property in the roads;
- (h) There are no persons entitled to possession or use of the Property other than the Seller, whether by lease or other agreement, adverse possession, prescription or otherwise, except as expressly set forth on any addenda attached hereto and made a part hereof;
- (i) There is not, nor has there been, any dispute or claim made with respect to the property lines of the Property.

## **DEPOSIT**

The deposit set forth above shall be non-refundable unless:

- a. The Seller cannot transfer good and marketable title; or
- b. The transaction does not close due solely to the actions or omissions of the Seller; or

- c. As otherwise set forth herein

## **SURVIVAL OF REPRESENTATIONS**

All of the representations, warranties and agreements set forth here and elsewhere in this Agreement shall be true on the execution of this Agreement, but shall not survive the delivery of the deed and other closing instruments.

## **PURCHASER'S CONTINGENCY**

This Agreement is contingent upon its approval by the Schenectady County Legislature within 45 days of the execution of this Agreement. Should the Schenectady County Legislature not approve the purchase, the contract shall be deemed null and void and any deposits paid under the agreement shall be returned to the Purchaser.

## **SELLER'S DOCUMENTS**

At or before the closing, in addition to documents otherwise required herein, Seller shall furnish the following documents to Purchaser:

- a) Such documents, undertakings or representations as Purchaser's title insurer, or Purchaser's attorney may reasonably require.

## **TITLE AND SURVEY**

A fee title insurance policy, if desired or required, shall be obtained at the expense of Purchaser. The Seller shall provide any available survey, abstract of title or title insurance policy information, and Seller shall pay the cost of an abstract of title or updating such abstract of title.

Purchaser shall have no obligation to purchase the Property unless, within 45 days following the approval of this Agreement by the Schenectady County Legislature (the "Title Contingency Expiration Date"), the following contingencies have either been satisfied or waived by Purchaser in Purchaser's sole discretion:

- (a) Purchaser shall have obtained a title report evidencing the ability of Seller to convey good and marketable fee title to Purchaser at closing. Nothing contained herein shall permit Seller to refuse to pay off at the closing mortgages and other liens on the Property.
- (b) Purchaser shall have obtained a survey which does not show any state of facts that would render title unmarketable.

Purchaser shall order such title report and survey within five business days of the approval of the Agreement by the Schenectady County Legislature.



## **CONDITIONS AFFECTING TITLE**

The Seller shall convey and the Purchaser shall accept the Property subject to the covenants, conditions, restrictions of record and usual utility easements of record and zoning and environmental protection laws so long as the Property is not in violation thereof and any of the foregoing does not prevent Purchaser's use of the property as contemplated herein; also subject any state of facts which an inspection may show, provided that nothing in this paragraph renders the title to the Property unmarketable.

## **TRANSFER OF TITLE**

Transfer of title is to be completed at 12:00 Noon on or about the 45<sup>th</sup> day after approval of the Agreement by the Schenectady County Legislature, or within 5 days of the request of the Purchaser's Attorney at the office of Seller's attorney.

## **DEED**

The Property shall be transferred from Seller to Purchaser by means of a Warranty Deed, furnished by the Seller. The deed and real property transfer gains tax affidavits will be properly prepared and signed so that it will be accepted for recording by the Schenectady County Clerk.

## **NEW YORK STATE TRANSFER TAX**

The Parties acknowledge that the transaction is not subject to New York State Transfer Tax because the Grantee is a governmental entity.

## **TAX AND OTHER ADJUSTMENTS**

Taxes and assessments shall be apportioned so that the Purchaser and Seller are assuming the expenses of the Property as of the date of transfer of title.

## **REAL ESTATE BROKER**

The Parties acknowledge that Adam Field of Pyramid Brokerage was instrumental in bringing about this Agreement and the Purchaser shall pay the broker fee in the amount of \$3,750.

## **NOTICES**

All notices contemplated by this Agreement shall be in writing, delivered by certified or registered mail, return receipt requested, postmarked no later than the required date, or by personal service by such date to the addresses as first set forth in this Agreement.

## **ENTIRE AGREEMENT**

This Agreement contains all agreements of the parties hereto. There are no promises, agreements, terms, conditions, warranties, representations or statements other than contained herein. This Agreement shall apply to and bind the heirs, legal representatives, successors and assigns of the respective parties. It may not be changed orally.

## **MODIFICATION**

No change or modification of this Agreement shall be valid or binding upon the parties, nor shall any waiver of any term or condition be deemed a waiver of the term or condition in the future, unless the change or modification or waiver shall be in writing signed by all parties.

## **COUNTERPARTS AND ELECTRONIC SIGNATURE**

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Confirmation of execution by electronic transmission of a facsimile, or emailed signature page, shall be binding on a party so confirming.

## **BINDING EFFECT**

This Agreement shall inure for the benefit of and be binding upon the parties, their legal representatives, heirs, successors and assigns and shall survive the closing and transfer of title.

[Signature Pages Follow]

PURCHASER

SELLER

COUNTY OF SCHENECTADY

Rushka Kallicharan Smith

By: \_\_\_\_\_  
Rory Fluman  
County Manager

By: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STATE OF NEW YORK**  
**COUNTY OF SCHENECTADY ss.:**

On the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned, a Notary Public in and for said State, appeared \_\_\_\_\_, individually, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is(are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public-State of New York

**STATE OF NEW YORK**  
**COUNTY OF SCHENECTADY ss.:**

On the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned, a Notary Public in and for said State, appeared \_\_\_\_\_, individually, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is(are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public-State of New York



August 9, 2022

Road Labels

Override 1





# Schenectady County Legislature

## Committee on Tourism, Arts and Special Events

Hon. Cathy Gatta, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: December 2, 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall, Clerk of the Legislature  
SUBJECT: COMMITTEE AGENDA  
Committee on Tourism, Arts and Special Events  
Honorable Cathy Gatta, Chair  
Monday, December 5, at 7:00 p.m  
Schenectady County Office Building,  
Legislative Chambers, Sixth Floor

<u>Item</u>	<u>Title</u>	<u>Sponsor</u>	<u>Co-Sponsors</u>
TASE	2 A RESOLUTION REGARDING THE DESIGNATION OF A TOURISM PROMOTION AGENCY FOR SCHENECTADY COUNTY	Legislator Gatta	

## LEGISLATIVE INITIATIVE FORM

**Date:** 12/2/2022  
**Reference:** Tourism, Arts and Special Events  
**Dual Reference:** Ways and Means  
**Initiative:** TASE 2

**Title of Proposed Resolution:**

A RESOLUTION REGARDING THE DESIGNATION OF A TOURISM PROMOTION AGENCY FOR SCHENECTADY COUNTY

**Purpose and General Idea:**

Designates the Schenectady County Tourism and Convention Bureau as Schenectady County's Tourism Promotional Agency (TPA) for 2023.

**Summary of Specific Provisions:**

Authorizes the Schenectady County Tourism and Convention Bureau to coordinate and work with the New York State Tourism Matching Funds Program (I Love NY).

**Effects Upon Present Law:**

None.

**Justification:**

The Schenectady County Legislature approved the creation and funding of this entity as part of the 2017 budget approval process and the County Manager has recommended continued funding as part of the 2023 budget. Schenectady County has a unique opportunity through the Schenectady County Tourism and Convention Bureau to continue to advance the tourism, convention sales and special events in partnership with our local arts, entertainment and business community.

**Sponsor: Legislator Gatta**

**Co-Sponsor:**



# Schenectady County Legislature

## Committee on Ways and Means

Hon. Philip Fields, Chair

6th Floor County Office Building 620 State Street, Schenectady, New York 12305

Phone: (518) 388-4280 Fax: (518) 388-4591

DATE: December 2, 2022  
TO: Honorable Schenectady County Legislators  
FROM: Geoffrey T. Hall, Clerk of the Legislature  
SUBJECT: COMMITTEE AGENDA  
Committee on Ways and Means  
Honorable Philip Fields, Chair  
Monday, December 5, 2022 at 7:00 p.m  
Schenectady County Office Building,  
Legislative Chambers, Sixth Floor

Item	Title	Sponsor	Co-Sponsors
WM	14 A RESOLUTION APPROVING THE REPORT OF FORM AND FOOTING AND ADOPTING THE TAX APPORTIONMENT BASIS	Legislator Fields	
WM	15 A RESOLUTION AUTHORIZING THE EXTENSION OF RETURNED SCHOOL TAXES ON THE APPLICABLE TOWN TAX ROLLS	Legislator Fields	
WM	16 A RESOLUTION AUTHORIZING THE EXTENSION OF RETURNED VILLAGE TAXES ON THE APPLICABLE TOWN TAX ROLLS	Legislator Fields	
WM	17 A RESOLUTION AUTHORIZING AN AGREEMENT WITH UHY LLP FOR INDEPENDENT AUDITING SERVICES	Legislator Fields	

Item	Title	Sponsor	Co-Sponsors
TASE	2 A RESOLUTION REGARDING THE DESIGNATION OF A TOURISM PROMOTION AGENCY FOR SCHENECTADY COUNTY	Legislator Gatta	
PFTI	17 A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE AND SALE OF CERTAIN REAL PROPERTY	Legislator Patierne	



LEGISLATIVE INITIATIVE FORM

**Date:** 12/2/2022  
**Reference:** Ways and Means  
**Dual Reference:** Ways and Means  
**Initiative:** WM 14

**Title of Proposed Resolution:**

A RESOLUTION APPROVING THE REPORT OF FORM AND FOOTING AND ADOPTING THE TAX APPORTIONMENT BASIS

**Purpose and General Idea:**

Provides for the acceptance of assessed values for 2023 County tax apportionment and tax levy purposes.

**Summary of Specific Provisions:**

Establishes the assessed values to be used for apportionment and levy of County taxes, as verified by the various municipal assessors.

**Effects Upon Present Law:**

None.

**Justification:**

Approval is required in order to apportion the County's annual real property tax levy.

**Sponsor:** Legislator Fields

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

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**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Jaclyn Falotico, Commissioner of Finance

**Date:** December 2, 2022

**Re:** Acceptance of Assessed Values for 2023 County Tax Apportionment and Tax Levy Purposes

---

Attached is a memorandum from Jaclyn Falotico, Commissioner of Finance, requesting acceptance of assessed values for 2023 County tax apportionment and tax levy purposes.

I recommend your approval.



# Memo

To: Rory Fluman, County Manager  
From: Jaclyn Falotico, Commissioner of Finance *JK*  
Date: November 22, 2022  
Re: Assessed Values for 2023 County Tax Apportionment and Tax Levy Purposes

The assessed values to be used for the 2023 County tax apportionment and tax levy, as verified by the local municipal assessors, are as follows:

Assessed Values for Apportionment Purposes

Town of Duaneburg	\$ 181,740,394
Town of Glenville	2,180,487,233
Town of Niskayuna	2,638,704,705
Town of Princetown	70,595,397
Town of Rotterdam	2,595,129,712
City of Schenectady	<u>2,789,497,192</u>
TOTAL	\$ 10,456,154,633

Assessed Values for Tax Levy Purposes

Town of Duaneburg	\$ 174,212,985
Town of Glenville	2,103,624,122
Town of Niskayuna	2,550,708,815
Town of Princetown	67,591,545
Town of Rotterdam	2,420,833,967
City of Schenectady	<u>2,436,556,264</u>
TOTAL	\$ 9,753,527,698

The Department of Finance recommends legislative authorization of the amounts identified above.

LEGISLATIVE INITIATIVE FORM

**Date:** 12/2/2022  
**Reference:** Ways and Means  
**Dual Reference:** Ways and Means  
**Initiative:** WM 15

**Title of Proposed Resolution:**

A RESOLUTION AUTHORIZING THE EXTENSION OF RETURNED SCHOOL TAXES ON THE APPLICABLE TOWN TAX ROLLS

**Purpose and General Idea:**

To relevy uncollected school taxes following indemnification by the County.

**Summary of Specific Provisions:**

Relevies uncollected school taxes in the several towns of Schenectady County.

**Effects Upon Present Law:**

None.

**Justification:**

Each year, uncollected school taxes are returned to the County for collection. The school districts are indemnified by the County for the amount of the uncollected taxes returned to the County. Any amounts not subsequently collected by the County are relevied on the ensuing year's Town/County tax bill.

In order to relevy these amounts on next year's Town/County tax bill, a resolution authorizing extension of the returned school taxes on the applicable town tax rolls is required to be approved by the Legislature.

**Sponsor: Legislator Fields**

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

---

**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Jaclyn Falotico, Commissioner of Finance

**Date:** December 2, 2022

**Subject:** Extension of Returned School Taxes on the Applicable Town Tax Rolls

---

Annually, uncollected school taxes are returned to the County for collection. The school district(s) are indemnified by the County equal to the amount of uncollected taxes. Any taxes that remain uncollected by the County are re-levied in the subsequent town tax roll.

Attached is a memorandum from Jaclyn Falotico, Commissioner of Finance, requesting authorization for the extension of returned school taxes to the applicable town rolls.

I recommend your approval.

# Memo

**To:** Rory Fluman, County Manager  
**From:** Jaclyn Falotico, Commissioner of Finance *JF*  
**Date:** November 28, 2022  
**Re:** School Taxes

---

Each year uncollected school taxes are returned to the County for collection. The school districts are indemnified by the County for the amount of the uncollected taxes returned to the County. Any amounts not subsequently collected by the County are relieved on the ensuing year's Town/County tax bill.

In order to relevy these amounts on next year's Town/County tax bill, a resolution authorizing extension of the returned school taxes on the applicable town tax rolls is required to be approved by the Legislature.

Returned school taxes are as follows:

**School Taxes Returned:**

**Duanesburg:**

Duanesburg Central	\$	481,096.55
Schalmont Central		153,951.04
Schoharie Central		5,650.16

**Glenville:**

Scotia Glenville Central	\$	1,121,808.44
Burnt Hills Ballston Lake Central		342,884.09
Niskayuna Central		168,257.54

**Niskayuna:**

South Colonie Central	\$	143,279.09
Niskayuna Central		1,139,997.94

**Princetown:**

Schalmont Central	\$	123,394.53
Duanesburg Central		4,035.84

**Rotterdam:**

Schalmont Central	\$	778,282.15
Mohonasen Central		987,994.16

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Ways and Means  
**Dual Reference:** Ways and Means  
**Initiative:** WM 16

**Title of Proposed Resolution:**

A RESOLUTION AUTHORIZING THE EXTENSION OF RETURNED VILLAGE TAXES ON THE APPLICABLE TOWN TAX ROLLS

**Purpose and General Idea:**

Relevies uncollected village taxes in the several towns of Schenectady County.

**Summary of Specific Provisions:**

Relevies uncollected village taxes in the several towns of Schenectady County.

**Effects Upon Present Law:**

None.

**Justification:**

Each year, uncollected village taxes are returned to the County for collection. The villages are indemnified by the County for the amount of the uncollected taxes returned to the County. Any amounts not subsequently collected by the County are relevied on the ensuing year's Town/County tax bill.

In order to relevy these amounts on next year's Town/County tax bill, a resolution authorizing extension of the returned village taxes on the applicable town tax rolls is required to be approved by the Legislature.

**Sponsor:** Legislator Fields

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

---

**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Jaclyn Falotico, Commissioner of Finance

**Date:** December 2, 2022

**Re:** Extension of Returned Village Taxes on the Applicable Town Tax Rolls

---

Village taxes that go uncollected are returned to the County for collection on an annual basis. The County then indemnifies the village(s) for the amount of uncollected taxes received by the County.

Attached is a memorandum from Jaclyn Falotico, Commissioner of Finance, requesting authorization to extend the returned village taxes to the applicable town roll.

I recommend your approval.



# Memo

To: Rory Fluman, County Manager  
From: Jaclyn L. Falotico, Commissioner of Finance *JF*  
Date: November 22, 2022  
Re: Village Taxes Returned

---

Each year uncollected village taxes are returned to the County for collection. The villages are indemnified by the County for the amount of the uncollected taxes returned to the County. Any amounts not subsequently collected by the County are relieved on the ensuing year's Town/County tax bill.

In order to relevy these amounts on next year's Town/County tax bill, a resolution authorizing extension of the returned village taxes on the applicable town tax rolls is required to be approved by the Legislature.

Returned village taxes are as follows:

**Village Taxes Returned:**

Village of Delanson	\$ 8,063.86
Village of Scotia	\$ 294,405.01

The Department of Finance recommends legislative authorization of the amounts identified above.

**LEGISLATIVE INITIATIVE FORM**

**Date:** 12/2/2022  
**Reference:** Ways and Means  
**Dual Reference:** Ways and Means  
**Initiative:** WM 17

**Title of Proposed Resolution:**

A RESOLUTION AUTHORIZING AN AGREEMENT WITH UHY LLP FOR INDEPENDENT AUDITING SERVICES

**Purpose and General Idea:**

Provides Authorization to enter into a Multi-Year Agreement with UHY-LLP for Independent Auditing Services

**Summary of Specific Provisions:**

Authorizes the County to enter into a multi-year agreement with UHY-LLP to perform independent auditing services for the County and Glendale Home's 2022 and 2023 financial statements. Julie McDonnell, County Auditor, has provided a memo with detailed audit procedures and fees for the two-year term, totaling \$119,500 annually.

**Effects Upon Present Law:**

None.

**Justification:**

Julie McDonnell, County Auditor, is requesting approval enter into a multi-year agreement for the independent auditing services for the County and Glendale Home's 2022 and 2023 financial statements and related reports.

**Sponsor:** Legislator Fields

**Co-Sponsor:**

# COUNTY OF SCHENECTADY




RORY FLUMAN  
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER  
620 STATE STREET  
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355  
FAX: (518) 388-4590

---

**To:** Honorable Chairperson and Members of the Legislature

**From:** Rory Fluman, County Manager 

**CC:** Geoffrey T. Hall, Clerk of the Legislature  
Alissa Foster, Deputy Clerk of the Legislature  
Julie McDonnell, County Auditor

**Date:** December 2, 2022

**Re:** Authorization to Enter into a Multi-Year Agreement with UHY LLP for Independent Auditing Services

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Attached is a memorandum from Julie McDonnell, County Auditor, requesting authorization to enter into a multi-year agreement with UHY LLP for independent auditing services for the County and Glendale Home's 2022 and 2023 Financial Statements. In addition to this service, the County may also consult with UHY LLP on other matters on an as-needed basis. This contract would have a two-year term and its annual rate is \$119,500.

I recommend your approval.

# Memo

**To:** County Legislature  
County Manager  
**From:** Julie McDonnell, County Auditor  
**Date:** 11/18/2022  
**Re:** Contract for 2022 and 2023 County and Glendale Home Independent Audits

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I am requesting approval to enter a professional services contract with UHY- LLP for the independent audit of the 2022 and 2023 Financial Statements of the County and the Glendale Home as outlined below. UHY has agreed to perform these audit services at the following annual rates:

***County Government:***

General Purpose Financial Statement Audit:	\$57,500
Federal Single Audit:	\$16,000
New York State Single Audit	\$4,750
<b><i>Subtotal:</i></b>	<b><i>\$78,250</i></b>

***Glendale Home:***

Financial Statements:	\$29,500
New York State Medicaid Cost Report:	\$4,750
Federal Single Audit (pandemic funds)	\$7,000
<b><i>Subtotal:</i></b>	<b><i><u>\$41,250</u></i></b>

**\*Total Fee:** **\$119,500**

\* Note that the Federal Single Audit for the Glendale home was triggered in 2021 by the increase in federal funds received for pandemic-related funding. UHY anticipates this requirement again for the fiscal year 2022 audit (2023 audit is yet to be determined).

The 2023 Adopted Budget includes adequate funding in both the County Auditor's Office and Glendale Home budgets to fund these services at the rates above. In addition, the County may consult with UHY on other matters on an as-needed basis, per an agreed upon fee schedule.

Please feel free to contact me with any questions and thank you for your consideration.